MAYOR	COUNCIL
Brian K. Grim	Nicole Alt-Myers
	Seth D. Bernard
CITY ADMINISTRATOR	David Caporale
Jeff Rhodes	David Kauffman
CITY SOLICITOR	**CITY CLERK**
Michael Scott Cohen	Marjorie A. Woodring

AGENDA

Mayor and City Council of Cumberland
City Hall Council Chambers
Room 212
6:15 P.M.

DATE 10/20/2015

***Pledge of Allegiance**

I. ROLL CALL

II. CERTIFICATES, AWARDS AND PRESENTATIONS

(A) Presentation from Cheri Yost, Chair of the Historic Preservation Commission, to announce the completion of the update of the Preservation District Design and Preservation Guidelines and provide an overview of the project goals and time lines

III. DIRECTOR'S REPORT

(A) Police

1. Police Department monthly report for September, 2015

(B) Fire

1. Fire Department monthly report for September, 2015

(C) Administrative Services

1. Administrative Services monthly report for August, 2015

(D) Public Works

1. Maintenance Division monthly report for September, 2015
2. Utilities Division & Central Services monthly report for September, 2015
3. Engineering Department monthly report for September, 2015

IV. NEW BUSINESS

(A) Ordinances

1. Ordinance *(1st reading)* - authorizing execution of a deed to transfer 534-536 Columbia Avenue to Nazir Gul for the purchase price of $0.00 and certain contingencies for rehabilitation

(B) Resolutions

1. Resolution approving the adoption of a policy declaring the Mayor and Council's intent to take a leadership role in reducing electricity consumption within the city, partnering with the Maryland Energy Administration, and enrolling as a Maryland Smart Energy Community

2. Resolution approving the adoption of a policy declaring the Mayor and Council's intent to take a leadership role in renewable energy generation within the City of Cumberland, partnering with the Maryland Energy Administration, and enrolling as a Maryland Smart Energy Community

3. Resolution to approve a project to improve the accessibility and aesthetics of the Historic Downtown Town Center Stage in partnership with the DDC and Main Street Program

4. Resolution to approve a project to create and print a shopping and dining brochure guide for the Main Street District in partnership with the DDC and Main Street Program

(C) Orders (Consent Agenda)

1. Order declaring a 2000 Ford Truck (VIN #1FDAF57F6YED41858) to be surplus equipment and authorizing it for sale or trade-in

2. Order accepting the bid of Timbrook Ford for the purchase of two (2) 2015 Ford F550 4x4 trucks in the amount of $69,657 each and authorizing the trade-in of a surplus 2000 F550 truck (VIN #1FDAFAF57F4YED41858) at a value of $8,000 making the final cost of the two trucks $131,314

3. Order accepting the bid of Long Fence Company, Inc. for the "Hand Railing System Improvements on the John J. McMullen Bridge Project" (03-15-M) in the estimated unit price of $56,900

4. Order accepting the sole source proposal from Skyline Technologies Solutions to provide labor and materials to construct MD Department of IT OMBN fiber to the City's public safety building in an amount not to exceed $35,688.36

5. Order authorizing the execution of a Parking Lot Lease with the CPPDA for the use of Municipal Lot #2 for a term of five (5) years with no rental fee and certain contingencies for maintenance of the lot

6. Order authorizing the award of $93,750.53 in grant funding to ten (10) applicants through the Central Business District Façade Improvement Program, funded by the Community Legacy Program; projects will provide a dollar-for-dollar match

V. PUBLIC COMMENTS

All public comments are limited to 5 minutes per person

VI. ADJOURNMENT

Regular Council Agenda
October 20, 2015

Description

Presentation from Cheri Yost, Chair of the Historic Preservation Commission, to announce the completion of the update of the Preservation District Design and Preservation Guidelines and provide an overview of the project goals and time lines

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Regular Council Agenda
October 20, 2015

Description
Police Department monthly report for September, 2015

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

City of Cumberland Department of Police

Monthly Report

September 2015

Item # 2

City of Cumberland Department of Police

Monthly Report

September 2015

Part 1 Crimes for the Month

	2014	2015		2014	2015		2014	2015		2014	2015
Aggravated Assaults	4	5	B & E (All)	25	32	Murder	0	0	Rape	2	3
Robbery	6	3	Theft - Felony	4	6	Theft - Vehicle	2	3			

Selected Criminal Complaints for the Month

	2014	2015		2014	2015		2014	2015		2014	2015
Theft - Misdemeanor	43	30	Theft - Petty	40	46	Domestic Assaults	31	37	CDS	54	47
Disturbances	233	193	DOP/Vandalism	45	37	Indecent Exposure	4	4	Sex Off - Other	5	8
Suicide	0	0	Suicide - Attmpt.	1	1	Tampering M/V	0	0	Abuse - Child	4	2
Trespassing	35	27	Assault on Police	5	4	Assault Other	54	51			

Selected Miscellenous Incidents for the Month

	2014	2015		2014	2015		2014	2015		2014	2015
Alcohol Volations	9	5	Juvenile Compl.	33	26	Missing Persons	15	18	School Resource	97	72
School Threat	1	3	Sex Off. Regist.	20	28	Truancy	6	13	Death Investigation	2	6

Selected Traffic Incidents for the Month

	2014	2015		2014	2015		2014	2015		2014	2015
DWI	6	8	Hit & Run	36	34	M/V Crash	64	87	Traffic Stop	257	275

Selected Service Calls for the Month

	2014	2015		2014	2015		2014	2015		2014	2015
Alarms	58	61	Assist Motorist	32	39	Check Well-Being	96	96	Foot Patrol	82	46
Assist Other Agency	62	60	Bike Patrol	2	0	Special Events	14	17	Suspicious Activity	82	82

Arrests Totals for the Month

	2014	2015		2014	2015		2014	2015		2014	2015
M/V Citations	37	46	M/V Warnings	206	209	Adult Crim.	144	134	Juvenile Crim.	35	35

	2014	2015
Total Incidents Reported :	**2,515**	**2,176**

Charles Hinnant - Chief of Police

CUMBERLAND POLICE DEPARTMENT

MONTHLY REPORT

SEPTEMBER 2015

SWORN PERSONNEL: 53 SWORN OFFICERS

Administration	6 officers
Squad 1A	9 officers
Squad 1B	8 officers
Squad 2A	10 officers
Squad 2B	8 officers
C3I/C3IN	7 officers
School Resource	2 officers
Academy	3 officers

CIVILIAN EMPLOYEES: 6 full time, 6 part time

CPD Office Associate	1 full time
CPD Records Clerk	1 full time
Safe Streets Coordinator	1 full time
CPD Crime Analyst	1 full time
CPD Maintenance	1 part time
C3I Office Associate	1 full time
C3IN Office Associate	1 part time
MPA Supervisor	1 part time
Parking Meter Supervisor	1 full time
Parking Enforcement	2 part time
MPA Garage Attendants	2 part time
Code Enforcement	2 part time

LEAVE REPORT

VACATION TAKEN: 675 HOURS — YEAR TO DATE (beginning 7/1/15): 2859 HOURS

COMP TIME USED: 177 HOURS — YEAR TO DATE (beginning 7/1/15): 567 HOURS

SICK TIME USED: 160 HOURS — YEAR TO DATE (beginning 7/1/15): 644 HOURS

OVERTIME REPORT

OVERTIME WORKED: 334 HOURS — YEAR TO DATE (beginning 7/1/15): 1358 HOURS

HOSPITAL SECURITY: 98 HOURS — YEAR TO DATE (beginning 7/1/15): 210 HOURS

COURT TIME WORKED: 38 HOURS — YEAR TO DATE (beginning 7/1/15): 411 HOURS

TRAINING REPORT

32 OFFICERS TRAINED FOR 302 HOURS — YEAR TO DATE (beginning 7/1/15) 1161 HOURS

CUMBERLAND POLICE DEPARTMENT

Warrant Fugitive Initiative

September 2015 totals for warrant initiative, broken down by agency:

CPD	10 arrests	12 warrants served
ACSO	11 arrests	15 warrants served
MSP	0 arrests	0 warrants served
FPD	1 arrest	1 warrant served
C3I	4 arrests	4 warrants served
C3IN	0 arrests	0 warrants served
OTHER	0 arrests	0 warrants served
TOTALS	**26 arrests**	**32 warrants served**

Of these, Detective David Broadwater arrested 26 people and served 32 warrants.

He opened 23 "Fugitive" investigations and made arrests in 12 existing cases, for a total of 35 cases generated for the month.

SIGNIFICANT CASES:

1.) During the week of September 14-18, 2015, a warrant sweep was conducted in Allegany County as part of the "Safe Streets" initiative. Detective Broadwater was personally responsible for arresting 15 suspects and serving 21 warrants.

2.) After learning of a warrant for a suspect wanted by CPD for the theft of three handguns, Detective Broadwater contacted several acquaintances of the suspect and learned what vehicle he was using and that he was camping in a wooded area on private property near Little Orleans. The suspect had also made the statement that he was not going back to jail, and would "go out in a blaze if glory". Detective Broadwater was able to locate the vehicle. He quickly determined that there was only one way into the area and no way to approach the suspect without alerting him. Knowing that the suspect was alleged to be in the possession of the stolen handguns, and that he had made the statements about not going back to jail, he decided to set up surveillance on the main road leading into the area. Detective Broadwater maintained surveillance until he observed the vehicle. With the assistance of the Maryland State Police, they followed the vehicle to a private residence, and when the suspect exited the vehicle, they were able to surprise the suspect and place him under arrest at that time without incident.

CPD ACTIVITY
OUTSIDE CPD JURISDICTION

SEPTEMBER 2015

9/5/15 CPD Units were returning from the Allegany County Detention Center when they stopped to assist an Allegany County Sheriff's Deputy with a large fight at Shooter's Bar on McMullen Highway. CPD Officers assisted with the investigation until further county and state units arrived on the scene.

Regular Council Agenda
October 20, 2015

Description
Fire Department monthly report for September, 2015

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

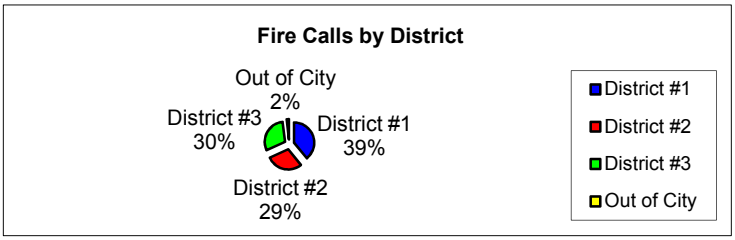
Value of Award (if applicable)

Source of Funding (if applicable)

REPORT OF THE FIRE CHIEF FOR THE MONTH OF SEPTEMBER, 2015
Prepared for the Honorable Mayor and City Council and City Administrator

Cumberland Fire Department Responded to 110 Fire Alarms:

Responses by District:	
District #1	43
District #2	32
District #3	33
Out of City	2
	110



Number of Alarms:	
First Alarms Answered	109
Working Alarms Answered	1
	110

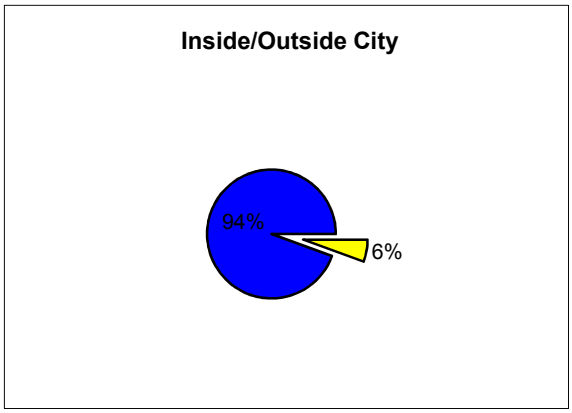
Calls Listed Below:	
Property Use:	
Public Assembly	1
Educational	3
Institutional	8
Residential	59
Stores and Offices	7
Storage	1
None	1
Special Properties	30
	110

Type of Situation:	
Fire or Explosion	8
Overpressure, Rupture	2
Rescue Calls	59
Hazardous Conditions	8
Service Calls	13
Good Intent Calls	12
False Calls	8
	110

Total Fire Service Fees for Fire Calls Billed by Medical Claim-Aid in September:	$2,610.00
Total Fire Service Fees for Fire Calls Billed by Medical Claim-Aid Fiscal Year to Date:	$5,860.00
Total Fire Service Fees for Fire Calls Paid in September:	$144.54
FY2016 Fees Paid in FY2016:	$150.00
Total Fire Service Fees Paid in FY2016:	$1,070.00
Total Service Fees for Inspections and Permits Billed in September:	$150.00
Total Service Fees for Inspections and Permits Paid in September:	$150.00
Total Fire Service Fees for Inspections and Permits Paid Fiscal Year to Date:	$200.00

Cumberland Fire Department Responded to 488 Emergency Medical Calls:

In City Calls	461
Out of City Calls	27
Total	488



Total Ambulance Fees Billed by Medical Claim-Aid for September, 2015:	$122,989.02
Ambulance Fees Billed Fiscal Year to Date:	$371,233.01
Ambulance Fees Paid: Revenue Received in September:	$105,043.89
FY2016 Fees Paid in FY2016:	$145,011.67
Total Fees Paid in FY2016:	$281,026.87

(Includes all ambulance fees, previous and current fiscal years, paid in FY2016.)

Cumberland Fire Department Provided 17 Paramedic Assist Calls:

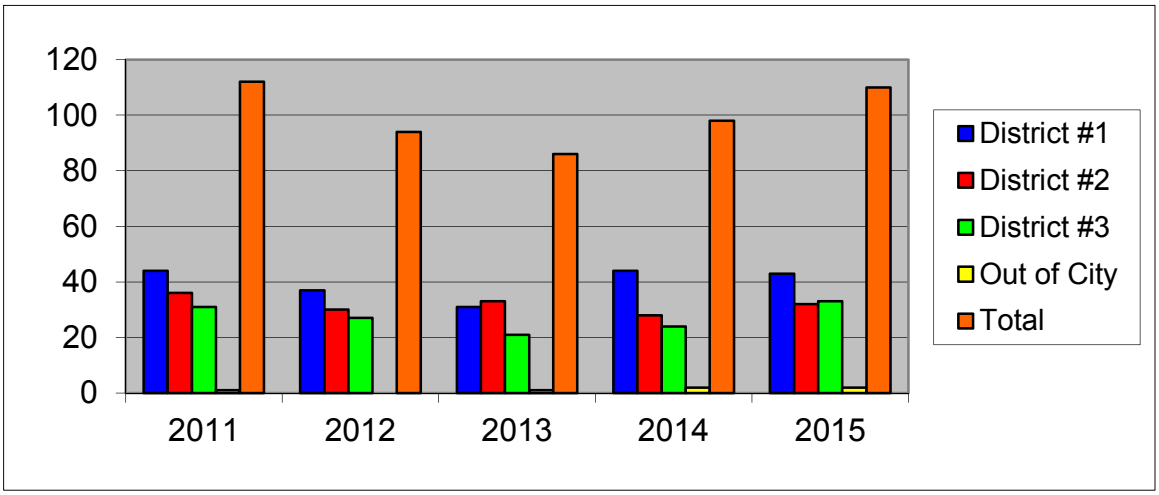
12	Paramedic Assist Calls within Allegany County
5	Paramedic Assist Calls outside of Allegany County
17	

Cumberland Fire Department Provided 10 Mutual Aid Calls:

9	Mutual Aid Calls within Allegany County
1	Mutual Aid Calls outside of Allegany County
10	

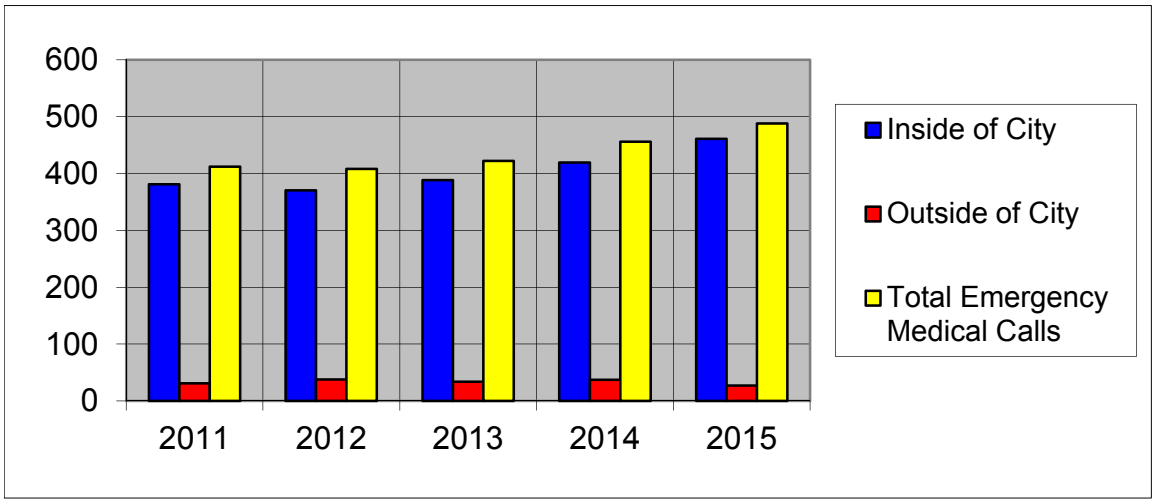
Fire Calls in the Month of September for a Five-Year Period

	2011	2012	2013	2014	2015
District #1	44	37	31	44	43
District #2	36	30	33	28	32
District #3	31	27	21	24	33
Out of City	1	0	1	2	2
Total	112	94	86	98	110



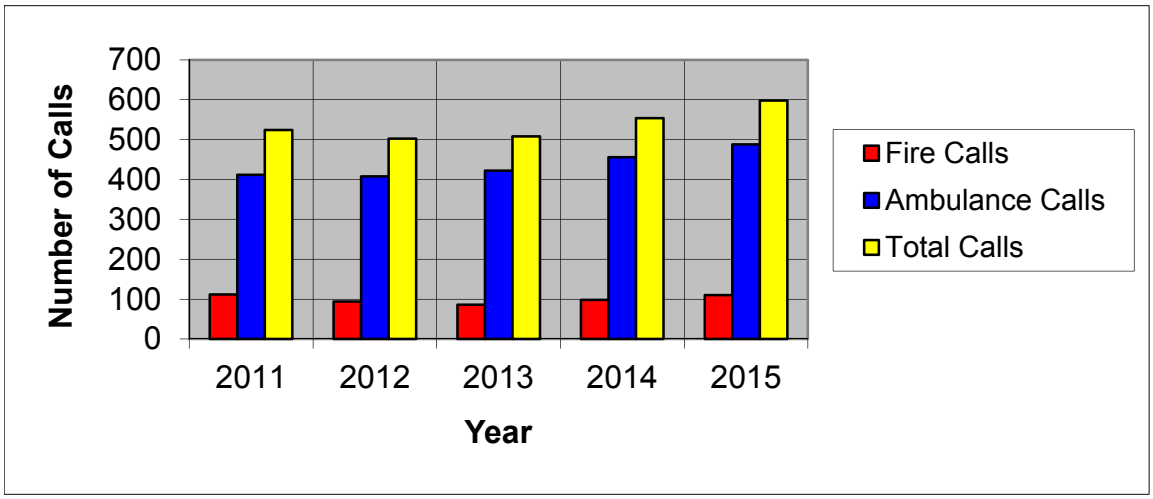
Ambulance Calls in the Month of September for a Five-Year Period

	2011	2012	2013	2014	2015
Inside of City	381	370	388	419	461
Outside of City	31	38	34	37	27
Total Emergency Medical Calls	412	408	422	456	488



Fire and Ambulance Calls in the Month of September for a Five-Year Period

	2011	2012	2013	2014	2015
Fire Calls	112	94	86	98	110
Ambulance Calls	412	408	422	456	488
Total Calls	524	502	508	554	598



Training

Training Man Hours:	222.00
Training Listed Below:	
Safety	39.00
Apparatus Check Procedures	46.00
Fit Testing	1.00
Plan Review	2.00
ATV Driver Training	19.00
EMT Recertification	44.00
Fire Streams Theory	22.00
Physical Fitness	18.00
Office Equipment	13.00
Ropes and Knots	18.00
	222.00

Fire Prevention Bureau

Complaints Received	3
Conferences Held	64
Correspondence	14
Inspections Performed	11
Investigations Conducted	9
Plan Reviews	4
Pre-Planning conducted by Crews	7

Personnel

Battalion Chief Robert S. Long retired on September 30, 2015, after 43 years of service.

