



# Cumberland Winter Festival & Market

## BICYCLE DECORATING CONTEST REGISTRATION FORM

### RULES AND REGULATIONS:

- Eligible participants include Cumberland non-profit organizations, school groups and community organizations. Non-profits must provide a 501c3 letter with registration documents.
- All participants must have a registration form and a current W-9 submitted no later than **Friday, October 27<sup>th</sup> at 4PM – this is a hard deadline**. Entrants must also be registered as a vendor with the City of Cumberland. Use this link to register: <https://www.cumberlandmd.gov/373/New-Vendor-Information-Form>
- The contest is limited to (20) bicycles. Entries will be accepted in order of receipt of registration forms.
- One entry per organization is allowed.
- All expenses related to the decoration of the bike are the responsibility of the participating organization.
- Bicycles will be displayed at the Cumberland Winter Festival and Market at Canal Place Plaza on December 2<sup>nd</sup> and December 9<sup>th</sup> from 5PM – 9PM. Bikes must be set up on December 2<sup>nd</sup> no later than 4PM. We encourage all participants to store their bike in between festival days; however, if this isn't possible, other storage options may be available.
- Bikes must be picked up on Saturday, December 9<sup>th</sup> at the conclusion of the festival, but no later than 10PM. They will not be stored that night.
- Voting will take place at the Cumberland Winter Festival and Market at Canal Place Plaza on December 2<sup>nd</sup> and December 9<sup>th</sup> from 5PM – 9PM. One vote per email address per day.
- Winners will be determined by a public vote. Winners will be notified the week of December 11<sup>th</sup>. Cash prizes will be awarded by January 5<sup>th</sup>, 2024.

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### PLEASE COMPLETE THE REQUIRED INFORMATION BELOW:

Organization/Club Name (as shown on the W-9): \_\_\_\_\_

Organization/Club Name for the Contest: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone/Email: \_\_\_\_\_

If your organization needs a bicycle to decorate, check the box and we'll do our best to secure one for you to use in the contest.

I am a new City of Cumberland vendor and have submitted the online New Vendor Form.

I would like to receive email updates about city events.

Registration forms and W-9 forms should be emailed to [melinda.kelleher@cumberlandmd.gov](mailto:melinda.kelleher@cumberlandmd.gov) or dropped at the DDC office in the basement of City Hall at 57 North Liberty Street. Registration is not complete without the W-9 form.