

# Winter Wonderland

## Window Display Registration Form

### Rules and Regulations

1. The name of the exhibitor/organization must be in the window.
2. Window displays should express the theme of "Winter Wonderland" and celebrate all things winter.
3. All participants must have a registration form and a current W-9 submitted by 4pm on Friday, September 23rd. \$100 in seed funding will be provided to each registrant by Monday, October 10th.
4. One entry per business or organization is allowed.
5. Businesses in the DDC primary or secondary districts are eligible to participate, as well as any non-profits, organizations, schools, clubs, etc.
6. Window displays should be completed no later than 5pm on Monday, November 21st.
7. Voting for windows begins on Monday, November 21st and runs through Saturday, December 31st. Winners will be notified the week of January 2nd, 2023.

Return this form and a current W-9 to:

**Melinda Kelleher**  
**Downtown Development Commission (DDC)**  
**City Hall**  
**57 N. Liberty Street**  
**Cumberland, MD 21502**

Drop Off:

City Hall, basement level, DDC office

Email:

[Melinda.kelleher@cumberlandmd.gov](mailto:Melinda.kelleher@cumberlandmd.gov)

Questions: 301-759-6443

### Downtown Business

I will display my own window at (business name/address)

---

### Club/Organization/School

I need a window assignment  Yes  No

### PLEASE COMPLETE THE REQUIRED INFORMATION BELOW:

Legal Name of Business/Exhibitor/Building Owner:

Contact Name:

Contact Phone & Email:

---

### Building Owner

I have an available window I am willing to offer. Please assign a group to decorate it. The address is:

---

\$100 seed funding will be provided to participants. All participants are required to provide documentation of how seed funds were spent. Please keep receipts.