Fire Equipment Operator Richard G. Twigg retired on September 30, 2015, after 41 years of service.

Statistics Compiled by Julie A Davis, Fire Administrative Officer

Regular Council Agenda
October 20, 2015

Description
Administrative Services monthly report for August, 2015

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

September 8, 2015

Honorable Mayor and City Council
City Hall
Cumberland, Maryland 21502

Re: Administrative Services Monthly Report for August, 2015

Dear Mayor and City Council Members:

The following report is submitted by the Department of Administrative Services for the month of August, 2015.

Management Information Systems

Management Information Systems reports the following activities for the month of August, 2015:

Statistics

90 completed help desk requests
279 open help desk requests

Activities

Major department initiatives in the past month include:

- Continue to assist with CPD covert camera needs
- Continue working with vendor for replacement of card access/door security system
- Continue implementing different network connectivity at various city locations including mobile units
- Continue replacing aging wireless access points in various city buildings
- Continue working with vendor replacing parking ticket handheld system
- Continue to resolve miscellaneous issues with New World Systems .NET software
- Continue implementing downtown WiFi solution

Parks and Recreation

Parks and Recreation reports the following information for the month of August, 2015:

Movies under the Stars – Saturday August 8, at the Constitution Park Pool – "Big Hero 6" attendance: 50
Free swim 6:30 – 8:00 p.m. Prior to the showing of the movie beginning at 8:30 p.m.
Family evening event was well received by the community.

Sunday in the Park Concert series: Four concerts were held at the Park Amphitheater in August – Solid Gold, Surrender Dorothy, Shanty Irish, and Jazzitis performed. Funding for this program is provided by the City of Cumberland, Parks & Recreation.
Pavilion Reservations and usage for the month of August: 44 reservations utilized pavilions,
13 new reservation were made in August
Baseball/ Softball League play and practices for August:
The City of Cumberland provides fields for the following leagues:

Pee Wee Football League
Girls Softball League – Fall Ball
Braddock Warriors
Church League Softball
Industrial League
Over 30 League
Co-ed League

*One all- night Softball tournament was held - August 22 & 23 at Flynn, & Northcraft
**Football and Soccer practices began in August at the Mason Complex, & Jaycee fields.
**

Constitution Park Pool
The Park pool was closed August 24-28 – Public School opened for the school year.
The Pool was open August 29 &30 closing again August 31 – September 4
25 Days of Operation – paid Attendance: 1,913
Total income for the Month of August $ 4,101.50
YMCA members and Y Day Camp participants 824
Other group usage – 139, Attendance from pool passes - 117
2 Pool Parties – Attendance - 78
Swimming lessons are held in conjunction with day camp swimming lessons, Monday – Friday 11-11:45 a.m. 5 Lessons (27 – public participants, 45 - Day Camp participants)
Healthy Maryland Program – "Never to Old to Play" – Event held at the Constitution Park Pool on Friday August 21- 2-4 p.m. under the direction of Amanda Morgan DHMH with the Allegany County Health Department. Local area Health and Fitness agencies provided information and handouts related to improving everyday lifestyles to combat diabetes, heart disease, stroke & Obesity. The Riverside YMCA provided water Zumba activities for participants.
Constitution Park Day Camp
5 Days of Day Camp – Attendance: 372
Daily activities include: Swimming Lesson, Tennis Lessons, Arts & Crafts, Sports, Reading & computers, Dance, Breakfast, Lunch, snack, afternoon swimming, "Fun Friday" Special event day, and Bus transportation (funded by *Department of Social Services*)

- *Cooperative Extension service* provided activities related to nutrition and farming, every Tuesday and Thursday. Hands on activities – movement and exercise, gardening, games, music and more, directed by Sarah Bernard, from the Extension Office. Robots – STEM education was provided by Jessica Mellon also with the UM Extension Office.

- **Summer Lunch Program** The Parks & Recreation Department serves as sponsor for the **Summer Lunch Program** for Cumberland. Area sites include Constitution Park Day Camp, YMCA Riverside summer program, Baltimore Ave YMCA programs, Jane Frazier Community Center, and Frostburg Recreation Department Day camp.

August meals served – Lunches: 891, Snacks: 993
Summer Lunch Program 2015 season totals:
Lunches: 6,605, Snacks: 6,658 served
Breakfast at Day Camp – *"Summer Lunch Box"* provided Breakfast for the 8 week day camp participants arriving at camp without eating breakfast. ***Breakfast served: 931***
Seasonal Services: Amusement Park ticket sale, Park pool passes registration and fees for the summer day camp, picnic kits, sport supplies, facilities use requests.
Meetings attended:
Summer Food Service – State review and wrap up
Downtown Mall managers – Halloween & Tree Lighting programs
Upcoming:
Wrap up of summer programs – meetings & clean up
Park Pool renovations – with Engineering
Resume Recreation Advisory Board Meeting
Planning for fall events

Community Development

The Community Development Department reports the following activities for the month of August, 2015:

During the month of August, CDBG staff worked on the CAPER report through IDIS, gathering quarterly reports and other data from community partners, and data entry. CDBG staff continued work on the environmental process regarding the new 2015 projects. Staff continued to work with the Animal Shelter staff and Board members regarding initiation of the new Animal Shelter facility although some delays have occurred regarding moving forward. Staff will be working to expend older year CDBG funding and complete those projects as HUD will be watching spending rates of older funds. Terri Hast and Lee Borror did an excellent job in undertaking the Neighborhood Night out program at the Salvation Army/ Jane Frazier site. The Night Out was well attended. CDBG staff continued to work to complete the environmental process needed to free up the new CDBG projects. Staff also assisted the Public Housing Authority related to completion of required forms necessary to achieve release of funds. Lee Borror, Carolyn Martin, Pip staff, and Jay Oliver worked with HUD staff regarding their monitoring of the City Property Improvement Program. Staff also took HUD staff on a tour of various Pip improved properties. HUD suggested some file and project tracking improvements which staff will address to improve the program tracking. Staff attended Allegany County transit meeting, completed technical assistance to sub-recipients, provided on-site YMCA Environmental Review Technical Assistance, created/facilitate HRC agenda and meeting, provided on-site environmental review for YMCA projects included in the 5 year CDBG plan. Staff completed June supplemental draw. Staff will be attending training regarding improved transportation opportunities for low income and minority residents.

Code Enforcement Activity

- Delivered 79 Door Hangers for Nuisance Issues
  - 41 successes
  - 52% Success Rate
  - Number is an increase over last month due to a targeted area of Offutt and Elder Streets and the alley between
  -

- Newly Opened Cases
  - 10 Nuisance
  - 11 Property Maintenance
- Action Plans Received to Resolve Property Maintenance Issues
  - 3
- 10 Citations Issued
  - 6 Nuisance
  - 4 Property Maintenance
- 8 Cases Adjudicated to District Court
  - 4 Nuisance
  - 4 Property Maintenance
- 2 Cases Heard in District Court
  - 0 Nuisance
  - 2 Property Maintenance

- 2 Bi-weekly Community Development Coordination meeting were conducted

- 2 Bi-weekly Code Enforcement meeting were conducted
  - Concentrating on focus and monitor groups
  - Focusing on the resolutions to problem cases
  - Beginning nuisance property abatements

- Continuing to concentrate code enforcement efforts in targeted neighborhoods.
- Continued door hangers as an initial form of contact with approximately 52% response rating for immediate call back and contact with citizen

- Two (2) demolitions were conducted this month
  - 423 Ascension Street
  - 471 Baltimore Avenue
- Multiple residential and commercial projects in various stages of development
- Love's Travel Plaza and Country project is underroof and moving forward
- Love's Sleep Inn project - subgrade piping and foundation complete
- Plans received for the new Allegany High School
- Multiple residential and commercial projects in various stages of development
- Four nuisance property abatements occurred
  - 884 Sperry Terrace
  - 301 – 303 Arch Street
  - 226 Valley Street
  - 130 Columbia Street

Code Enforcement

Nuisance & Junk Vehicle Complaints		Property Maintenance Complaints		Building Code Complaints	
Received:	28	Received:	00	Received:	0
Corrected:	00	Corrected	00	Corrected:	0
Housing Code Complaints		Zoning Complaints			
Received:	00	Received:	00		
Corrected:	00	Corrected:	00		

Permits, Applications, and Licenses

Building Permits		Residential Rental License		Plan Reviews	
Received:	03	Received:	1603	Received:	0
Issued:	02	Issued:	1603	Issued:	0

Occupancy Permit	
Received:	01
Issued:	00

Housing Inspections

Conducted:	47
Passed:	46

Revenue

Building Permits:	$1095.00
Miscellaneous Permits:	120.00
Occupancy Permits:	15.00
Utility Permits:	00.00
Reviews, Amendments, and Appeals:	50.00
Rental Licenses:	40,075.00
Paid Inspections:	00.00
Municipal Infractions:	00.00
TOTAL	$41,305.00
Demolition Permit (Bonds)	$00.00

Historic Planning/Preservation

The Cumberland Historic Preservation Commission met on Wednesday, August 12th at 4pm in the City Hall Council Chambers. Four Certificates of Appropriateness were reviewed at the meeting. The agenda appeared as follows:

III. CERTIFICATES OF APPROPRIATENESS - CONSENT AGENDA

A. 115 Baltimore Street – Western Maryland Music Center – Larry Jackson

IV. CERTIFICATES OF APPROPRIATENESS

A. 322 South Centre Street – Sunoco – Gary Brent
B. 117 Hanover Street (Change/Amend) – Andrea DePalatis
57 North Liberty Street – City Hall - Jon Daddysman

The following Section 106 reviews were processed in August:
436 Chestnut Street
212 Pulaski Street

The following State compliance reviews were completed as required for use of Community Legacy funding for the Neighborhood Restoration project:
310 Jefferson Street
884 Sperry Terrace
423 Independence Street

The following State compliance reviews were completed as required for use of Community Legacy funding for the Upper Story Redevelopment project:
114 South Centre Street
164 North Centre Street

The Certified Local Government sub grant-funded project to update the historic context and Preservation Guidelines for the Canal Place Preservation district was completed on August 31st. Final documents have been received and will be presented to the Mayor and City Council in October. A timeline for introducing the public to the new documents will be finalized in September. Final grant reporting documents are due for submission to the Maryland Historical Trust by September 15th.

Two projects were elected to receive Upper Story redevelopment funding and received approval for the forgivable loans at the Mayor and City council's August 4th meeting. Loan documents are currently under review ty the City solicitor and community Development staff are currently working with the recipients on predevelopment tasks.

The first notice to proceed was issued to the first complete Neighborhood Matters recipient at 240 North Mechanic Street. Additional progress has occurred and staff is working with property owners to complete any needed local permits and anticipates issuing additional notices to proceed by early September. Applications were sent to persons who were placed on the waiting list so that additional projects can move forward.

City staff worked with Allegany College of Maryland to complete a Community Parks and Playground application to compete for grant funding to construct a softball field on the Allegany College of Maryland campus. The application was submitted prior to the August 19th deadline and decisions are expected by June 2016.

The Historic Planner/Preservation Coordinator and Economic Development Coordinator met with Maryland Department of Housing and Community Development staff on August 5th to take site visits to proposed project sites from this year's Community Legacy application. Decisions on funding are expected in October.

Routine grant administration reports were submitted to the State Highway Administration, Maryland Historical Trust, and Department of Housing and Community Development.

Comptroller's Office

The Comptroller's office reports the following information for the month of August, 2015:

Cash Flow:
Attached for your review is a Cash Flow Summary for the month of August 2015.

On August 1, 2015 the City had a positive Cash Balance of $5,260,714. During August 2015, there were debt payments totaling $632,053. The cash balance at August 31, 2015 was $5,835,287.

As of August 31, 2015 the significant balances are:

Taxes receivable (General Fund):	$7,259,855,
FY 2016	$5,697,198
FY 2015	$822,685
FY 2014	315,924
FY 2013	39,418
FY 2012	37,535
FY 2011	52,575
Prior FY's	$294,520

The current year taxes of $5,697,198 is comprised of the following major taxes:

Real property (non-owner occupied)	$ 2,522,477
Non-Corp Personal Property	8,468
Corporate Personal Property	298,244
Real Property (Semiannual payments)	$2,744,091

Accounts Payable: $ 943,623
(This excludes upcoming debt service payments and payroll.)

Payroll expenses for the upcoming month are an estimated $1,100,000.

Cash Flow Summary
August 2015

	Operating Cash	*Investments*
Beginning Balance 8/1/2015	$ 5,260,714	$ 5,111,290
Plus:		
Total Cash Receipts	$ 4,159,650	$
Cash Transfers (to Investments)	$	$
Less:		
Total Cash Disbursements	$ 3,585,076	
Ending Balance 8/31/2015	$ 5,835,287	$ 5,111,290

Long Term Financing:
CDA 2015 included financing in the amount of $3,226,875 for the City of Cumberland closed on August 27, 2015 which provided the funds for the capital projects and capital equipment acquisitions approved in the FY 2016 Budget. The State of Maryland sold its bonds at a premium, where the City of Cumberland's share of the premium was $65,348.59 ($24,406.43 for the 10 yr. bonds; and $40,978.16 for the 20 yr. bonds) and the interest rates over the life of the bond issue ranges from 3.1% to 3.8%.

The balance of restricted investments now includes the CDA 2012 bond proceeds for capital projects in the amount of $117,464. This does not include any use of the GOB 2013 Bonds proceeds of approximately 1.5 million remaining from the demolition of the Memorial Hospital. GOB 2008 was finally fully expended in April 2015. For CDA 2014 of the total bond issue of $7,533,069, there is a balance of $3,980,285 available for Capital Projects and Capital Equipment budgeted in FY's 2013, 2014 and 2015.

Cash Balances and Taxes Receivable status:

There has not been any need to obtain any short-term borrowing. The cash balance has improved and is expected to remain stable during FY 2016. The tax receivables of $7,259.855 includes taxes that are not due until September 30, 2015, and the **real property taxes of $2,522,477 (non-residential) are not due until 9/30/2015 and the $2,744,091 (residential) has half of these taxes ($1,372,045) due on 9/30/2015 and the balance of $1,372,045 due on 12/31/2015.**

Respectfully submitted,

Jeff Rhodes
City Administrator

Regular Council Agenda
October 20, 2015

Description
Maintenance Division monthly report for September, 2015

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Cover Memo

Item # 5

MAINTENANCE DIVISION REPORT

September 2015

Street Maintenance Report

Parks & Recreation Maintenance Report

Fleet Maintenance Report

PUBLIC WORKS/MAINTENANCE
STREET BRANCH
MONTHLY REPORT
SEPTEMBER 2015

- POTHOLES AND COMPLAINTS
  - Potholed 11 Streets and 5 Alleys using approximately 25 ton of HMA.

- UTILITY HOLE REPAIR
  - 7 Water Utility Holes Repairs & 7 Sewer Utility Holes Repair using approximately 13 CY of Concrete and 76 tons of HMA.
  - This work included street repairs to Mary Street (Candoc to Olive) from water and sewer line replacement.

- TRAFFIC CONTROL SIGNS/STREET NAME SIGNS
  - Installed/Repaired 27 Traffic Control Signs.
  - Installed/Repaired 11 Street Name Signs.
  - Installed 4 HC Signs and Removed 2 HC Sign.

- SWEEPER
  - Swept 310 curb miles (approx. 92 cubic yards of debris).
  - Hauled 58 tons of debris from sweeper dumps to landfill.

- MISCELLANOUS
  - Completed 25 Service Request.
  - Cleaned Baltimore Street Underpass 5 times.
  - Performed Brush Work 7 days.

STREET MAINTENANCE - SEPTEMBER 2015		9/1-9/5	9/6-9/12	9/13-9/19	9/20-9/26	9/27-9/30	TOTAL
SERVICE REQUEST COMPLETED		9	5	8	2	1	25
PAVING PERFORMED	TONS					60	60
CONCRETE WORK	CY				1		1
UTILITY HOLES REPAIRED	WATER	4	1	1	1		7
	SEWER	2		1	3	1	7
	CY	1.25		10.50	1.00		13
	TONS	4.0	6.0	1.5	4.0	60.0	76
POTHOLES FILLED	STREETS	6	2	3			11
	ALLEYS	2		2	1		5
	DAYS						0
	Cold Mix						0
	TONS	14.5	2.5	5.5	2.5		25
PERMANENT PATCH	CY						0
	TONS						0
COMPLAINTS COMPLETED		3	1				4
	CY						0
	TONS	5	1				6
TRAFFIC CONTROL SIGNS REPAIRED/INSTALLED		15		4	8		27
STREET NAME SIGNS REPAIRED/INSTALLED		4		2	5		11
HANDICAPPED SIGNS REPAIRED/INSTALLED/REMOVED		1		1			2
		2		1	1		4
				1			1
PAINTING PERFORMED	BLUE	2		2			4
	YELLOW						0
	RED	4		4	4		12
PAVEMENT MARKINGS INSTALLED	No.	4					4
STREET CLEANING	LOADS	8	5	6	4		23
	MILES	122	61	66	61		310
SWEEPER DUMPS HAULED TO LANDFILL	TONS	15.7	28.2			13.8	58
SALT BARRELLS - Set out/Re-Fill	DAYS						0
CLEANED BALTIMORE ST. UNDERPASS		1	1	1	1	1	5
CLEAN SNOW EQUIPMENT	Days						0
BRUSH REMOVAL/TREE WORK	Days	2	2	2		1	7
Check Drains/Clean Debris	DAYS		1				1
LEAF PICK UP	Loads						0

9/9 Line Painting with PSI

QC Drive/Harrison Sewer Repair

9/8 - Excavated

9/14 - Formed Curb

9/15-9/17 Poured 10.5 cy of Concrete

9/21/15-9/25/15 Excavate and grade Mary Street

9/28/15 - Began paving, had to stop due to rain.

9/23/15 Installed meter bases Downtown for Leake 1.25

Item # 5

PUBLIC WORKS/MAINTENANCE
PARKS & RECREATION
MONTHLY REPORT
SEPTEMBER 2015

- Constitution Park
  - Cut grass 4 days.
  - Brush work and wash clean up.
  - Removed old cross ties and some old playground equipment.

- Mason Complex
  - Cut grass 6 days.
  - Brush removal along river.
  - Installed a new bench @ boat dock.
  - Installed signs as per Diane Johnson.

- Field Work
  - Continued to Line and Drag Cavanaugh.
  - Lined Soccer Fields 4 times.
  - Lined Football Field 4 times.

- Miscellaneous Work
  - Garbage and Bathrooms are cleaned 3 times a week.
  - Cut grass weekly at other 25 areas.
  - Trimmed hedges @ Smith Park.

Parks and Recreation Department								
Field Work								
September 2015								
		Line		Spike		Drag		
Flynn		1						
Nonnennmann								
North Craft		1						
Bowers								
Galaxy		4						
United		4						
Nonnennmann SF		4						
Bowers FB		4						
United FB		4						
Long		1						
Abrams								
Cavanaugh		4		1		1		
JC								

Parks and Recreation Department					
Grass Cutting					
September 2015					
		P&R			Seasonals
Fairmont		1			
Ridgedale		1			
Springdale		1			
Mason		6			
Park		4			
Long		1			
Cavanaugh		3			
Smith Park		1			
Vets Park		2			
Pine Ave		1			
JC		3			
Valley St Parklet		3			
Abrams		2			
Washington HQ		1			
Sun Dial		1			
Lucys Park		1			
MCS		1			
Evitts Creek					
Boat Ramp		2			
Davidson 332-334					
Mullen		1			
500 Block of Maryland Ave.		2			
14 Somerville in Rear		1			
Old HRDC		2			
Rolling Mills Parklet		2			
East Side School					
Goethe		1			
Pistol Range		2			
Across from Hartley's		1			
532 Centre St.		2			
305-307 Industrial Blvd.		1			
					Item # 5

Parks and Recreation Department
Miscellaneous Work
September 2015
Wash cleanup and stump removal (Sept. 1)
Install new flag sat Monument (Sept. 1)
Brush removal at Mason along river (4 days)
Trim hedges at Smith Park
Repaired grinder pump at Bauer's
Replaced light bulbs at Bauer's
Wash cleanup in Park (Sept. 14 & 18)
Install signs at Mason (Sept. 18)
Install bench at boat dock (Sept. 22)
Brush work in park and Mason – cutting back and raising canopy
Removed old cross ties from park and took them to landfill

Fleet Maintenance

September 2015

Total Fleet Maintenance Projects	**108**
Street Maintenance	26
Snow Removal	0
DDC	1
CPD	17
Water Distribution	17
P & R Maintenance	9
CFD	5
Sewer	4
Code Enforcement	2
Flood	0
PIP	0
WWTP	0
Engineering	3
Facility Maintenance	0
Fleet Maintenance	0
Central Services	5
Municipal Parking	0
Public Works	0
Water Filtration	0
Small Engine Repairs	0
Scheduled Preventive Maintenance	14
Field Service Calls	5
Total Work Orders Submitted	**38**
Risk Management Claims	**0**
Fork Lift Inspections	**0**

Regular Council Agenda
October 20, 2015

Description
Utilities Division & Central Services monthly report for September, 2015

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

CITY OF CUMBERLAND

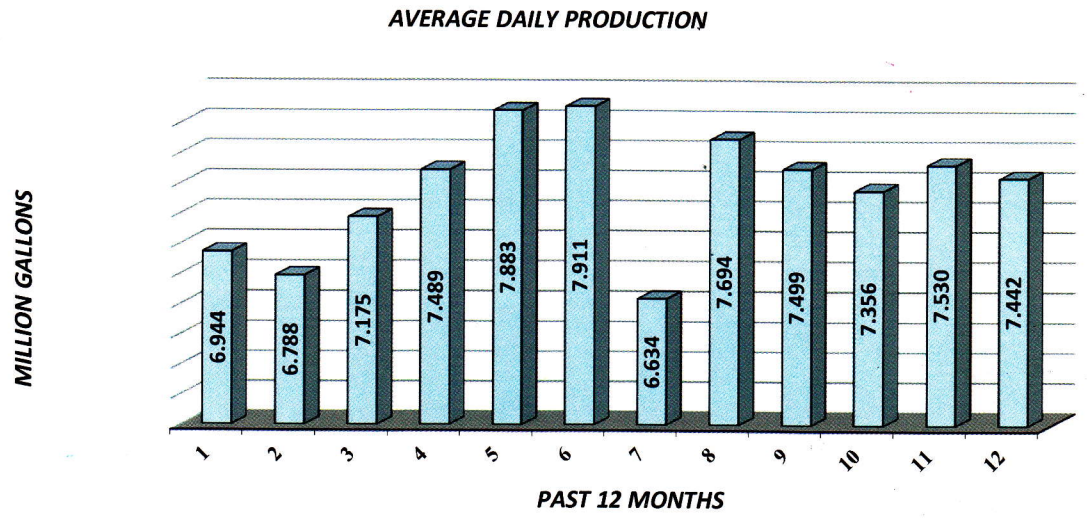
UTILITY DIVISION AND CENTRAL SERVICES MONTHLY REPORTS

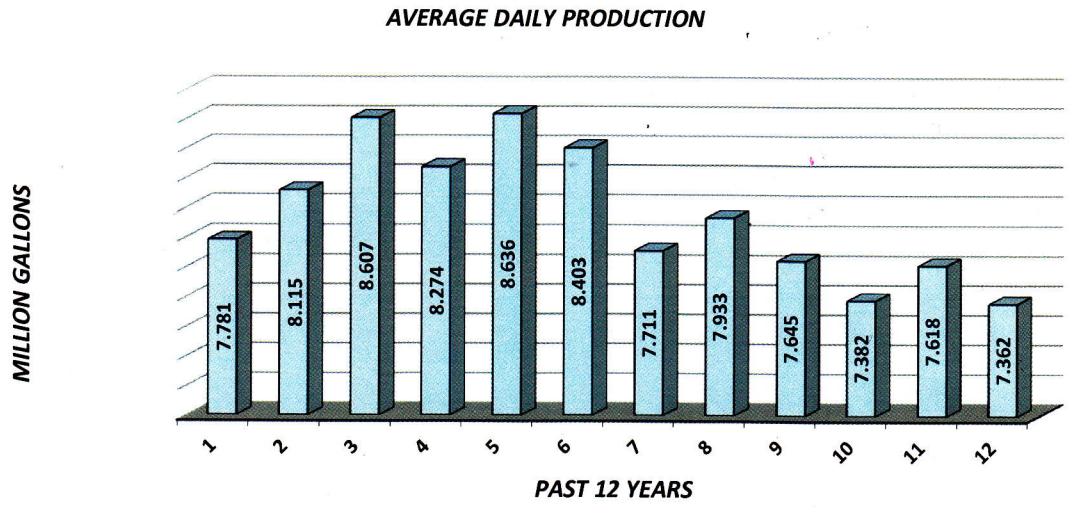
September 2015

CITY OF CUMBERLAND'S WATER TREATMENT PLANT

MONTHLY UTILITY REPORT

SEPTEMBER 2015





BRIEF LISTING of EVENTS

- *100% COMPLIANCE WITH ALL FEDERAL & STATE DRINKING WATER REGULATIONS*
- *115 PREVENTATIVE MAINTENANCE TASKS COMPLETED/ 1,300 WATER ANALSIS PERFORMED/ LAKES AT 91% CAPACITY*
- *TREATMENT PLANT, PUMPING STATIONS, TANKS AND RESERVOIRS OPERATED/MAINTAINED CONTINUOUSLY 365/24/7*
- *NEW SODIUM HYPOCHLORITE PROJECT IS CURRENTLY 85% COMPLETE*
- *LOSING APPROXIMATELY 250,000 GALLONS PER DAY OF WATER DUE TO LEAKS IN SERVICE AREAS BEING PROVIDED WATER FROM THE FT. HILL & BROWN AVE. WATER STORAGE TANKS. WATER DEPARTMENT HAS BEEN NOTIFIED TO LOCATE LEAKS.*
- *REPAIRS WERE PERFORMED ON BOTH PUMPS AT THE NORTH END PUMPING STATION WHICH WAS CAUSED BY LARGE WATER LINE BREAK ON 24" MAIN WHICH OCCURRED ON SEPTEMBER 27th.*

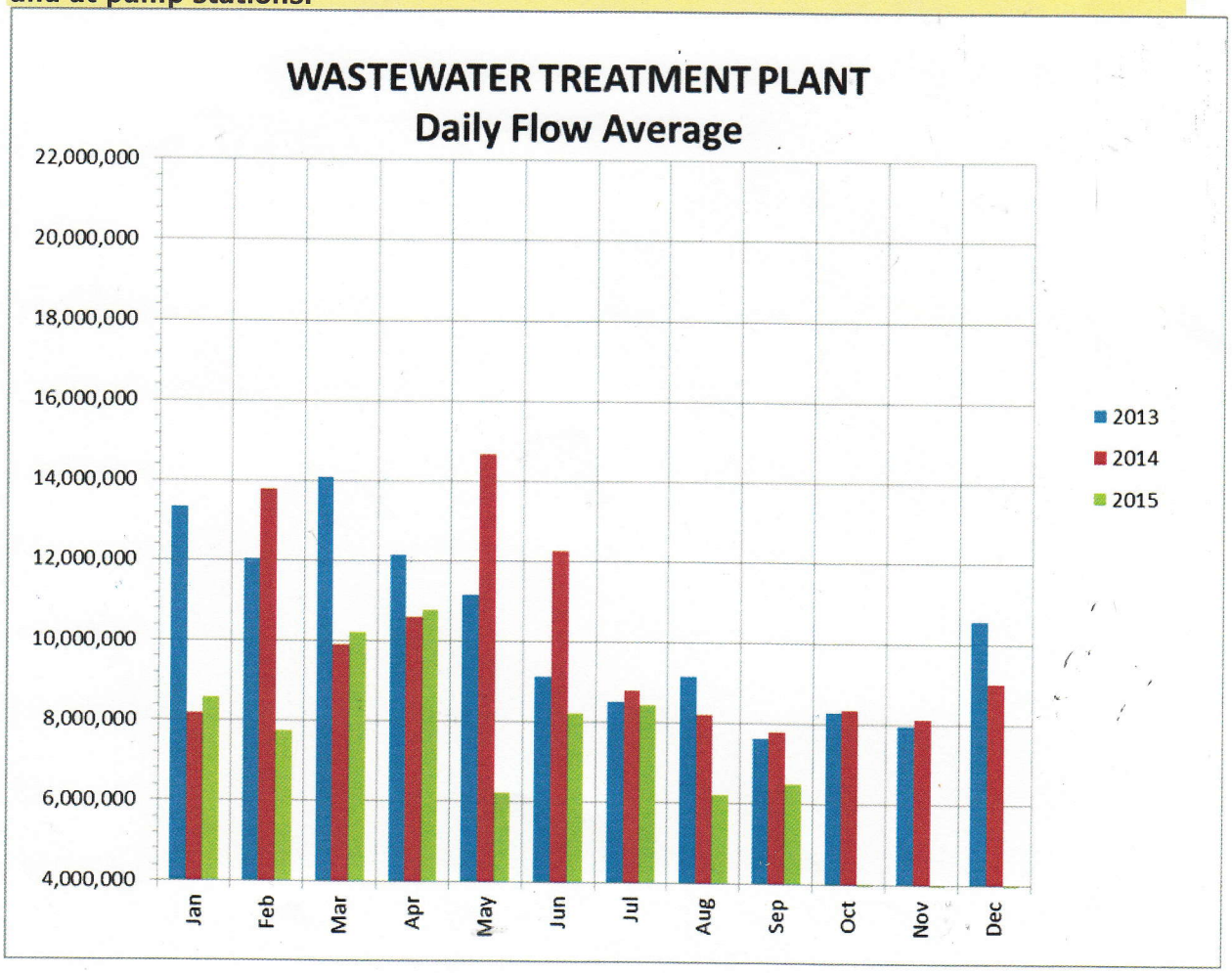
Wastewater Treatment Plant – Sept 2015

OPERATIONS:

Treated 194,653,000 gallons @ an average of 6.488 million gallons per day. Removed 233,143 pounds of total suspended solids; 210,596 pounds of BOD; 37,992 pounds of total nitrogen; and 5,129 pounds of total phosphorous. Processed 904,053 gallons of sludge producing 89.03 Dry Tons of Class A bio solids. 57 work orders were completed. The quarterly sampling/testing of Combined Sewer Overflow sites Waste Water Treatment Plant (002), Mill Race Pump Station (003M), Elizabeth St. (005), and Oldtown Road (007) was completed. A representative of MDE completed a Risk Management Plan (RMP) inspection on Sept. 18. University of Delaware group performed an energy audit of the Plant on Sept. 28-29. A Safety Meeting on Lock/Tagout was held. All Federal and State reporting requirements were in compliance. Monthly Flow Comparison Chart is attached.

MAINTENANCE:

Removed fiberglass structure over Bar Screens and hoist frame at Head of Plant. Pumped out grease trap between Primary Clarifier's 1 & 2 and Thickener scum well with Vac Con Truck. Cleaned Sludge Heater #2 elbow. Replaced air compressor on sewage ejector pump on Operation's Bldg. basement. removed debris from Reactors. Tore down waste activated sludge pump #4 and replaced bearings. Calibrated D.O. sensors on Reactors. Replaced gasket on air line to Denite Filter #1. Tore down back wash pump and replaced seal on cooling water line. Removed heat box from Evitts Creek Pump Station compactor-built new one. Cut grass in Plant and at pump stations.



Sewer & Flood Monthly Report - Sept 2015

Sewer

2,273	Ft. Sewer Mains flushed
1	Service lines repaired (714 Fayette St)
13	Catch basins cleaned
6	Catch basins repaired: (1620 Ford Ave., 820 Virginia Ave., Queen City Dr. at Harrison St., N. Mechanic St. in narrows, 738 Fayette St., Frederick St. bridge)
741	Ft. of Sewer mains televised
153	Ft. Sewer lines televised
4	Overflows checked
	Assisted Water Distribution at four (4) work sites,
	Hydo excavating

Flood

Test run station pumps
Cleaned and greased intake gates at Ridgeley Pump Station
Adjusted oil drip on pumps at Ridgeley & Viaduct Pump Stations
Checked CSO's, cleaned bull, Washington St. pit and Greene St Pump
Mowed 30 acres
Brush cut behind flood wall on west side
Prepared for Flood Inspections

WATER DISTRIBUTION

Utilities Activity Report for September 15

REQUEST	W/E 9/4/15	W/E 9/11/15	W/E 9/18/15	W/E 9/30/15	MONTHLY TOTALS
Service Technicians					
NON READS/MDM go backs	10	15	11	8	44
VACANT Accounts report					0
FINAL READS/TURN ONS/SHUT OFFS	2	3		4	9
CURB/METER BOX MAINTENANCE					0
LEAK INVESTIGATIONS/turn off-on	5	3	1	2	11
STOP LOCATES/MAINTENANCE					0
METER/STOP INVESTIGATIONS	15	19	24	16	74
REPAIR WIRING/GET READING	1	1	6	3	11
ORANGE TAG FOR REPAIRS		1	2	4	7
YELLOW TAG FOR H/L USAGE/APPT		1			1
RED TAG FOR SHUT OFF					0
TURN WATER ON	45	34	50	53	182
TURN WATER OFF		2		1	3
NONPMT/BAD CK/AGREE SHUT OFFS	43	29	42	12	126
SHUT OFF RECHECKS	12	8	1		21
PULL METERS - READS/SPAC/WR OFF	1	2		1	4
PUT METERS BACK ON LINE/READS					0
REPLACE/REPAIR METER/LID/VALVE					0
DIRTY WATER/ODOR					0
SVC SEPARATIONS/INVESTIGATIONS		9		4	13
INSTALL COUPLERS/PLUGS/LOCK	1	1		3	5
NEW METER/DIAL	3	2	3	3	11
METER TESTS-Residential					0
METER TESTS - Industrial					0
Ind - Register/Chamber Chg Out					0
Industrial - Chamber Cleaning					0
Industrial - Strainer Cleaning					0
HYDRANTS FLUSHED					0
PRESSURE CHECK/NO WATER					0
MOVE METERS OUTSIDE/READINGS	3	4	3	6	16
Smartpoint change outs/New installs	4	4	3	7	18
Replace smartpoint antenna					0
REPAIR/REACTIVATE/MOVE SPs		4	2	3	9
INSULATE METER BOXES	100			50	150
FREEZE UPS/METERS & LINES					0
CCP - BACKFLOW/RETRO	5	4	3	7	19
HYDRANT/IRRIGATION METER					0
Pipe Technicians					
LINE LOCATOR	41	64	49	161	315
TAPS SERVICED	3	2	2	5	12
LEAKS REPAIRED			1	2	3
CLEANED TRUCK AND TOOLS	3				3
REPLACED HYD #562 SCHLEY ST	4				4
HELPED 311 LOCATE BX 12720 BEDFORD RD	3				3
FLUSHED HYD @ 1072 BRADDOCK RD		4			4
REPLACED 2 HYDRANTS ON MAGRUDER		4			4
FALL HYDRANT FLUSHING PROGRAM			2	2	4
REPAIRED HYDRANT #298			3		3
INVESTIGATE LEAK - VICTORIA LN				4	4
					0
					0
					0
					0
					0
					0
					0
Projects					
Projects - MARY ST/CECIL ST	10		14	3	27
WEEKLY TOTALS & GRAND TOTAL					1120

Watershed

Valley Rd - backfilled behind concrete on 10" water line
Removed 8 trees from water line - Valley Rd
Leiper St - cleaned up road and hauled garbage to landfill
Repaired hydrant on Mayfair @ Avondale (leak on hydrant lead - cracked around)
Removed steel plate on Henderson Ave
Replaced valve box lid and marked with blue post - 36" water main
Helped clean warehouse
Marked water line on Valley Rd & 68 West
Used crane truck at filtration plant to remove roof off a building
Mowed water line - Independence St/Golden Ln
Mowed and removed trees - Golden Ln
Flushed 36" water main in prepaaration for fall flushing program
AES line - mowed 18" water main right of way (several days)
Took saw to American Rental All for repair
Met Carl Belt at New Oakland Dr with Rich
AES - clearing water line & marking water valves
Performed maintenance on Agco
Cut trees from AES water line
Assisted crew with leak on Willowbrook Rd
Took 320 to Somerset for service/repairs
Checked sewer line to be mowed on Creek Rd
Marked water line for contractor - Adams Farm
Replaced pump packing on water valve at Wills Creek pump station

Central Services – September 2015

- **City Hall**: Assisted M.I.S. with a CAT 5 cable installation; repaired boiler.

- **Municipal Service Center**: Repaired air compressor; replace batteries in UPS.

- **Public Safety Building**: Tested Fire Alarm with S & S Electric and Simplex Companies; installed LED lights; repaired sink in third floor men's restroom; worked on AT&T room and completed air conditioning and sprinklers.

  Fire: Sealed conduits entering Fire Department basement. Repaired garage door.

- **Downtown Mall area**: Replaced bad wiring on Downtown Mall for Christmas lights.

- **Evitts Creek Pump Station**: Installed Atlantic Broadband service.

- **Parks/Recreation**: Checked Constitution park for blown fuses and replaced them; replaced contactor for park pool and check hot water tank at the park; installed new hot water heater in the Craft Building at the park; pulled grinder pump and unclogged at Mason Field.

- **McNamee Pump Station**: Installed mast for Atlantic Broadband service.

- **Pump Stations/CSO Sites**: Assisted M.I.S. install equipment at the CSO sites and pumping stations throughout the City for the new Atlantic Broadband services.

- **Water Filtration Plant**: Removed garage door opener; ran conduit and pulled controls for garage door; installed cameras; assisted with power outage after power pole was replaced from fire.

- **Wastewater Treatment Plant**: Repaired Rotork actuator; supported electrical boxes and conduit temporarily at the Bar Screen so walls may be removed. Assisted with Bar Screen Project building removal; removed bad VFD, repaired drive on WAS pump; repaired pressure gauge in Dewatering building; repaired bad switch on stationary grinder; pumped water out of manholes (using for telephone lines); repaired #1 sludge boiler and ordered new oil pump.

- **Traffic and Street Lights**: Replaced lights on Decatur Street with LED; repaired traffic light at Dingle intersection; repaired light pole on Mechanic Street; reset traffic light at Henderson Street and Pear Street.

- Load-tested generators.

Regular Council Agenda
October 20, 2015

Description
Engineering Department monthly report for September, 2015

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Cover Memo

Item # 7

Regular Council Agenda
October 20, 2015

Description

Ordinance *(1st reading)* - authorizing execution of a deed to transfer 534-536 Columbia Avenue to Nazir Gul for the purchase price of $0.00 and certain contingencies for rehabilitation

Approval, Acceptance / Recommendation

534-536 Columbia Avenue was advertised for public bid with one bid response being received from Mr. Nazir Gul.

The property was declared surplus on October 6, 2015.

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

ORDINANCE NO. _____

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND, MARYLAND, ENTITLED "AN ORDINANCE TO AUTHORIZE THE EXECUTION OF A DEED FOR THE PURPOSE OF CONVEYING CERTAIN SURPLUS PROPERTY LOCATED AT 534-536 COLUMBIA AVENUE IN THE CITY OF CUMBERLAND, ALLEGANY COUNTY, MARYLAND TO NAZIR GUL."

WHEREAS, Mayor and City Council of Cumberland is the fee simple owner of a certain parcel of real property together with the improvements thereon located at 534-536 Columbia Avenue, in the City of Cumberland, Allegany County, Maryland;

WHEREAS, the said property was declared to be surplus property under the terms of Order No. _____, passed by the Mayor and City Council on October 6, 2015;

WHEREAS, Nazir Gul desires to acquire the property, which is presently in a dilapidated condition, renovate it and bring it into compliance with applicable codes; and

WHEREAS, the Mayor and City Council of Cumberland deem it to be in the interest of the City to grant the said conveyance.

NOW, THEREFORE

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND, MARYLAND, that the Mayor and City Clerk be and they are hereby authorized to execute a deed in the form attached hereto as Exhibit A or in a similar form, conveying the aforesaid real property and improvements thereon to Nazir Gul, subject to certain rights of reverter as contained therein;

SECTION 4: AND BE IT FURTHER ORDAINED, that this Ordinance shall take effect from the date of its passage.

Passed this ____ day of _____, 2015.

_____
Brian K. Grim, Mayor

ATTEST:

_____
Marjorie A. Woodring, City Clerk

EXHIBIT A

THIS QUITCLAIM DEED, made this ____ day of _____, 2015, by and between **MAYOR AND CITY COUNCIL OF CUMBERLAND**, a Maryland municipal corporation, party of the first part, and **NAZIR GUL**, party of the second part, of Allegany County, Maryland.

WITNESSETH:

That for and in consideration of the sum of Zero Dollars ($0.00) and for other good and valuable considerations, the receipt of all of which is hereby acknowledged, the party of the first part does hereby quitclaim to the party of the second part, his personal representatives, heirs and assigns, all of the party of the first part's right, title, interest and estate in and to the following described piece or parcel of real estate lying and being in the City of Cumberland, Allegany County, Maryland, to wit:

ALL that lot, piece or parcel of ground lying and being on the Southerly side of Columbia Avenue in Election District No. 5 in Allegany County, Maryland, which is more particularly described as follows:

BEGINNING for the same at a stake standing on the Southerly side of Columbia Avenue at the end of a line drawn South 68 degrees 45 minutes East 83.8 feet from the Southeast intersection of Columbia Avenue and Pear Street, and running thence with said side of Columbia Avenue South 68-3/4 degrees East 40 feet; thence South 22 degrees West 50 feet; thence South 28-1/2 degrees West 154.7 feet; thence North 64-3/8 degrees West 41-1/3 feet; thence North 28 degrees East 202 feet to the place of beginning.

IT BEING the same property which was conveyed from Laura Lee Lantz, Personal Representative of the Estate of George R. Knippenberg, Jr., to Mayor and City Council of Cumberland by deed dated May 2, 2013 and recorded among the Land Records of Allegany County, Maryland in Book 1967, Page 184.

TOGETHER with the buildings and improvements thereon, and the rights, roads, ways, waters, privileges and appurtenances thereunto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the above-described property unto the party of the second part, his personal representatives, heirs and assigns, in fee simple.

In connection with the foregoing conveyance, the party of the first part and the party of the second part covenant and agree as follow:

1. The party of the second part shall secure the structure on the property by replacing doors and locks on the structure which is located on the property, as needed, no later than two (2) weeks from the date of this deed.

2. The party of the second part shall remove all junk and debris from the yard and the structure on the property no later than two (2) months from the date of this deed.

3. The party of the second part shall replace the roof of the structure on the property no later than one hundred (100) days from the date of this deed.

4. The party of the second part shall complete the renovation of the structure on the property and bring it in compliance with the City of Cumberland Housing Code and other applicable codes no later than eighteen (18) months from the date of this deed.

5. The party of the first part and its designees shall have the right to inspect the hereinbefore-described property from time to time in order to ensure that the work described in paragraphs 1-4 hereinbefore is progressing and being performed in the manner described herein; provided, however, that the party of the first part shall endeavor to give the party of the second part no less than three (3) days advance notice of any such inspections. The party of the second part shall fully cooperate with the party of the first part and its designees in regard to the scheduling and conduct of the inspections.

6. The party of the second part may not convey the property described above or any interest therein (aside from a security interest granted subject to these covenants, restrictions and agreements) to a third party until all of the conditions set forth in paragraphs 1-4 hereinbefore are

completed in accordance with the terms and provisions set forth therein. Any such conveyance or attempt at such conveyance shall be null and void.

7. Should the party of the second part fail to comply with the terms and provisions of paragraphs 1-4 hereinbefore, the title to the real property and improvements conveyed by the terms of this deed shall immediately and without the necessity of any further action on the part of the party of the first part, revert and revest in the party of the first part, and the party of the second part shall lose and forfeit all of his rights, title and interest in and to the said property and to the improvements, fixtures, rights, roads, ways, waters, privileges and appurtenances thereunto belonging or in anywise appertaining, and the party of the first part shall have the right of re-entry to the said property. Further, the party of the second part shall execute a deed effecting the conveyance of the hereinbefore-described property, improvements, fixtures, etc. to the party of the first part in the event the requirements set forth in paragraph 1-4 above are not satisfied in a timely manner. In the event the party of the first part institutes litigation to enforce the terms of this paragraph, the party of the second part shall be liable for the party of the first part's reasonable attorneys' fees.

8. In furtherance of the terms and provisions set forth in paragraph 7 above, the party of the second part hereby appoints Jeffrey Rhodes, City Administrator of the City of Cumberland, and his successor City Administrators, his true and lawful attorney-in-fact, with full power of substitution, hereby granting them full power and authority for the party of the second part and in his stead to execute and deliver a deed or deeds to the hereinbefore-described property to the party of the first part in the event the party of second part fails to comply with the terms and provisions set forth in paragraphs 1-4 hereinbefore and to do any and all acts required in order to effect the conveyance of the hereinbefore-described property to the party of the first

part in the event the party of the second part fails to comply with the said terms and conditions. The terms and provisions of this paragraph are irrevocable; however, they shall expire three (3) years from the date of this deed. The terms and provisions of this paragraph shall not be affected by the disability or incapacity of the party of the second part, but shall remain in full force and effect from time to time and at all times until his death.

9. Once the requirements set forth in paragraphs 1-4 above have been satisfied, upon the request of the party of the second part, the party of the first part shall deliver a deed to the party of the second part which shall effect the surrender of the rights of reverter described herein.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed in their respective names and under seal and duly attested all on the day and date first above written.

WITNESS/ATTEST:

MAYOR AND CITY COUNCIL
OF CUMBERLAND

_____
Marjorie A. Woodring, City Clerk

By:_____**(SEAL)**
Brian K. Grim, Mayor

_____**(SEAL)**
Nazir Gul

WITNESS ATTESTATION FOR SIGNATURE OF NAZIR GUL

The foregoing Quitclaim Deed (which included power of attorney provisions which are the basis for this attestation) was, on the date written above, published and declared by Nazir Gul in our presence to be his power of attorney. We, in his presence and at his request, and in the presence of each other, have attested to the same and have signed our names as attesting witnesses. We further declare and affirm under the penalties of perjury that we are more than eighteen (18) years of age.

_____
Witness #1 signature

_____
Witness #1 printed name

_____
Witness #1 address

_____
Witness #2 signature

_____
Witness #2 printed name

_____
Witness #2 address

STATE OF MARYLAND,
ALLEGANY COUNTY, TO WIT:

I HEREBY CERTIFY, that on this _____ day of _____, 2015, before me, the subscriber, a Notary Public of the State and County aforesaid, personally appeared **Brian K. Grim**, known to me or satisfactorily identified to be the person whose name is subscribed to the within instrument, the Mayor of Mayor and City Council of Cumberland, a municipal corporation of the State of Maryland, and acknowledged the foregoing to be the act and deed of the said Mayor and City Council of Cumberland; and at the same time made oath he is duly authorized by it to make this acknowledgment; and he further certified under the penalties of perjury that the actual consideration for the foregoing conveyance is $0.00; and he further he further made oath in due form of law that this transaction is not subject to the provisions of Section 10-912 of the Tax General Article of the Maryland Annotated Code as the grantor is a resident of the State of Maryland.

WITNESS my hand and Notarial Seal.

_____
NOTARY PUBLIC

My Commission Expires: _____

STATE OF MARYLAND,
ALLEGANY COUNTY, TO WIT:

I HEREBY CERTIFY, that on this _____ day of _____, 2015, before me, the subscriber, a Notary Public of the State and County aforesaid, personally appeared **Nazir Gul**, known to me or satisfactorily identified to be the person whose name is subscribed to the within instrument, and did acknowledge that he executed the same for the purposes therein contained.

WITNESS my hand and Notarial Seal.

_____
NOTARY PUBLIC

My Commission Expires: _____

I HEREBY CERTIFY that the within and foregoing document was prepared by, or under the supervision of, the undersigned, a Maryland attorney, and that no title search was performed in connection with its preparation.

_____

MICHAEL SCOTT COHEN

Regular Council Agenda
October 20, 2015

Description

Resolution approving the adoption of a policy declaring the Mayor and Council's intent to take a leadership role in reducing electricity consumption within the city, partnering with the Maryland Energy Administration, and enrolling as a Maryland Smart Energy Community

Approval, Acceptance / Recommendation

By adopting and implementing the City of Cumberland Energy Efficiency Policy the City will be on its way to meeting the delivery requirements set forth in the grant agreement issued by the Maryland Energy Administration (Order No. 25,825 June 2, 2015). Under the Policy, the City will make good faith efforts to implement, where practicable, electricity reduction projects and practices to meet the goal as stated. However, should the City not achieve the adopted goals within the appropriate time-frames, MSEC grant funding will not be rescinded. The goal is: to reduce per-square-foot electricity consumption of City owned buildings and lighting infrastructure (in Maryland) by 15% relative to the baseline within 5 years of the baseline year. As well as report electricity consumption and progress towards the goal annually to the Maryland Energy Administration in order to assure that the City accomplishes said goals in a timely fashion. The City will maintain an annual electricity consumption inventory, also known as a baseline update, for all City of Cumberland owned buildings and other entities captured in the initial baseline. On or before November 2, 2015 the City will establish an Energy Reduction Plan. The plan will outline the process and include a timetable of execution by which the City of Cumberland will accomplish designated tasks in order to reach the goal.

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Cover Memo

Item # 9

City of Cumberland

- Maryland –

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND TO ADOPT A POLICY FOR THE REDUCTION OF ELECTRICTY CONSUMPTION AS PART OF THE MARYLAND ENERGY ADMINISTRATION'S SMART ENERGY COMMUNITIES PROGRAM.

WHEREAS, in 2015, the **MAYOR AND CITY COUNCIL OF CUMBERLAND** ("City") applied for acceptance into the Maryland Smart Energy Communities program administered by the Maryland Energy Administration; and

WHEREAS, in June 2015, the City entered into an agreement with the Maryland Energy Administration under which the City was awarded a grant of $45,452.00 for energy efficiency and conservation projects; and

WHEREAS, the goal of the Maryland Smart Energy Communities program is for local governments to adopt policies and commit to them for the long term, leading to sustained energy savings and additional opportunities for renewable energy development; and

WHEREAS, through its participation in the Maryland Smart Energy Communities program, the City may receive grants to fund energy efficiency, renewable energy, or clean transportation projects, and may realize cost savings, improve its environmental performance, and stimulate better energy decisions among City departments; and

WHEREAS, becoming a Maryland Smart Energy Community requires the City to set a goal of reducing per-square foot electricity consumption of the City's government buildings by 15% within five years; and

WHEREAS, both the program application and the grant agreement obligated the City to adopt certain policies, including an electricity reduction policy; and

WHEREAS, the **MAYOR AND CITY COUNCIL OF CUMBERLAND** believes that by adhering to the Maryland Smart Energy Communities program, the City will demonstrate its commitment to being a socially responsible leader by decreasing its electricity consumption; and that investing in energy efficiency may result in significant monetary savings in the long term.

NOW, THEREFORE, BE IT RESOLVED by the **MAYOR AND CITY COUNCIL OF CUMBERLAND** that the Policy for Reducing Electricity Consumption, attached hereto as Exhibit A and incorporated herein by this reference, is hereby approved.

Given under our Hands and Seals this _____ day of _____, 2015, with the Corporate Seal of the City of Cumberland hereto attached and duly attested by the City Clerk.

Attest:

Mayor and City Council
Of Cumberland

_____

_____

Marjorie A. Woodring
City Clerk

Brian K. Grim
Mayor

Item # 9

EXHIBIT A

CITY OF CUMBERLAND ENERGY EFFICIENCY POLICY

A POLICY DECLARING THE MAYOR AND CITY COUNCIL OF CUMBERLAND'S INTENT TO TAKE A LEADERSHIP ROLE IN REDUCING ELECTRICITY CONSUMPTION WITHIN CITY OF CUMBERLAND, PARTNERING WITH THE MARYLAND ENERGY ADMINISTRATION, AND ENROLLING AS A MARYLAND SMART ENERGY COMMUNITY.

I. PURPOSE

a) To become a Maryland Smart Energy Community by enrolling in the program and following the instructions provided by the State of Maryland.

b) To establish the goal of reducing per-square-foot electricity consumption by 15% relative to the baseline within 5 years of the baseline year.

c) To report electricity consumption and progress towards the goal annually to the Maryland Energy Administration in order to assure that the City accomplishes said goals in a timely fashion.

II. DEFINITIONS

a) *Baseline* – Per-square-foot-electricity consumption (kWhs/GSF) in a pre-determined baseline year.

b) *Baseline Year* – The 12-month period selected by the City as the baseline.

c) *Building Space* – The amount of gross square feet (GSF) of building space owned by the City of Cumberland AND for which electricity is paid by the Mayor and City Council of Cumberland.

d) *City* – Mayor and City Council of Cumberland/the City of Cumberland, Maryland.

e) *Electricity Consumption* – The amount of kilowatt-hours (kWhs) consumed by the City of Cumberland on an annual basis including electricity generated and consumed on-site and electricity purchased from a utility.

f) *Per-square-foot-electricity consumption* – Electricity consumption (in kWhs) divided by building space (in GSF) calculated on an annual basis.

III. BASELINE DOCUMENTATION

a) A baseline document including information related to the specific time period, electricity consumption, building size, and electricity consumption per gross square foot will be assembled

by November 2, 2015 and made available as an appendix to this document to be titled, "MSEC – Baseline City of Cumberland FY2014"

IV. GUIDELINES

a) The City will maintain an annual electricity consumption inventory, also known as a baseline update, for all City of Cumberland owned buildings and other entities captured in the initial baseline. This annual inventory will be conducted using Energy Star Portfolio Manager or a similar tool.

V. PLANS AND IMPLEMENTATION

a) On or before November 2, 2015 the City will establish an Energy Reduction Plan. The plan will outline the process and include a timetable of execution by which the City of Cumberland will accomplish designated tasks in order to reach the goal.

b) The City will implement the necessary projects laid out in their Energy Reduction Plan in order to meet the goal outlined in this policy to the extent practicable.

c) All inquiries should be directed to the person responsible for implementing this policy. The City Administrator and/or their designee will implement this policy.

d) This policy applies to all departments and facilities owned by the City with the exception of the following exclusions, which have been approved by the Maryland Energy Administration:

Evitts Creek Water Company – 1032 Lake Gordon Road, Bedford, PA 15522

VI. GOOD FAITH EFFORTS

a) The City will make good faith efforts to implement, where practicable, electricity reduction projects and practices to meet the goal as stated herein. However, should the City not achieve the adopted goals within the appropriate time-frames, MSEC grant funding will not be rescinded.

APPENDIX I

"MSEC – Baseline City of Cumberland FY2014"

"MSEC – Baseline City of Cumberland FY2014"

In FY14 total electricity consumption (all facilities including the Evitts Creek Water Company in PA) totaled 8.9 million kWh. The WWTP accounted for 57 percent of the energy consumption. For the purposes of this Maryland Smart Energy Communities (MSEC) program the PA accounts are removed, and the official FY14 baseline equals 7.14 million kWh consumed. The MSEC goal is to make efforts to reduce electricity consumption by 1,071,597 kWh (15%) by FY 2019*. The City of Cumberland has already experienced a 4% reduction between FY 14 and FY 15.

For the renewable energy goal under the MSEC program, the City's goal is to make efforts to generate 1,428,796 kWh (20% of baseline) from renewable energy by 2022.

Information on types of energy efficiency and renewable energy improvements will be included within the City of Cumberland Energy Reduction and Renewable Energy Plan.

Existing Improvements:

Energy reduction projects were completed in 2011-2013 from which the City experienced electricity reductions as a result. These reductions are not captured in the baseline data above due to the limited information that was available by the electric company (Potomac Edison and other suppliers). Other energy reduction projects were completed in 2014 and 2015 and are expected to be reflected in future measurements in relation to the FY14 baseline above and will be applied to the City's goal.

The energy improvements to date include primarily the installation of replacement lighting that is more energy efficient than what had existed. These projects are primarily one-time projects implemented as funding is available or introduced.

Lighting projects completed/when:

In 2011 the City qualified for EECDBG funding. This funding was used for exterior and interior lighting retrofit within select street lights, City Hall Plaza and the WWTP:

	# Lights	Type	# Lights	Type
Lights	87	175 watt	87	35 watt LED
Lights	180	70 watt high pressure sodium	124	25 watt T8 Fluorescent w/ occupancy sensors
Energy (kWh)				
Costs/Savings				

In 2013 trough a Potomac Edison reimbursement (incentives) program (GreenerVolts) the City's Central Services staff replaced 89 City owned street lights with high pressure sodium to LED lamps

	# Lights	**Type**	**# Lights**	**Type**
Lights	89	250 watt high pressure sodium	89	MA-40 LED Lamps
Energy (kWh)				
Costs/Savings				*EST. ANNUAL SAVINGS $2,980*

Four lighting replacement projects were conducted in 2014 including: LED lighting replacements at the WWTP (interior and exterior)

	# Lights	Type	# Lights	Type
Lights		T8 Fluorescent HPS & MH Lamps		MA Series LED Tubes & Lamps
Energy (kWh)	247,880		65,395	
Costs/Savings	$24,292		$6,408	*EST. ANNUAL SAVINGS* $17,884

LED Upgrade (exterior lighting) at the Municipal Service Center parking lots, Public Safety parking lot, and Smith Park

	# Lights	Type	# Lights	Type
Lights		HPS & Incandescent lamps		MA Series & PAR38 LED Lamps
Energy (kWh)	102,211		22,963	
Costs/Savings	$10,017		$2,250	*EST. ANNUAL SAVINGS* $7,766

LED Upgrade (exterior lighting) at the Frederick Street Parking Garage

	# Lights	Type	# Lights	Type
Lights	58	HPS Lamps 100 watt	58	MA-30 Lamps 30 watt
	7	HPS Lamps 70 watt	7	MA-18 Lamps 18 watt
Energy (kWh)	27,474		8,150	
Costs/Savings	$2,693		$799	*EST. ANNUAL SAVINGS* $1,894

LED Upgrade (exterior lighting) at the George Street Parking Garage

	# Lights	Type	# Lights	Type
Lights	952	Fluorescent Tubes	476	LED Tubes
	46	HID Lights	46	LED Lamps
Energy (kWh)	524,876		86,678	
Costs/Savings	$51,437		8,495	*EST. ANNUAL SAVINGS* $42,942

One energy reduction project was completed in 2015 (FY 2016). The savings from the following project will be captured in future electric consumption inventory reviews.

In 2015 lighting replacements occurred within the Public Safety Building at 20 Bedford Street

	# Lights	Type	# Lights	Type
Lights	2,222	T8 Fluorescent	1,494	LED Tubes & Lamps
Energy (kWh)	173,409		63,601	
Costs/Savings	$16,994		$6,233	*EST. ANNUAL SAVINGS* $10,761

*Should the City add new buildings, reduction calculation will be based on a gross square footage data.

Type	Year Built	Square Foot	Building	Dept	Location	Address	Age of Lighting	Age of HVAC	Insulation	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR	KhW/SF
Building	1911	16,518	City Hall	Admin	57 N Liberty Street	57 N Liberty Street	1990's fluorescent T8		NA	110 084 253 134	2,783.00	2,715.00	0.17
Building	1926	3,766	south end fire station	Fire	seymour st	300 E. Third Street	2014 LED	2014	Partial	110 083 194 123	19,812.00	17,933.00	5.26
Building	1924	3,766	east side fire station	Fire	frederick st	403 Frederick Street	not updated	NA	NA	110 085 896 501	1,027.00	882.00	0.27
Building	1975	72,816	Public Safety Building	Admin	bedford st	20 Bedford Street	2015 LED	Unit 1: Unit 2:	NA	110 085 097 134	579,840.00	612,088.00	7.96
Building	1926	3,766	19 Frederick Street		19 frederick st	19 Frederick Street	NA - old bldg our of service	NA	NA	110 084 364 279	224.00	191.00	0.06
Building	1960/1998 Updated	3,600	Municipal Service Center	PW	bowen st warehouse	215 Bowen Street	1998 fluorescent T8		NA	110 085 832 050	197,600.00	200,100.00	54.89
Building	1990	480	Constitution Park johnnie long ball field	P&R	constitution park	Williams Street	2 LED flood lights	Field Bldg NA	NA	110 081 532 316	63.00	0.00	0.13
Building	1974	576	concession bldg cavanaugh fd/queen st	P&R	queen st	Queen Street	Original bulbs	original	NA	110 085 797 395	NA		
Building	1942/2005 Updated	1,720	Constitution Park Craft House	P&R	constitution prk	Williams Street	Udated 2000's fluorescent T8	1940's	NA	110 081 531 268	16,949.00	18,552.00	9.85
Building	2000	846	Mason Sports Complex bath house	P&R	riverside rec park/mason sports	E Offutt Street	standard fluorescent & bulbs	NA	NA	110 084 361 895	7,247.00	9,022.00	8.57
Building	1950	384	Constitution Park Grove 4 restrooms	P&R	grove 4 rest rooms/constitution park	Williams Street	standard light bulbs	NA	NA	110 081 534 734	351.00	390.00	0.91
Building	2000	1,152	Constitution Park bath house pavilion 5	P&R	constitution park	Williams Street		NA	NA	110 081 531 607	3,363.00	3,968.00	2.92
Building	2004	627	Mason Sports Complex concession stand	P&R	e offutt st		2004 standard fluorescent	NA	NA	110 084 361 218	5,203.00	3,499.00	8.30
Building	2002	1,070	Jaycee Park restroom/concession	P&R	545 furnace st	Valley Rd	2000's standard fluorescent	NA	NA	110 082 602 621	1,939.00	2,183.00	1.81
Building	1754	400	George Washington Headquarters/Museum	P&R	greene st	Greene Street	standard bulb (historic)	NA	NA	110 084 104 998	0.00		0.00
Building	1970	320	North Centre Street Playground	P&R	n centre st	North Centre Street	par 38 flood bulb to light flag	NA	NA	110 085 674 064	2713.00	2,641.00	8.48
Parking Garage	1975		George Street Parking Garage	MPA	union st	Union Street	2014 LED	NA	NA	110 082 077 840	96,864.00	125,280.00	
Parking Garage	1998		Frederick Street Parking Garage	MPA	frederick st	frederick st	2014 LED	NA	NA	110 084 364 592	53,789.00	124,567.00	
Pool	2001	1,200	Constitution Park baby pool pump house	P&R	constitutiion park	Williams Street	2001 pumps improved 2010 pumps rebuilt 2013 lighting improvements (Fluorescent) BATHHOUSE	NA	NA	110 081 530 526	21,692.00	24,219.00	18.08
Pool	2001	9,600	Constitution Park pool pump house	P&R	constitution park	Williams Street	2001 pumps improved 2010 pumps rebuilt	NA	NA	110 081 532 001	162,080.00	172,280.00	16.88

Type	Dept	Location	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR	KhW/SF	% Change FY14 to FY15
CSO BLDG Mill Race	Flood Control	flood control gates/wineow st	110 081 790 583	15,600.00	**15,900.00**		-2%
CSO BLDG Mill Race	Flood Control	canal pl pumping station	110 081 790 922	72,160.00	**67,520.00**		
CSO read	WWTP	828 n mechanic st	110 080 893 131	190.00	**383.00**		
CSO read	WWTP	730 n mechanic st	110 080 898 197	618.00	**1,109.00**		
CSO read	WWTP	sewage pump/rr 2 box 3	110 081 482 983	852.00	**950.00**		
CSO read	WWTP	408 long st	110 082 128 239	317.00	**346.00**		
CSO read	WWTP	216 walnut pl	110 082 269 892	410.00	**425.00**		
CSO read	WWTP	control cabinet/156 w wineow st	110 084 202 867	470.00	**391.00**		
CSO read	WWTP	1062 braddock rd	110 085 143 953	6,616.00	**7,343.00**		
CSO read	WWTP	elizabeth st	110 085 896 378	258.00	**264.00**		
CSO read	WWTP	rr 4 oldtown rd pmp s	110 088 872 830	216,768.00	**230,976.00**		
CSO read	WWTP	fectig ave sewage ejct	110 086 875 108	2,076.00	**2,590.00**		
flood control pumps	Flood Control	viaduct flood control	110 081 052 075	35600.00	**27,760.00**		
flood control pumps	Flood Control	n mechanic	110 081 052 653	-	-		
flood control pumps	Flood Control	greene st & walnut pump	110 083 562 147	18.00	**3.00**		
~~Pump station in WV~~	~~Flood Control~~	~~ridgeley flood controlCentral Ave, Ridgeley~~	~~110 084 615 191~~	~~27,360.00~~	~~28,520.00~~	~~27.47~~	

Type	Building	Dept	Location	Age of Lighting	Type of Lighting	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR
lighting		St. Lght	valley st bridge	2011	LED	110 081 002 849	4,093.00	**4,336.00**
lighting		St. Lght	market st bridge	2011	LED	110 081 058 551	4,491.00	**4,626.00**
lighting	Parklet lighting	St. Lght	liberty st downtown lt	2013	LED	110 081 859 578	41,848.00	**64,108.00**
lighting		St. Lght	meter for lighting/merchant street	2013 - ?	LED	110 081 901 933	1,505.00	**1,324.00**
lighting	Parklet lighting	St. Lght	mechanic st parklet	original	not improved	110 081 904 036	14,370.00	**16,495.00**
lighting		St. Lght	canal st downtown ltg	NA	NA	110 081 904 788	35,000.00	**35,774.00**
lighting		St. Lght	decatur st	2011	LED	110 087 286 826	15,270.00	**17,534.00**
lighting	Parklet lighting	St. Lght	parklette/central ave	original	not improved	110 088 073 272	317.00	**248.00**
lighting		St. Lght	henderson ave brdg lgt	2013	LED	110 083 243 649	5,833.00	**6,215.00**
lighting		St. Lght	george st downtown lgt	2013	LED	110 084 107 470	1,869.00	**2,550.00**
lighting		St. Lght	downtown lgts/n centre st	2011	LED	110 084 152 799	6,964.00	**6,569.00**
lighting		St. Lght	queen city dr	older not updated	Bridge to N Cntre	110 084 939 138	13,616.00	**15,295.00**
lighting	bowen st cavanaugh fld	Parks and Rec	bowen st cavanaugh fld	original	not improved	110 087 236 714	3.00	**1.00**
lighting	Constitution Park	Parks and Rec	tennis courts/constituion park	planning	not improved	110 081 534 411	2,580.00	**3,709.00**
lighting	Constitution Park	Parks and Rec	pavilion #4/consitution park	original	not improved	110 081 536 283	105.00	**117.00**
lighting	Constitution Park	Parks and Rec	consitution park pav #5	original	not improved	110 081 535 467	86.00	**96.00**
lighting	Parklet lighting	Parks and Rec	at harrison st/s centre st	original	not improved	110 081 795 269	1,668.00	**353.00**
lighting	Parklet lighting	Parks and Rec	race st bandstand	original	not improved	110 083 194 370	2,153.00	**2,360.00**
lighting	Parklet lighting	Parks and Rec	greene st/riverside park	Any lights here for the flags???		110 083 617 404	2,069.00	**2,015.00**
lighting	Mason Sports Complex	Parks and Rec	lighting for ball field/e offutt st	original	not improved	110 084 361 572	22,176.00	**17,376.00**
traffic signal	trf sig qn cty ctr mech/main st	St. Lght	trf sig qn cty ctr mech/main st	R & G LED / Y Standard		110 084 986 287	960.00	**948.00**
traffic signal	hend ave & n mech ligh	St. Lght	hend ave & n mech light	R & G LED / Y Standard		110 080 892 877	1383.00	**1,417.00**
traffic signal	n mechanic & valley st	St. Lght	n mechanic & valley st	R & G LED / Y Standard		110 081 003 151	1215.00	**1,222.00**
traffic signal	market/mechanic	St. Lght	market/mechanic	R & G LED / Y Standard		110 081 058 213	1233.00	**1,231.00**
traffic signal	traffic sgn at s centre/h	St. Lght	traffic sgn at s centre/harrison st	R & G LED / Y Standard		110 081 795 632	2194.00	**2,249.00**

Item # 9

Type	Building	Dept	Location	Age of Lighting	Type of Lighting	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR
traffic signal	greene st & lee st light	St. Lght	greene st & lee st light	R & G LED / Y Standard		110 082 541 308	1422.00	**1,338.00**
traffic signal	greene st dingle light	St. Lght	greene st dingle light	R & G LED / Y Standard		110 083 292 158	1967.00	**1,858.00**
traffic signal	greene & allegany st lgt	St. Lght	greene & allegany st lgt	R & G LED / Y Standard		110 083 509 569	1588.00	**1,496.00**
traffic signal	johnson & greene traf l	St. Lght	johnson & greene traf light/greene st	R & G LED / Y Standard		110 083 610 904	1271.00	**1,301.00**
traffic signal	maryland ave/oldtown	St. Lght	maryland ave/oldtown rd	R & G LED / Y Standard		110 083 614 203	3572.00	**3,622.00**
traffic signal	williams st traf lgt	St. Lght	williams st traf lgt	R & G LED / Y Standard		110 084 980 694	981.00	**967.00**
traffic signal	**virginia ave**	**St. Lght**	**virginia ave**	**REMOVED???**		110 085 571 948	100.00	**100.00**
traffic signal	**grand ave caution lgt/a**	**St. Lght**	grand ave caution lgt/at 5th st	**REMOVED???**		110 085 731 401	0.00	**0**
traffic signal		**St. Lght**	**baltimore/decatur st**	**REMOVED???**		110 087 087 430	934.00	**1,218.00**
traffic signal	traffic signal williams/p	St. Lght	traffic signal williams/park st	R & G LED / Y Standard		110 087 897 523	2583.00	**2,750.00**
traffic signal		**St. Lght**	**lt cor washington/lee st/washington st**	**REMOVED???**		110 081 856 285	0.00	-
traffic signal	knox st signal light	St. Lght	knox st	R & G LED / Y Standard		110 082 072 361	1992.00	**1,939.00**
traffic signal	valley st signal light	St. Lght	valley st signal light	R & G LED / Y Standard		110 083 192 572	3004.00	**5,534.00**
traffic signal	pear st signal light	St. Lght	pear st signal light	R & G LED / Y Standard		110 083 198 470	2525.00	**2,532.00**
traffic signal	City sign light	St. Lght	sign city/n centre st	R & G LED / Y Standard		110 084 252 821	202.00	**243.00**
traffic signal	valley st traffic lgt	St. Lght	valley st traffic lgt	R & G LED / Y Standard		110 085 733 068	1,127.00	**1,136.00**
traffic signal	balt/mech sts tr sgnl	St. Lght	balt/mech sts tr sgnl	R & G LED / Y Standard		110 081 903 574	2,156.00	**2,052.00**

Notes:
Red and Green lights LED / Yellow remain standard incandescent (16 or 96 Wt)

Building	Dept	Location	Address	New Potomac Edison	Usage (KwH) (July 2013 to June 2014)	Usage (KhW) (July 14 to June 15)	% Change	KhW/SF
Water Filtration Plant	WFP		1032 lake gordon rd	100 096 942 378	1,374,600.00	1,443,500.00	5%	
Ridgedale Water Pumping Station	WFP	851 FLETCHER AVENUE	851 Fletcher Avenue	110 080 789 024	**147,648.00**	184,992.00	25%	118.28
Seneca Water Pumping Station	WFP	pumping st 700 seneca ave	698 Seneca Avenue	110 085 207 238	**23,337.00**	17,588.00	-25%	
North End Water Pumping Station	WFP	piedmont ave pump station	617 Piedmont Avenue	110 080 839 654	**48,612.00**	37,843.00	-22%	132.32
Wills Creek Water	WFP	wills creek pumping station	320 Wills Creek Avenue	110 081 007 053	**131,328.00**	110,400.00	-16%	95.83
Water Pump Station	WFP	water pumps/bedford rd		110 087 835 804	**19,516.00**	16,893.00	-13%	
McNamee Water Pumping Station	WFP	1415 rosewood ave	1415 Rosewood Avenue	110 086 815 567	**58,534.00**	61,286.00	5%	348.22
Ridgedale Water	WFP	851 FLETCHER AVENUE	851 Fletcher Drive	110 080 789 347	**492.00**	41.00	-92%	
Brown Avenue Water Storage Tank	WFP	brown ave	1029 Eleanor Avenue	110 080 846 139	**2,833.00**	2,934.00	4%	
Fort Hill Water Storage Tank	WFP	500 reservoir ave f 2	500 Reservoir Avenue	110 081 530 823	**7,663.00**	5,679.00	-26%	
Haystack Water Storage Tank	WFP	haystack water tank/600 bishop walsh	600 Bishop Walsh Drive	110 083 504 461	**12,150.00**	4,441.00	-63%	
Seneca Water Storage	WFP	braddock rd tank	698 Seneca Avenue	110 085 207 949	**4,735.00**	1,985.00	-58%	
North End Water Storage Tank	WFP	piedmont ave n end tank	823 Trost Avenue	110 080 649 434	**3,027.00**	1,858.00	-39%	
Fort Hill Water Pumping Station	WFP	dorn ave ft hill resv	562 Dorn Avenue	110 086 315 477	**46,693.00**	44,571.00	-5%	

Type	Year Built	Square Foot	Building	Dept	Location	Address	Budget Code		Improvements/year	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014)	% Change
WWTP	1955	multiple BLDG	WWTP	WWTP	OFFUTT STREET	400 e offutt st	003.310.203		Lighting/2011 & 2014	4,904,039.00	5,129,070.00	4% reduction
Building	**Address**	**City**	**State**	**Zip**	**Construction Class**	**Year Const**	**Stories**	**Square Footage**				
WWTP - Aeration Basin #1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	39,262				
WWTP - Aeration Basin #2	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			0				
WWTP - Aeration Basin #3	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	IN GROUND	39,262				
WWTP - Blower Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,960				
WWTP - Mechanic **GARAGE**	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	2,376				
WWTP - Chlorine Contact Building	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2007	1	4,256				
WWTP - Chlorine Contact Tank	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2007	1	6,300				
WWTP - Clarifier #1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	5,542				
WWTP - Clarifier #2	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	5,542				
WWTP - Clarifier #3	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	7,238				
WWTP - Dewatering Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1 AND 2	16,050				
WWTP - Electrical Substation	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,092				
WWTP - Final Clarifier #1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Final Clarifier #2	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Final Clarifier #3	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Final Clarifier #4	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Sewer Dept Garage	OFFUTT STREET	CUMBERLAND	MD	21502	2 - JOISTED MASONRY	1955	1	1,386				
WWTP - Gas Storage Tank	OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	1976	1	531				
WWTP - Grit/Comm Chambers	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	IN GROUND	3,440				
WWTP - Lime Feed System - Silo	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			0				
WWTP - Main Sewage Station	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	8,595				

Building	Address	City	State	Zip	Construction Class	Year Const	Stories	Square Footage				
WWTP - Operations Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	8,712				
WWTP - Raw Pump Station #1	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,080				
WWTP - Raw Pump Station #2	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,080				
WWTP - WAS Sludge Tank	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	2,827				
WWTP - Sludge Gallery	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			0				
WWTP - Thickener 1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	1,662				
WWTP - Underground Electrical	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE	1976	1	0				
WWTP - Underground Pipe	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE	1976	1	0				
WWTP - Metal Garage	OFFUTT STREET	CUMBERLAND	MD	21502	1 - FRAME / COMBUSTIBLE	2010	1	1,960				
WWTP - Odor Control Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	644				
WWTP - Gravity Belt Thickener	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	5,830				
WWTP - Garage-Repair Shop Annex	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			990				
WWTP - HEAT DRY FACILITY	OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	2011	1	9,600				
WWTP - Anaerobic Digester	EAST OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	1976	1	0				
BAR SCREENS	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	4,332				
PRIMARY SPLITTER BOX	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	312				
PRIMARY GATE CHAMBER	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	108				
JUNCTION CHAMBER	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	144				
THICKENER 2	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	1,662				
DIGESTED SLUDGE TANK	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	2,827				
WWTP - METHANOL Tanks	OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	2010	1	0				
DE-NITRIFICATION BUILDING	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	1	37,951				
Evitts Creek Pump Station	Frazier Lake Road	CUMBERLAND	MD	21503	7 - FIRE RESISTIVE	1955	1					

gray shaded - BLDGS

Regular Council Agenda
October 20, 2015

Description

Resolution approving the adoption of a policy declaring the Mayor and Council's intent to take a leadership role in renewable energy generation within the City of Cumberland, partnering with the Maryland Energy Administration, and enrolling as a Maryland Smart Energy Community

Approval, Acceptance / Recommendation

By adopting and implementing the City of Cumberland Renewable Energy Policy the City will be on its way to meeting the delivery requirements set forth in the grant agreement issued by the Maryland Energy Administration (Order No. 25,825 June 2, 2015). Under the Policy the City will make good faith efforts to implement, where practicable, renewable energy projects and practices to meet the goal as stated herein. However, should the City not achieve the adopted goals within the appropriate time-frames, MSEC grant funding will not be rescinded. The goal is to reduce conventional centralized electricity generation serving local government buildings to meet 20% of those buildings' electricity demand with distributed, renewable energy generation by 2022. On or before November 2, 2015 the City will develop and initiate a Renewable Energy Action Plan to map out how the community will work reach its Renewable Energy Goal. The City will report renewable energy action efforts, electricity consumption and renewable generation capacity annually to the Maryland Energy Administration in order to assure that the City of Cumberland accomplishes said goals in a timely fashion.

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Cover Memo

Item # 10

City of Cumberland
- Maryland –
RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND TO ADOPT A POLICY CONCERNING THE USE OF RENEWABLE ENERGY SOURCES AS PART OF THE MARYLAND ENERGY ADMINISTRATION'S SMART ENERGY COMMUNITIES PROGRAM.

WHEREAS, in 2015, the **MAYOR AND CITY COUNCIL OF CUMBERLAND** ("City") applied for acceptance into the Maryland Smart Energy Communities program administered by the Maryland Energy Administration; and

WHEREAS, in June 2015, the City entered into an agreement with the Maryland Energy Administration under which the City was awarded a grant of $45,452.00 for energy efficiency and conservation projects; and

WHEREAS, the goal of the Maryland Smart Energy Communities program is for local governments to adopt policies and commit to them for the long term, leading to sustained energy savings and additional opportunities for renewable energy development ; and

WHEREAS, through its participation in the Maryland Smart Energy Communities program, the City may receive grants to fund energy efficiency, renewable energy, or clean transportation projects, and may realize cost savings, improve its environmental performance, and stimulate better energy decisions among City departments; and

WHEREAS, both the program application and the grant agreement obligate the City to adopt certain policies, including a policy to utilize distributed, renewable sources to generate or displace at least 20% of its electricity (or electricity equivalent) by the year 2022; and

WHEREAS, the **MAYOR AND CITY COUNCIL OF CUMBERLAND** believes that by adhering to the Maryland Smart Energy Communities program, the City will demonstrate its commitment to being a socially responsible leader by decreasing its electricity consumption; and that investing in energy efficiency may result in significant monetary savings in the long term.

NOW, THEREFORE, BE IT RESOLVED by the **MAYOR AND CITY COUNCIL OF CUMBERLAND** that the Policy Concerning the Use of Renewable Energy Source, attached hereto as Exhibit A and incorporated herein by this reference, is hereby approved.

Given under our Hands and Seals this _____day of _____, 2015, with the Corporate Seal of the City of Cumberland hereto attached and duly attested by the City Clerk.

Attest:

Mayor and City Council
Of Cumberland

_____
Marjorie A. Woodring
City Clerk

_____
Brian K. Grim
Mayor

EXHIBIT A

CITY OF CUMBERLAND RENEWABLE ENERGY POLICY

A POLICY DECLARING THE MAYOR AND CITY COUNCIL OF CUMBERLAND'S INTENT TO TAKE A LEADERSHIP ROLE IN RENEWABLE ENERGY GENERATION WITHIN THE CITY OF CUMBERLAND, PARTNERING WITH THE MARYLAND ENERGY ADMINISTRATION, AND ENROLLING AS A MARYLAND SMART ENERGY COMMUNITY.

I. PURPOSE

a) To become a Maryland Smart Energy Community by enrolling within the program and following the instructions provided by the State of Maryland.

b) To reduce conventional centralized electricity generation serving local government buildings to meet 20% of those buildings' electricity demand with distributed, renewable energy generation by 2022.

c) To develop and initiate a Renewable Energy Action Plan to map out how the community will work reach its Renewable Energy Goal.

d) To report renewable energy action efforts, electricity consumption and renewable generation capacity annually to the Maryland Energy Administration in order to assure that the City of Cumberland accomplishes said goals in a timely fashion.

II. DEFINITION

a) *Baseline* – Total electricity consumption (kWhs) in a pre-determined baseline year. May include streetlights, but is not mandatory. Must include all buildings as well as sewer and water facilities.

b) *City* – The City of Cumberland, Maryland.

c) *Electricity Consumption* – The amount of kilowatt-hours (kWhs) consumed by the City of Cumberland on an annual basis including electricity generated and used on-site and electricity purchased from a utility.

d) *Renewable Energy* – Energy generated from anyone of the following sources: solar, wind, biomass (excluding saw dust), methane from anaerobic digestion of organic materials, geothermal, ocean, fuel cells powered by methane or biomass, poultry litter, and waste-to-energy facilities.

e) *Renewable Energy Action Plan* – Provides details on current and future electricity consumption, estimates required renewable energy production to meet 20% of said energy consumption, and designs plans with detailed installation measures and time tables that enable the City of Cumberland to reach its 2022 goal.

III. BASELINE DOCUMENTATION

a) The baseline including data related to the specific time period, electricity consumption, building size, and results will be completed by November 2, 2015 and can be found as an appendix to later be attached to this document titled, "MSEC – Baseline City of Cumberland FY2014"

IV. GUIDELINES

a) The City will maintain an annual electricity consumption inventory for all City owned buildings and energy consuming entities. This annual inventory will be conducted using Energy Star Portfolio Manager (or equivalent energy management program previously approved by the Maryland Energy Administration).

b) PLANS AND IMPLEMENTATION

a) The City will additionally conduct a Renewable Energy Action Plan to assess the amount of renewable energy that currently exists within the City of Cumberland. Any currently existing renewable energy will be included within the 20% reduction goal. For example, if the City determines from the Renewable Energy Action Plan that it already meets 3% of its energy consumption needs with renewable energy, only an additional 17% of renewable energy production would be required in order to meet the City's final goal.

b) Finally, the City will make a good faith effort to implement the necessary projects in order to ensure that a minimum of 20% of local government building's energy consumption is supplemented by locally generated renewable energy sources by the year 2022.

c) All inquiries should be directed to the person responsible for implementing this policy. The City Administrator and/or their designee will implement this policy.

d) This policy applies to all departments of the **MAYOR AND CITY COUNCIL OF CUMBERLAND** with the exception of the exclusions outlined in the definitions above.

c) GOOD FAITH EFFORTS

a) The City will make good faith efforts to implement, where practicable, renewable energy projects and practices to meet the goal as stated herein. However, should the City not achieve the adopted goals within the appropriate time-frames, MSEC grant funding will not be rescinded.

APPENDIX I

"MSEC – Baseline City of Cumberland FY2014"

"MSEC – Baseline City of Cumberland FY2014"

In FY14 total electricity consumption (all facilities including the Evitts Creek Water Company in PA) totaled 8.9 million kWh. The WWTP accounted for 57 percent of the energy consumption. For the purposes of this Maryland Smart Energy Communities (MSEC) program the PA accounts are removed, and the official FY14 baseline equals 7.14 million kWh consumed. The MSEC goal is to make efforts to reduce electricity consumption by 1,071,597 kWh (15%) by FY 2019*. The City of Cumberland has already experienced a 4% reduction between FY 14 and FY 15.

For the renewable energy goal under the MSEC program, the City's goal is to make efforts to generate 1,428,796 kWh (20% of baseline) from renewable energy by 2022.

Information on types of energy efficiency and renewable energy improvements will be included within the City of Cumberland Energy Reduction and Renewable Energy Plan.

Existing Improvements:

Energy reduction projects were completed in 2011-2013 from which the City experienced electricity reductions as a result. These reductions are not captured in the baseline data above due to the limited information that was available by the electric company (Potomac Edison and other suppliers). Other energy reduction projects were completed in 2014 and 2015 and are expected to be reflected in future measurements in relation to the FY14 baseline above and will be applied to the City's goal.

The energy improvements to date include primarily the installation of replacement lighting that is more energy efficient than what had existed. These projects are primarily one-time projects implemented as funding is available or introduced.

Lighting projects completed/when:

In 2011 the City qualified for EECDBG funding. This funding was used for exterior and interior lighting retrofit within select street lights, City Hall Plaza and the WWTP:

	# Lights	Type	# Lights	Type
Lights	87	175 watt	87	35 watt LED
Lights	180	70 watt high pressure sodium	124	25 watt T8 Fluorescent w/ occupancy sensors
Energy (kWh)				
Costs/Savings				

In 2013 trough a Potomac Edison reimbursement (incentives) program (GreenerVolts) the City's Central Services staff replaced 89 City owned street lights with high pressure sodium to LED lamps

	# Lights	**Type**	**# Lights**	**Type**
Lights	89	250 watt high pressure sodium	89	MA-40 LED Lamps
Energy (kWh)				
Costs/Savings				*EST. ANNUAL SAVINGS $2,980*

Four lighting replacement projects were conducted in 2014 including: LED lighting replacements at the WWTP (interior and exterior)

	# Lights	Type	# Lights	Type
Lights		T8 Fluorescent HPS & MH Lamps		MA Series LED Tubes & Lamps
Energy (kWh)	247,880		65,395	
Costs/Savings	$24,292		$6,408	*EST. ANNUAL SAVINGS* $17,884

LED Upgrade (exterior lighting) at the Municipal Service Center parking lots, Public Safety parking lot, and Smith Park

	# Lights	Type	# Lights	Type
Lights		HPS & Incandescent lamps		MA Series & PAR38 LED Lamps
Energy (kWh)	102,211		22,963	
Costs/Savings	$10,017		$2,250	*EST. ANNUAL SAVINGS* $7,766

LED Upgrade (exterior lighting) at the Frederick Street Parking Garage

	# Lights	Type	# Lights	Type
Lights	58	HPS Lamps 100 watt	58	MA-30 Lamps 30 watt
	7	HPS Lamps 70 watt	7	MA-18 Lamps 18 watt
Energy (kWh)	27,474		8,150	
Costs/Savings	$2,693		$799	*EST. ANNUAL SAVINGS* $1,894

LED Upgrade (exterior lighting) at the George Street Parking Garage

	# Lights	Type	# Lights	Type
Lights	952	Fluorescent Tubes	476	LED Tubes
	46	HID Lights	46	LED Lamps
Energy (kWh)	524,876		86,678	
Costs/Savings	$51,437		8,495	*EST. ANNUAL SAVINGS* $42,942

One energy reduction project was completed in 2015 (FY 2016). The savings from the following project will be captured in future electric consumption inventory reviews.

In 2015 lighting replacements occurred within the Public Safety Building at 20 Bedford Street

	# Lights	Type	# Lights	Type
Lights	2,222	T8 Fluorescent	1,494	LED Tubes & Lamps
Energy (kWh)	173,409		63,601	
Costs/Savings	$16,994		$6,233	*EST. ANNUAL SAVINGS* $10,761

*Should the City add new buildings, reduction calculation will be based on a gross square footage data.

Type	Year Built	Square Foot	Building	Dept	Location	Address	Age of Lighting	Age of HVAC	Insulation	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR	KhW/SF
Building	1911	16,518	City Hall	Admin	57 N Liberty Street	57 N Liberty Street	1990's fluorescent T8		NA	110 084 253 134	2,783.00	2,715.00	0.17
Building	1926	3,766	south end fire station	Fire	seymour st	300 E. Third Street	2014 LED	2014	Partial	110 083 194 123	19,812.00	17,933.00	5.26
Building	1924	3,766	east side fire station	Fire	frederick st	403 Frederick Street	not updated	NA	NA	110 085 896 501	1,027.00	882.00	0.27
Building	1975	72,816	Public Safety Building	Admin	bedford st	20 Bedford Street	2015 LED	Unit 1: Unit 2:	NA	110 085 097 134	579,840.00	612,088.00	7.96
Building	1926	3,766	19 Frederick Street		19 frederick st	19 Frederick Street	NA - old bldg our of service	NA	NA	110 084 364 279	224.00	191.00	0.06
Building	1960/1998 Updated	3,600	Municipal Service Center	PW	bowen st warehouse	215 Bowen Street	1998 fluorescent T8		NA	110 085 832 050	197,600.00	200,100.00	54.89
Building	1990	480	Constitution Park johnnie long ball field	P&R	constitution park	Williams Street	2 LED flood lights	Field Bldg NA	NA	110 081 532 316	63.00	0.00	0.13
Building	1974	576	concession bldg cavanaugh fd/queen st	P&R	queen st	Queen Street	Original bulbs	original	NA	110 085 797 395	NA		
Building	1942/2005 Updated	1,720	Constitution Park Craft House	P&R	constitution prk	Williams Street	Udated 2000's fluorescent T8	1940's	NA	110 081 531 268	16,949.00	18,552.00	9.85
Building	2000	846	Mason Sports Complex bath house	P&R	riverside rec park/mason sports	E Offutt Street	standard fluorescent & bulbs	NA	NA	110 084 361 895	7,247.00	9,022.00	8.57
Building	1950	384	Constitution Park Grove 4 restrooms	P&R	grove 4 rest rooms/constitution park	Williams Street	standard light bulbs	NA	NA	110 081 534 734	351.00	390.00	0.91
Building	2000	1,152	Constitution Park bath house pavilion 5	P&R	constitution park	Williams Street		NA	NA	110 081 531 607	3,363.00	3,968.00	2.92
Building	2004	627	Mason Sports Complex concession stand	P&R	e offutt st		2004 standard fluorescent	NA	NA	110 084 361 218	5,203.00	3,499.00	8.30
Building	2002	1,070	Jaycee Park restroom/concession	P&R	545 furnace st	Valley Rd	2000's standard fluorescent	NA	NA	110 082 602 621	1,939.00	2,183.00	1.81
Building	1754	400	George Washington Headquarters/Museum	P&R	greene st	Greene Street	standard bulb (historic)	NA	NA	110 084 104 998	0.00		0.00
Building	1970	320	North Centre Street Playground	P&R	n centre st	North Centre Street	par 38 flood bulb to light flag	NA	NA	110 085 674 064	2713.00	2,641.00	8.48
Parking Garage	1975		George Street Parking Garage	MPA	union st	Union Street	2014 LED	NA	NA	110 082 077 840	96,864.00	125,280.00	
Parking Garage	1998		Frederick Street Parking Garage	MPA	frederick st	frederick st	2014 LED	NA	NA	110 084 364 592	53,789.00	124,567.00	
Pool	2001	1,200	Constitution Park baby pool pump house	P&R	constitution park	Williams Street	2001 pumps improved 2010 pumps rebuilt 2013 lighting improvements (Fluorescent) BATHHOUSE	NA	NA	110 081 530 526	21,692.00	24,219.00	18.08
Pool	2001	9,600	Constitution Park pool pump house	P&R	constitution park	Williams Street	2001 pumps improved 2010 pumps rebuilt	NA	NA	110 081 532 001	162,080.00	172,280.00	16.88

Type	Dept	Location	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR	KhW/SF	% Change FY14 to FY15
CSO BLDG Mill Race	Flood Control	flood control gates/wineow st	110 081 790 583	15,600.00	**15,900.00**		-2%
CSO BLDG Mill Race	Flood Control	canal pl pumping station	110 081 790 922	72,160.00	**67,520.00**		
CSO read	WWTP	828 n mechanic st	110 080 893 131	190.00	**383.00**		
CSO read	WWTP	730 n mechanic st	110 080 898 197	618.00	**1,109.00**		
CSO read	WWTP	sewage pump/rr 2 box 3	110 081 482 983	852.00	**950.00**		
CSO read	WWTP	408 long st	110 082 128 239	317.00	**346.00**		
CSO read	WWTP	216 walnut pl	110 082 269 892	410.00	**425.00**		
CSO read	WWTP	control cabinet/156 w wineow st	110 084 202 867	470.00	**391.00**		
CSO read	WWTP	1062 braddock rd	110 085 143 953	6,616.00	**7,343.00**		
CSO read	WWTP	elizabeth st	110 085 896 378	258.00	**264.00**		
CSO read	WWTP	rr 4 oldtown rd pmp s	110 088 872 830	216,768.00	**230,976.00**		
CSO read	WWTP	fectig ave sewage ejct	110 086 875 108	2,076.00	**2,590.00**		
flood control pumps	Flood Control	viaduct flood control	110 081 052 075	35600.00	**27,760.00**		
flood control pumps	Flood Control	n mechanic	110 081 052 653	-	-		
flood control pumps	Flood Control	greene st & walnut pump	110 083 562 147	18.00	**3.00**		
~~Pump station in WV~~	~~Flood Control~~	~~ridgeley flood controlCentral Ave, Ridgeley~~	~~110 084 615 191~~	~~27,360.00~~	~~28,520.00~~	~~27.47~~	

Type	Building	Dept	Location	Age of Lighting	Type of Lighting	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR
lighting		St. Lght	valley st bridge	2011	LED	110 081 002 849	4,093.00	**4,336.00**
lighting		St. Lght	market st bridge	2011	LED	110 081 058 551	4,491.00	**4,626.00**
lighting	Parklet lighting	St. Lght	liberty st downtown lt	2013	LED	110 081 859 578	41,848.00	**64,108.00**
lighting		St. Lght	meter for lighting/merchant street	2013 - ?	LED	110 081 901 933	1,505.00	**1,324.00**
lighting	Parklet lighting	St. Lght	mechanic st parklet	original	not improved	110 081 904 036	14,370.00	**16,495.00**
lighting		St. Lght	canal st downtown ltg	NA	NA	110 081 904 788	35,000.00	**35,774.00**
lighting		St. Lght	decatur st	2011	LED	110 087 286 826	15,270.00	**17,534.00**
lighting	Parklet lighting	St. Lght	parklette/central ave	original	not improved	110 088 073 272	317.00	**248.00**
lighting		St. Lght	henderson ave brdg lgt	2013	LED	110 083 243 649	5,833.00	**6,215.00**
lighting		St. Lght	george st downtown lgt	2013	LED	110 084 107 470	1,869.00	**2,550.00**
lighting		St. Lght	downtown lgts/n centre st	2011	LED	110 084 152 799	6,964.00	**6,569.00**
lighting		St. Lght	queen city dr	older not updated	Bridge to N Cntre	110 084 939 138	13,616.00	**15,295.00**
lighting	bowen st cavanaugh fld	Parks and Rec	bowen st cavanaugh fld	original	not improved	110 087 236 714	3.00	**1.00**
lighting	Constitution Park	Parks and Rec	tennis courts/constituion park	planning	not improved	110 081 534 411	2,580.00	**3,709.00**
lighting	Constitution Park	Parks and Rec	pavilion #4/consitution park	original	not improved	110 081 536 283	105.00	**117.00**
lighting	Constitution Park	Parks and Rec	consitution park pav #5	original	not improved	110 081 535 467	86.00	**96.00**
lighting	Parklet lighting	Parks and Rec	at harrison st/s centre st	original	not improved	110 081 795 269	1,668.00	**353.00**
lighting	Parklet lighting	Parks and Rec	race st bandstand	original	not improved	110 083 194 370	2,153.00	**2,360.00**
lighting	Parklet lighting	Parks and Rec	greene st/riverside park	**Any lights here for the flags???**		110 083 617 404	2,069.00	**2,015.00**
lighting	Mason Sports Complex	Parks and Rec	lighting for ball field/e offutt st	original	not improved	110 084 361 572	22,176.00	**17,376.00**
traffic signal	trf sig qn cty ctr mech/main st	St. Lght	trf sig qn cty ctr mech/main st	R & G LED / Y Standard		110 084 986 287	960.00	**948.00**
traffic signal	hend ave & n mech ligh	St. Lght	hend ave & n mech light	R & G LED / Y Standard		110 080 892 877	1383.00	**1,417.00**
traffic signal	n mechanic & valley st	St. Lght	n mechanic & valley st	R & G LED / Y Standard		110 081 003 151	1215.00	**1,222.00**
traffic signal	market/mechanic	St. Lght	market/mechanic	R & G LED / Y Standard		110 081 058 213	1233.00	**1,231.00**
traffic signal	traffic sgn at s centre/h	St. Lght	traffic sgn at s centre/harrison st	R & G LED / Y Standard		110 081 795 632	2194.00	**2,249.00**

Type	Building	Dept	Location	Age of Lighting	Type of Lighting	New Potomac Edison	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014) BASELINE YEAR
traffic signal	greene st & lee st light	St. Lght	greene st & lee st light	R & G LED / Y Standard		110 082 541 308	1422.00	**1,338.00**
traffic signal	greene st dingle light	St. Lght	greene st dingle light	R & G LED / Y Standard		110 083 292 158	1967.00	**1,858.00**
traffic signal	greene & allegany st lgt	St. Lght	greene & allegany st lgt	R & G LED / Y Standard		110 083 509 569	1588.00	**1,496.00**
traffic signal	johnson & greene traf l	St. Lght	johnson & greene traf light/greene st	R & G LED / Y Standard		110 083 610 904	1271.00	**1,301.00**
traffic signal	maryland ave/oldtown	St. Lght	maryland ave/oldtown rd	R & G LED / Y Standard		110 083 614 203	3572.00	**3,622.00**
traffic signal	williams st traf lgt	St. Lght	williams st traf lgt	R & G LED / Y Standard		110 084 980 694	981.00	**967.00**
traffic signal	virginia ave	St. Lght	virginia ave	REMOVED???		110 085 571 948	100.00	**100.00**
traffic signal	grand ave caution lgt/a	St. Lght	grand ave caution lgt/at 5th st	REMOVED???		110 085 731 401	0.00	**0**
traffic signal		St. Lght	baltimore/decatur st	REMOVED???		110 087 087 430	934.00	**1,218.00**
traffic signal	traffic signal williams/p	St. Lght	traffic signal williams/park st	R & G LED / Y Standard		110 087 897 523	2583.00	**2,750.00**
traffic signal		St. Lght	lt cor washington/lee st/washington st	REMOVED???		110 081 856 285	0.00	-
traffic signal	knox st signal light	St. Lght	knox st	R & G LED / Y Standard		110 082 072 361	1992.00	**1,939.00**
traffic signal	valley st signal light	St. Lght	valley st signal light	R & G LED / Y Standard		110 083 192 572	3004.00	**5,534.00**
traffic signal	pear st signal light	St. Lght	pear st signal light	R & G LED / Y Standard		110 083 198 470	2525.00	**2,532.00**
traffic signal	City sign light	St. Lght	sign city/n centre st	R & G LED / Y Standard		110 084 252 821	202.00	**243.00**
traffic signal	valley st traffic lgt	St. Lght	valley st traffic lgt	R & G LED / Y Standard		110 085 733 068	1,127.00	**1,136.00**
traffic signal	balt/mech sts tr sgnl	St. Lght	balt/mech sts tr sgnl	R & G LED / Y Standard		110 081 903 574	2,156.00	**2,052.00**

Notes:
Red and Green lights LED / Yellow remain standard incandescent (16 or 96 Wt)

Building	Dept	Location	Address	New Potomac Edison	Usage (KwH) (July 2013 to June 2014)	Usage (KhW) (July 14 to June 15)	% Change	KhW/SF
Water Filtration Plant	WFP		1032 lake gordon rd	100 096 942 378	1,374,600.00	1,443,500.00	5%	
Ridgedale Water Pumping Station	WFP	851 FLETCHER AVENUE	851 Fletcher Avenue	110 080 789 024	**147,648.00**	184,992.00	25%	118.28
Seneca Water Pumping Station	WFP	pumping st 700 seneca ave	698 Seneca Avenue	110 085 207 238	**23,337.00**	17,588.00	-25%	
North End Water Pumping Station	WFP	piedmont ave pump station	617 Piedmont Avenue	110 080 839 654	**48,612.00**	37,843.00	-22%	132.32
Wills Creek Water	WFP	wills creek pumping station	320 Wills Creek Avenue	110 081 007 053	**131,328.00**	110,400.00	-16%	95.83
Water Pump Station	WFP	water pumps/bedford rd		110 087 835 804	**19,516.00**	16,893.00	-13%	
McNamee Water Pumping Station	WFP	1415 rosewood ave	1415 Rosewood Avenue	110 086 815 567	**58,534.00**	61,286.00	5%	348.22
Ridgedale Water	WFP	851 FLETCHER AVENUE	851 Fletcher Drive	110 080 789 347	**492.00**	41.00	-92%	
Brown Avenue Water Storage Tank	WFP	brown ave	1029 Eleanor Avenue	110 080 846 139	**2,833.00**	2,934.00	4%	
Fort Hill Water Storage Tank	WFP	500 reservoir ave f 2	500 Reservoir Avenue	110 081 530 823	**7,663.00**	5,679.00	-26%	
Haystack Water Storage Tank	WFP	haystack water tank/600 bishop walsh	600 Bishop Walsh Drive	110 083 504 461	**12,150.00**	4,441.00	-63%	
Seneca Water Storage	WFP	braddock rd tank	698 Seneca Avenue	110 085 207 949	**4,735.00**	1,985.00	-58%	
North End Water Storage Tank	WFP	piedmont ave n end tank	823 Trost Avenue	110 080 649 434	**3,027.00**	1,858.00	-39%	
Fort Hill Water Pumping Station	WFP	dorn ave ft hill resv	562 Dorn Avenue	110 086 315 477	**46,693.00**	44,571.00	-5%	

Type	Year Built	Square Foot	Building	Dept	Location	Address	Budget Code		Improvements/year	Usage (KhW) (July 14 to June 15)	Usage (KwH) (July 2013 to June 2014)	% Change
WWTP	1955	multiple BLDG	WWTP	WWTP	OFFUTT STREET	400 e offutt st	003.310.203		Lighting/2011 & 2014	4,904,039.00	5,129,070.00	4% reduction
Building	**Address**	**City**	**State**	**Zip**	**Construction Class**	**Year Const**	**Stories**	**Square Footage**				
WWTP - Aeration Basin #1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	39,262				
WWTP - Aeration Basin #2	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			0				
WWTP - Aeration Basin #3	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	IN GROUND	39,262				
WWTP - Blower Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,960				
WWTP - Mechanic **GARAGE**	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	2,376				
WWTP - Chlorine Contact Building	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2007	1	4,256				
WWTP - Chlorine Contact Tank	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2007	1	6,300				
WWTP - Clarifier #1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	5,542				
WWTP - Clarifier #2	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	5,542				
WWTP - Clarifier #3	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	7,238				
WWTP - Dewatering Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1 AND 2	16,050				
WWTP - Electrical Substation	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,092				
WWTP - Final Clarifier #1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Final Clarifier #2	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Final Clarifier #3	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Final Clarifier #4	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	IN GROUND	6,362				
WWTP - Sewer Dept Garage	OFFUTT STREET	CUMBERLAND	MD	21502	2 - JOISTED MASONRY	1955	1	1,386				
WWTP - Gas Storage Tank	OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	1976	1	531				
WWTP - Grit/Comm Chambers	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	IN GROUND	3,440				
WWTP - Lime Feed System - Silo	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			0				
WWTP - Main Sewage Station	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	8,595				

Building	Address	City	State	Zip	Construction Class	Year Const	Stories	Square Footage				
WWTP - Operations Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	8,712				
WWTP - Raw Pump Station #1	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,080				
WWTP - Raw Pump Station #2	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	1,080				
WWTP - WAS Sludge Tank	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	2,827				
WWTP - Sludge Gallery	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			0				
WWTP - Thickener 1	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	1,662				
WWTP - Underground Electrical	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE	1976	1	0				
WWTP - Underground Pipe	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE	1976	1	0				
WWTP - Metal Garage	OFFUTT STREET	CUMBERLAND	MD	21502	1 - FRAME / COMBUSTIBLE	2010	1	1,960				
WWTP - Odor Control Building	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	644				
WWTP - Gravity Belt Thickener	OFFUTT STREET	CUMBERLAND	MD	21502	4 - MASONRY NONCOMBUST.	1976	1	5,830				
WWTP - Garage-Repair Shop Annex	OFFUTT STREET	CUMBERLAND	MD	21502	0 - NOT APPLICABLE			990				
WWTP - HEAT DRY FACILITY	OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	2011	1	9,600				
WWTP - Anaerobic Digester	EAST OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	1976	1	0				
BAR SCREENS	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	4,332				
PRIMARY SPLITTER BOX	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	312				
PRIMARY GATE CHAMBER	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	108				
JUNCTION CHAMBER	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1976	1	144				
THICKENER 2	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	1,662				
DIGESTED SLUDGE TANK	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	1955	1	2,827				
WWTP - METHANOL Tanks	OFFUTT STREET	CUMBERLAND	MD	21502	3 - NONCOMBUSTIBLE	2010	1	0				
DE-NITRIFICATION BUILDING	OFFUTT STREET	CUMBERLAND	MD	21502	6 - FIRE RESISTIVE	2010	1	37,951				
Evitts Creek Pump Station	Frazier Lake Road	CUMBERLAND	MD	21503	7 - FIRE RESISTIVE	1955	1					

gray shaded - BLDGS

Regular Council Agenda
October 20, 2015

Description

Resolution to approve a project to improve the accessibility and aesthetics of the Historic Downtown Town Center Stage in partnership with the DDC and Main Street Program

Approval, Acceptance / Recommendation

This Resolution supports a request for $11,000 from the Main Street Improvement Program Grant through Main Street Maryland with DHCD. The funds will be used for the Liberty Street Stage renovations at the corner of Baltimore and Liberty Streets. The Historic Town Center Stage has fallen into disrepair due to its age. The DDC currently hosts the summer concert series and other events on this stage. Part of the stage is not covered and therefore, both the wooden decking and the beams beneath the decking that are exposed to the weather are deteriorating. The existing platform and ramp are also not ADA compliant. EADS has provided an estimate of $51,000 for the renovations. The DDC has received $40,000 from CDBG funds and we are requesting the remaining $11,000 from the MIP program through DHCD.

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

City of Cumberland

- Maryland -

RESOLUTION

Resolution No. _____

A Resolution of the Mayor and City Council of Cumberland, Maryland, approving a project to improve the accessibility and aesthetics of the Historic Downtown Town Center Stage in partnership with the Downtown Development Commission and the Main Street Program.

WHEREAS, the Mayor and City Council of Cumberland proposes to undertake the project described above (the "Project"); and

WHEREAS, the Mayor and City Council of Cumberland has applied to the Department of Housing and Community Development (the "Department") of the State of Maryland for funding in the amount of $11,000.00 for the Project, under the Department's Main Street Improvement Program; and

WHEREAS, the Mayor and City Council of Cumberland hereby approves said Project;

NOW, THEREFORE, BE IT RESOLVED THAT, the Mayor and City Council of Cumberland does hereby express approval of the Project and application for funding from the Department, as described above.

Given under our Hands and Seals this 20th day of October, 2015 with the Corporate Seal of the City of Cumberland hereto attached, duly attested by the City Clerk.

Attest:

Mayor and City Council
Of Cumberland

_____

Marjorie A. Woodring
City Clerk

_____

Brian K. Grim
Mayor

Regular Council Agenda
October 20, 2015

Description

Resolution to approve a project to create and print a shopping and dining brochure guide for the Main Street District in partnership with the DDC and Main Street Program

Approval, Acceptance / Recommendation

The Resolution supports a request of $4,700 through a Main Street Maryland Technical Assistance Grant. The funds will be used for a shopping and dining guide, which will be placed in the new wayfinding signage that will be installed in downtown Cumberland. The brochure will include a fold out map, listings of all restaurants, retail shops, services, events, and major attractions for downtown Cumberland and the Main Street District. The grant will allow us to create a design that we can update annually and also print 15,000 copies the first year.

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

City of Cumberland

- Maryland -

RESOLUTION

Resolution No. _____

A Resolution of the Mayor and City Council of Cumberland, Maryland, approving a project to create and print a shopping and dining brochure guide for the Main Street District in partnership with the Downtown Development Commission and the Main Street Program.

WHEREAS, the Mayor and City Council of Cumberland proposes to undertake the project described above (the "Project"); and

WHEREAS, the Mayor and City Council of Cumberland has applied to the Department of Housing and Community Development (the "Department") of the State of Maryland for funding in the amount of $4,700.00 for the Project, under the Department's Technical Assistance Grant; and

WHEREAS, the Mayor and City Council of Cumberland hereby approves said Project;

NOW, THEREFORE, BE IT RESOLVED THAT, the Mayor and City Council of Cumberland does hereby express approval of the Project and application for funding from the Department, as described above.

Given under our Hands and Seals this 20th day of October, 2015 with the Corporate Seal of the City of Cumberland hereto attached, duly attested by the City Clerk.

Attest:

Mayor and City Council
Of Cumberland

_____

Marjorie A. Woodring
City Clerk

_____

Brian K. Grim
Mayor

Regular Council Agenda
October 20, 2015

Description

Order declaring a 2000 Ford Truck (VIN #1FDAF57F6YED41858) to be surplus equipment and authorizing it for sale or trade-in

Approval, Acceptance / Recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

- Order -

of the

Mayor and City Council of Cumberland

MARYLAND

ORDER NO. _____ **DATE: ____August 18, 2015__**

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT the Mayor and City Council of Cumberland is the record owner of a certain vehicle which has been determined to be of no further value to the City; and

WHEREAS, the Mayor and City Council desire to dispose of said vehicle;

IT IS THEREFORE ORDERED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND THAT the following vehicle is hereby declared to be surplus property and authorized for sale or trade-in:

1) 2000 Ford Truck VIN# 1FDAF57F6YED41858

_____

Brian K. Grim, Mayor

Regular Council Agenda
October 20, 2015

Description

Order accepting the bid of Timbrook Ford for the purchase of two (2) 2015 Ford F550 4x4 trucks in the amount of $69,657 each and authorizing the trade-in of a surplus 2000 F550 truck (VIN #1FDAFAF57F4YED41858) at a value of $8,000 making the final cost of the two trucks $131,314

Approval, Acceptance / Recommendation

Accept the proposal of Timbrook Ford for two (2) 2015 Ford F550 4x4 trucks for a final cost of $131,314, after applying the trade-in of $8,000 for a 2000 F550 truck. CDA 2015 Funds specifically appropriated for 1 "1-Ton Dump Truck" and savings from other equipment purchases will allow acquisition of a second "1-Ton Dump Truck".

☑ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

$131,314

Source of Funding (if applicable)

Funding: 001.056.64000 (Equipment)

- Order -

of the

Mayor and City Council of Cumberland

MARYLAND

ORDER NO. _____ **DATE:** __October 20, 2015__

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the bid of Timbrook Ford, RR 3, Box 3280, Keyser, WV 26726, for two (2) 2015 Ford F550 4x4 Trucks be and is hereby accepted in the amount not-to-exceed One Hundred Thirty-nine Thousand, Three Hundred Fourteen Dollars and No Cents ($139,314.00); and

BE IT FURTHER ORDERED, that a 2000 F550 Truck (VIN #1FADF57F6YED41858) be authorized for a trade-in value of Eight Thousand Dollars and No Cents ($8,000.00) bringing the total cost for the purchase of the two trucks to One Hundred Thirty-one Thousand, Three Hundred Fourteen Dollars and No Cents ($131,314.00); and

BE IT FURTHER ORDERED, that all other bids be and are hereby rejected.

_____

Brian K. Grim, Mayor

Funding: 001.056.64000 (Street / Equipment)

Timbrook Ford	$69,657 with spreader
Hondru Fleet	$86,850 w/o spreader
Stuckey Ford	$73,600 w/o spreader

Timbrook Ford
RR 3 Box 3280
Keyser, WV 26726
304-788-7900
October 2, 2015

City of Cumberland
57 N Library St.
Cumberland, MD 21502
Attn: Harold Hipsley

Item # 14

Dear Mr. Hipsley,

Please accept this our bid for one or more 2015 Ford F550 4x4 Truck with a 6.7L Power Stroke V8 Diesel engine, dual rear wheels, automatic transmission, limited slip axle, snow plow prep package, trailer brake controller, upgrade payload package, daytime running lights, and all other standard features from Ford. Also included will be a commercial spreader, Aluminum dump body with trailer hitch and full tarp cover, and an 8 ft snow plow blade.

Our total price for this truck including all available discounts is $69657.

In addition to our bid offer it will be our pleasure to trade a 2000 F550 truck with vin 1FDAFAF57F4YED41858 for $8000.

Thank you for the opportunity to be of service.

Sincerely,

Jim Maybury
Sales Representative
Timbrook Ford
301-783-1625

U.S.MUNICIPAL
SERVING THOSE WHO SERVE THE PUBLIC

Greg King, Account Manager
Office: 1-800-222-1980
Cell: 814-251-1074
gk@usmuni.com
www.usmuni.com

1519 Evans City Rd.
Evans City, PA 16033

10583 Raystown Rd.
Huntingdon, PA 16652

461 Glennie Circle
King of Prussia, PA 19406

WORK-READY DEMO

2015 FORD F550

In Partnership With:

STUCKEY FORD

Call Shawn Kelly at 814-693-4954
for Chassis Info.

Item # 14

SPECIFICATIONS

- Morocco 9 ' Aluminum Body
- 18" Sides, 24" Tailgate, Coal Door
- Class 40 Double Acting Hoist
- LED Safety Lighting
- Manual Plow & Spreader Controls
- Aluminum Tool Box
- Fold-Up Ladder
- Western 9' Pro Plus Snow Plow & Deflector
- 6.7 L Power Stroke V8 Diesel
- 6-Speed Automatic 4WD
- Air Conditioning
- 19500 GVRW
- Power Equipment Group
- Molded Black Steps
- Engine Block Heater
- Snow Plow Prep
- Trailer Brake Controller

ADD YOUR OWN CUSTOM OPTIONS!

$73,600.00 w/o Spreader

$4000 for spreader

U.S.MUNICIPAL
SERVING THOSE WHO SERVE THE PUBLIC

1-800-222-1980
sales@usmuni.com
www.usmuni.com

WORK-READY DEMO

2015 RAM 5500

In Partnership With:

HONDRU FLEET

Call 877-603-2473

Item # 14

SPECIFICATIONS

- J&J 9.5' Aluminum Body
- 18" Sides, 25" Tailgate, Coal Door
- Class 40 Double Acting Hoist
- LED Safety Lighting
- Peterson Smart Strobe
- Manual Plow Controls
- AS-3 Electric Spreader Controls
- Aluminum Tool Box
- Road Watch Temperature Monitor
- 6.7L Cummins Diesel
- 6 Speed Automatic 4WD
- Heated Mirrors
- 19,000 GVWR
- Heavy Duty Snow Plow Prep
- Power Windows & Locks
- Cold Weather Group
- Heavy Duty Suspension
- AM/FM, USB

$86,850 w/out Spreader

Truck pictured is not actual truck specified above

ADD YOUR OWN CUSTOM OPTIONS!

1-800-222-1980

sales@usmuni.com

www.usmuni.com

U.S.MUNICIPAL

SERVING THOSE WHO SERVE THE PUBLIC

COSTARS

Regular Council Agenda
October 20, 2015

Description

Order accepting the bid of Long Fence Company, Inc. for the "Hand Railing System Improvements on the John J. McMullen Bridge Project" (03-15-M) in the estimated unit price of $56,900

Approval, Acceptance / Recommendation

It is the Engineering Department's recommendation to award City Project 03-15-M to the responsive low bidder Long Fence Company, Inc of Ijamsville, MD in the estimated unit price of $56,900.00. Two other bids were received; one from Carl Belt in the amount of $68,650.00 and one from Ruby's Industrial Contracting in the amount of $83,450.00. This project is to replace damaged hand railing on the upper level of the John J. McMullen Bridge and to salvage and replace damaged railing under the bridge on both sides.

☑ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

$56,900.00

Source of Funding (if applicable)

115.99XE.63000

- Order -

of the

Mayor and City Council of Cumberland

MARYLAND

ORDER NO. _____ **DATE:** __October 20, 2015__

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the bid of Long Fence Company, Inc., 2520 Urbana Pike, Ijamsville, MD 21754, for the "Railing System Improvements – John J. McMullen Bridge Project" (3-15-M) be and is hereby accepted in the estimated unit price of Fifty-six Thousand, Nine Hundred Dollars and No Cents ($56,900.00); and

BE IT FURTHER ORDERED, that all other bids received for this project be and are hereby rejected.

_____

Brian K. Grim, Mayor

Funding: 115.99XE.63000

Order of Bids:

Contractor	**Amount**
Ruby's Fence Company	$56,900.00
Carl Belt, Inc.	$68,650.00
Ruby's Industrial Contracting	$83,450.60

PROJECT INFORMATION		BID OPENING	
Project Title:	Hand Railing Improvements John J. McMullen Bridge	Date and Time:	September 30, 2015 @ 2:30 PM
Project Description:	Replacement of Handrailing on Upper Level on of Bridge	Location:	Council Chambers, City Hall, Cumberland, MD 21502
City Project No.:	03-15-M		

		Long Fence Company, Inc		Carl Belt Inc		Ruby's Industrial Contracting, Inc	
DISTANCE	UNITS	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
290	LS	$18.00	$5,220.00	$ 50.00	$ 14,500.00	$ 30.00	$ 8,700.00

REPLACE NEW RAILING

DISTANCE	UNITS	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
290	LS	$157.00	$45,530.00	$ 181.55	$ 52,649.50	$ 224.14	$ 65,000.60

RESET SALVAGED RAILING

AMOUNT TO RESET	UNITS	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
150	LF	$41.00	$6,150.00	$ 10.00	$ 1,500.00	$ 65.00	$ 9,750.00
Total Bid			**$56,900.00**		**$ 68,649.50**		**$ 83,450.60**

Regular Council Agenda
October 20, 2015

Description

Order accepting the sole source proposal from Skyline Technologies Solutions to provide labor and materials to construct MD Department of IT OMBN fiber to the City's public safety building in an amount not to exceed $35,688.36

Approval, Acceptance / Recommendation

The price quote is based on building a fiber backbone in conjunction with an Allegany County Public School project extending fiber from ACPS central offices to the ACPS warehouse. The cost could end up being less due to ACPS securing an ARC grant to fund most of the project.

Sole source approval was provided by the City Administrator.

☑ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

$35,688.36

Source of Funding (if applicable)

001.033.64000 (MIS) as part of the 2014 CDA Bond

- Order -

of the

Mayor and City Council of Cumberland

MARYLAND

ORDER NO. _____ **DATE:** __October 20, 2015__

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the sole source proposal of Skyline Technology Solutions, 6956 Aviation Blvd., Suite F, Glen Burnie, MD 21061, to provide labor and materials to construct Maryland Department of IT OMBN fiber to the City's public safety building be and is hereby accepted in the amount not to exceed Thirty-five Thousand, Six Hundred Eighty-eight Dollars and Thirty-six Cents ($35,688.36).

_____

Brian K. Grim, Mayor

Funding: 001.033.64000 (2014 CDA Bond)

Skyline Technology Solutions
6956 Aviation Blvd., Suite F
Glen Burnie, MD 21061
Phone: (410) 553-2600
Fax: (410) 787-2551

QUOTATION

Quote No.	Q0001824
Customer ID	CITY OF CU
Quote Date	5/5/2015
Buyer	
Project Name	Public Safety Bldg.

BILL TO:	SHIP TO:
City of Cumberland 57 North Liberty Street Cumberland, MD 21502	City of Cumberland 57 North Liberty Street Cumberland, MD 21502

F.O.B. POINT	SHIP VIA	ORDERED BY

QUOTE DATE	TERMS	SALES PERSON	EXPIRATION DATE
5/5/2015	Net 30 Days	John Eichhorn	5/4/2016

PART NUMBER	QUANTITY	UNITS	M.S.R.P.	UNIT PRICE	DISC %	EXTENDED PRICE
MISC JOB MATERIALS	1.00	EA	0.00	5,248.3600	0.00	5,248.36
Misc. Job Materials						
Notes:						
PROJECT MANAGER	12.00	EA	0.00	140.0000	0.00	1,680.00
Project Manager						
Notes:						
SR. NETWORK ENGINEER	6.00	EA	0.00	130.0000	0.00	780.00
Senior Network Engineer						
Notes:						
JR. NETWORK ENGINEER	8.00	EA	0.00	110.0000	0.00	880.00
Jr. Network Engineer						
Notes:						
OUTSIDE PLANT ENG	58.00	EA	0.00	110.0000	0.00	6,380.00
Outside Plant Engineer						
Notes:						
OUTSIDE PLANT TECH	48.00	EA	0.00	90.0000	0.00	4,320.00
Outside Plant Technician						
Notes:						
FIBER OPTIC LINE TEC	36.00	EA	0.00	160.0000	0.00	5,760.00
Fiber Optic Line Technician/Splicer						
Notes:						
STRUCTURE CABLE TECH	24.00	EA	0.00	60.0000	0.00	1,440.00
Structured Cable Tech						
Notes:						

Continued

Item # 16

Skyline Technology Solutions
6956 Aviation Blvd., Suite F
Glen Burnie, MD 21061
Phone: (410) 553-2600
Fax: (410) 787-2551

QUOTATION

Quote No.	Q0001824
Customer ID	CITY OF CU
Quote Date	5/5/2015
Buyer	
Project Name	Public Safety Bldg.

BILL TO:	SHIP TO:
City of Cumberland 57 North Liberty Street Cumberland, MD 21502	City of Cumberland 57 North Liberty Street Cumberland, MD 21502

F.O.B. POINT	SHIP VIA	ORDERED BY

QUOTE DATE	TERMS	SALES PERSON	EXPIRATION DATE
5/5/2015	Net 30 Days	John Eichhorn	5/4/2016

PART NUMBER	QUANTITY	UNITS	M.S.R.P.	UNIT PRICE	DISC %	EXTENDED PRICE
HEAVY EQUIPMENT OPER	10.00	EA	0.00	180.0000	0.00	1,800.00

Heavy Equipment Operator

Notes: Provide OSP (Outside Plant) engineering , aerial and underground fiber construction services to construct approximately .28 miles of one (1) 48 count single mode fiber. Splice and terminate 48 fibers in Romm # 215.
Engineer & secure Utility Verizon conduit lease agreement for approximately 500 feet of exisitng Verizon conduit. Permit & Verizon
Engineering fees included.

Scope of work includes furnishing and placing 200 feet of 1 /1/2" plenum rated innerduct from MDF Room # 215 to firearm storage area
on 2nd floor.
Enter into existing conduit above ceiling in NE corner of the room, and run innerduct down to basement area.
Furnish and place approximately 500 feet of 48 fiber, tracer wire and mule tape in Verizon undergrounf exisitng conduit bank on N.Mechanic Street, and riser from utility pole to Building.

Riser up utility pole and overlash 8 spans > approximately 750 feet of 48 count OSP aerial fiber to splice point in conjunction with the Allegany County BOE Warehouse proposed fiber splice point on Market Street.

All labor and materials for the project supplied by Skyline Technology Solutions.

Exclsusions: This cost quote is predicated on the Allegany County BOE proposed fiber construction to the Allegany County BOE
Warehouse & BOE Ring Diversity funding and purchase order being approved. The proposed fiber route is taking into consideration that the funding by the Allegany County BOE will be approved.

MISC JOB MATERIALS	1.00	EA	0.00	7,400.0000	0.00	7,400.00

Misc. Job Materials

Notes: VZ Conduit Engineering & Rod n Rope

Continued

Item # 16

Skyline Technology Solutions
6956 Aviation Blvd., Suite F
Glen Burnie, MD 21061
Phone: (410) 553-2600
Fax: (410) 787-2551

QUOTATION

Quote No.	Q0001824
Customer ID	CITY OF CU
Quote Date	5/5/2015
Buyer	
Project Name	Public Safety Bldg.

BILL TO:	SHIP TO:
City of Cumberland 57 North Liberty Street Cumberland, MD 21502	City of Cumberland 57 North Liberty Street Cumberland, MD 21502

F.O.B. POINT	SHIP VIA	ORDERED BY

QUOTE DATE	TERMS	SALES PERSON	EXPIRATION DATE
5/5/2015	Net 30 Days	John Eichhorn	5/4/2016

PART NUMBER	QUANTITY	UNITS	M.S.R.P.	UNIT PRICE	DISC %	EXTENDED PRICE

Prices subject to change- we shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential warranty of merchantability or fitness for a particular purpose, and damages related to this agreement. Minimum 20% restocking fee with original packaging .

Make Purchase Orders to:

Skyline Technology Solutions
6956 Aviation Blvd., Suite F
Glen Burnie, MD 21061
410.553.2600 FAX 410.787.2551

Order Instructions

Please Include the Following Information on your PO:

Customer Address and Email
Ship to Address and Contact Name
Invoice Name and Address
PO Number
Quantities and Part Numbers
Order Date
Chassis Serial #(s) - Maintenance Requests
F.O.B. = Origin

Vendor Authorization:

Contract Vehicle

Item # 16

Total	35,688.36
Total Misc. Charges	0.00
Sales Tax	0.00
TOTAL	35,688.36

Gmail by Google

Margie Woodring <margie.woodring@cumberlandmd.gov>

Sole source for state fiber connectivity to Public Safety Building

1 message

Johnna Byers <johnna.byers@cumberlandmd.gov> Wed, Sep 30, 2015 at 2:09 PM
To: Margie Woodring <margie.woodring@cumberlandmd.gov>

MIS requests approval for a sole source purchase from Skyline Technology Solutions for labor and materials to construct Maryland Department of IT OMBN fiber to the city's public safety building. The price quote is based on building a fiber backbone in conjunction with an Allegany County Public Schools project extending fiber from ACPS central offices to the ACPS warehouse.

Cost: Not to exceed $35,688.36

The cost could potentially be far less due to ACPS securing an ARC grant to fund most of the project.

Amount is to be charged to 001.033.64000 as part of the 2014 CDA Bond.

I will forward the email from Jeff (from April 9) indicating sole source approval.

Thanks,
Johnna

Skyline Q0001824- City of Cumberland Public Safety Building.pdf
66K

Item # 16

Regular Council Agenda
October 20, 2015

Description

Order authorizing the execution of a Parking Lot Lease with the CPPDA for the use of Municipal Lot #2 for a term of five (5) years with no rental fee and certain contingencies for maintenance of the lot

Approval, Acceptance / Recommendation

Parking Lot #2 is located adjacent to the Atlantic Broadband Building and situated at the corner of Howard and South Mechanic Streets.

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

- Order -

of the

Mayor and City Council of Cumberland

MARYLAND

ORDER NO. _____ **DATE:** October 20, 2015

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the Mayor be and is hereby authorized to execute a Parking Lot Lease between the Mayor and City Council of Cumberland and the Canal Place Preservation and Development Authority (CPPDA) for the use of Municipal Parking Lot #2 for a period of five (5) years with no rental fee and certain contingencies of maintenance.

_____

Brian K. Grim, Mayor

PARKING LOT LEASE
PARKING LOT #2

THIS PARKING LOT LEASE ("Lease"), made and executed this ____ day of _____, 2015, by and between the **MAYOR AND CITY COUNCIL OF CUMBERLAND**, a municipal corporation of the State of Maryland ("Lessor"), and the **CANAL PLACE PRESERVATION AND DEVELOPMENT AUTHORITY**, a public corporation, instrumentality of the State of Maryland, and independent agency in the executive branch of the State of Maryland government ("Lessee"), is the final, complete, and integrated agreement to which the parties intend to be legally bound as follows:

SECTION 1
LEASE/TERM

1.01 Lessor leases to Lessee, and Lessee leases from Lessor, Parking Lot # 2 adjacent to the Atlantic Broadband Building and situated at the corner of Howard and South Mechanic Streets, Cumberland, Allegany County, Maryland, which Parking Lot #2 is hereinafter referred to as the "Lot".

1.02 Lessor and Lessee agree that Lessee shall lease the Lot in its "AS IS" condition as of the date this Lease commences. In this regard, Lessee acknowledges that the Lot is suitable for its intended use and Lessor is not responsible for undertaking or performing any work on the Lot to improve, renovate, adapt or modify it for Lessee's use.

1.03 Lessee may use the Lot as a parking lot for motor vehicles. No other uses will be permitted except upon the written consent of Lessor, which written consent may be withheld for any reason whatsoever.

1.04 Lessee may limit use of and access to the Lot by and for visitors to Canal Place, as Lessee may deem necessary and appropriate. Lessee may post signage on the Lot that explains permitted use and access and shall be permitted to charge parking fees for use of the Lot. The foregoing notwithstanding, Lessee may not assign this Lease or sublet the whole or any portion of the Lot to any individual or entity without Lessor's prior written consent. In the event Lessor is inclined to grant the required consent, it may condition the granting of the consent in any manner it deems to be in its best interests.

1.05 Should Lessor charge for parking or any other use of the Lot, it shall pay Lessee one-half of all amounts received. Remittances shall be made on a monthly basis for regularly occurring charges and no less than thirty (30) days from the receipt of payment for fees received on an intermittent basis.

1.05 The term of this Lease shall be five (5) years commencing on the date set forth above.

SECTION 2
RENT/MAINTENANCE COSTS/IMPROVEMENTS

2.01 Lessee shall not be obligated to pay rent during the term of this Lease or any renewal terms.

2.02 Lessee shall be responsible for the costs of maintaining the Lot, including, but not limited to, snow, ice, and trash removal and maintenance and repair of improvements on the Lot, if any. Lessee shall keep the Lot and the improvement thereon, if any, in good repair and condition and shall repaint the painted portions of the paved surface from time to time and repave the Lot from time to time as is reasonably needed to preserve the integrity of the paving.

2.03 Lessee shall not make any alterations, additions or improvements to the Lot without Landlord's prior written consent, which consent shall not be unreasonably withheld unless the alterations, additions or improvements to the Lot are for purposes other than its use as a parking lot for motor vehicles, in which event, Lessor may withhold its consent for any reason whatsoever. Any alterations, additions or improvements by Lessee shall immediately become the property of Lessor and shall remain upon the Lot at the end of the term(s) of this Lease. Upon the termination of this Lease, Lessor shall, however, have the right to require Lessee to restore the Lot to the condition it was in prior to any permitted alterations, additions or improvements.

SECTION 3
MISCELLANEOUS

3.01 With reasonable advance notification to Lessee, Lessor may designate the Lot for general public parking for large City events, unless Lessee has previously dedicated the Lot for other use at the same time.

3.02 Lessor shall not be liable to Lessee or any other person for any injury to person (including, but not limited to, loss of life) or damage to property on or about the Lot unless the injury to person or damage to property was caused wholly as a result of Lessor’s negligence. To the extent permitted by Maryland law, Lessee agrees to indemnify and hold Lessor harmless from any and all losses, damages, attorneys’ fees, expenses, claims, causes of action or liabilities of any kind or nature arising out, as an incident to or as a result of any such injury to person or damage to property.

3.03 To the extent permitted by law, and subject to available appropriations, Lessee shall pay Lessor the amount Lessor has paid or will pay for attorney's fees, court costs, investigative and related expenses arising from, under, or relating to any default or alleged default by Lessee under this Lease whether or not Lessor elects to terminate this Lease and whether or not legal proceedings are instituted. It is the intent of the parties that the provisions of this paragraph continue after the expiration or earlier termination of this Lease.

3.04 This Lease shall be construed under the laws of the State of Maryland. The parties hereto acknowledge that this Lease had been drafted, negotiated, made, delivered and consummated in the State of Maryland. The parties hereby agree to be subject to the jurisdiction of and waive any objection to the venue of any action filed by one against the other being in the Circuit Court for Allegany County, Maryland or the District Court

of Maryland for Allegany County. The parties waive any claim that either of those courts constitute inconvenient fora**.**

3.05 This Lease shall be binding upon and inure to the benefit of Lessor and Lessee and their respective successors and assigns.

3.06 This Lease is the entire agreement of the parties to its terms and there are and were no verbal representations, warranties, understandings, stipulations agreements, or promises pertaining to this Lease not incorporated in its terms. This Lease may not be altered, waived, amended, or extended except by an instrument in writing signed by both Lessor and Lessee.

3.07 Words of any gender used in this Lease shall be held and construed to include any other gender; and words in the singular number shall be held to include the plural, unless the context otherwise requires.

3.08 The captions inserted in this Lease are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Lease or any provision hereof, or in any way affect the interpretation of this Lease.

3.09 If any clause or provision of this Lease is illegal, invalid, or unenforceable under present or future laws effective during the term of this Lease, then and in that event, it is the intention of the parties hereto that the remainder of this Lease shall not be affected thereby; and it is also the intention of the parties to this Lease that in lieu of each clause or provision of this Lease that is illegal, invalid, or unenforceable there be added as a part of this Lease a clause as similar in terms to such illegal, invalid, or unenforceable clause or provision as may be possible and be legal, valid, and enforceable.

3.10 Lessor does not in any way or for any purpose become a partner with Lessee in the conduct of its business or otherwise, nor a member of a joint venture with Lessee.

3.11 Any duty, obligation, or debt and any right or remedy arising hereunder and not otherwise consummated and/or extinguished by the express terms hereof at or as of the time of termination of this Lease, whether at the end of the term hereof or otherwise, shall survive such termination as continuing duties, obligations, and debts of the obligated party to the other or continuing rights and remedies of the benefitted party against the other.

3.12 This Lease may be executed in one or more counterparts, each of which counterpart shall for all purposes be deemed to be an original; but all such counterparts together shall constitute but one instrument.

3.13 Lessor shall pay for all electric and other utility service provided at the Lot.

SECTION 4
DEFAULT/TERMINATION

4.01 Should Lessee fail to perform as required by this Lease, Lessor shall provide Lessee with written notice of default.

4.02 Lessee shall have a period of fifteen (15) days from receipt of such notice to cure such default.

4.03 Should Lessee fail to cure its default within the period set forth above, Lessor shall have the option to pursue any one or more of the following remedies without any additional notice or demand:

(a) Lessor may terminate this Lease, in which event Lessee shall immediately surrender the Lot to Lessor, and if Lessee fails to do so, Lessor may, without prejudice to any other remedy which it may have, enter upon and take possession of the Lot, and expel or remove Lessee and any other person who may be occupying all or any part of the Lot. Lessor shall not be liable for prosecution or any claim for damages as a result of such actions.

(b) With or without terminating this Lease, Lessor may enter upon the Lot (without being liable for prosecution or any claim for damages therefor) and do whatever Lessee is obligated to do under the terms of this Lease. Lessee agrees to reimburse Lessor on demand for any losses, costs and expenses which Lessor may incur in effecting compliance with Lessee's obligations under this Lease, which costs and expenses shall be paid upon Lessor’s demand therefor. Lessee further agrees that Lessor shall not be liable for any damages resulting to Lessee from effecting compliance with Lessee's obligations under this subsection, whether caused by the negligence of Lessor or otherwise.

(c) Lessor may pursue any remedy provided at law or in equity.

SECTION 5
NOTICES

5.01 All notices required or permitted under this Lease shall be in writing and shall be personally delivered or sent by registered or certified mail, return receipt requested. If mailed, each notice shall be deemed received upon actual receipt after deposit in the United States Mail, postage prepaid, and addressed to the person to receive such notice at the following address:

To Lessor: Mr. Jeffrey D. Rhodes, City Administrator
57 N. Liberty Street
Cumberland, MD 21502

To Lessee: Canal Place Preservation & Development Authority
13 Canal Street, Room 301
Cumberland, MD 21502

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and date first above written.

ATTEST:

_____
Marjorie E. Woodring, City Clerk

MAYOR AND CITY COUNCIL OF CUMBERLAND

By _____
Brian K. Grim, Mayor

WITNESS:

_____

CANAL PLACE PRESERVATION & DEVELOPMENT AUTHORITY

By _____
Deidra L. Ritchie, Executive Director

STATE OF MARYLAND

COUNTY OF ALLEGANY, TO WIT:

I HEREBY CERTIFY that on this ____ day of _____, 2015, before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared Brian Grimm, Mayor of the City of Cumberland, and acknowledged that the foregoing instrument is the act and deed of the Mayor and City Council of Cumberland and that he is duly authorized by it to make this acknowledgment.

WITNESS my hand and Notarial Seal.

_____
Notary Public

My Commission expires:_____

STATE OF MARYLAND

COUNTY OF ALLEGANY, TO WIT:

I HEREBY CERTIFY that on this ____ day of _____, 2015, before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared Deidra L. Ritchie, Executive Director of the Canal Place Preservation & Development Authority, and acknowledged that the foregoing instrument is the act and deed of the Canal Place Preservation & Development Authority and that she is duly authorized by it to make this acknowledgment.

WITNESS my hand and Notarial Seal.

_____
Notary Public

My Commission expires:_____

Regular Council Agenda
October 20, 2015

Description

Order authorizing the award of $93,750.53 in grant funding to ten (10) applicants through the Central Business District Façade Improvement Program, funded by the Community Legacy Program; projects will provide a dollar-for-dollar match

Approval, Acceptance / Recommendation

See attached staff recommendation

☐ Budgeted

☐ 1st Reading
☐ 2nd Reading
☐ 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

- Order -

of the

Mayor and City Council of Cumberland

MARYLAND

ORDER NO. _____ **DATE:** __October 20, 2015__

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the following projects be awarded Central Business Disctrict Façade Improvement Program funding, supported by the Community Legacy program, in the following amounts:

APPLICANT	PROJECT	FUNDING AMOUNT
Jason Wolford	164-166 North Centre Street	$20,000.00
Ed Hedrick	18-20 South Mechanic Street	1,097.38
Tim Mullaney	210 South Centre Street	2,170.00
Kelli Allaway	183 North Centre Street	4,751.20
First Project, LLC	114 South Centre Street	20,000.00
William/Barbara Humbertson	50 North Centre Street	933.56
Embassy Theatre	49 Baltimore Street	3,900.00
Baltimore St. Grill / M&M Bakery Joint Application	80 and 82 Baltimore Street	5,566.50
Peppers, Inc.	215 South George Street	15,331.89
Footer Building Dev., LLC	2 Howard Street	$20,000.00
TOTAL		$93,705.53

_____

Brian K. Grim, Mayor

Funding: Community Legacy

DEPARTMENT OF COMMUNITY DEVELOPMENT

TO: MAYOR AND CITY COUNCIL

JEFF RHODES, MARGIE WOODRING

FROM: KATHY MCKENNEY AND JENNIFER LIGHT

SUBJECT: FAÇADE IMPROVEMENT GRANT PROGRAM STAFF RECOMMENDATION

DATE: 10/15/15

CC: JAY OLIVER

On September 24, 2015, the Department of Community Development, working with the Downtown Development Commission received a total of 10 applications for the Central Business District Façade Improvement Program, a program funded by the State of Maryland's Community Legacy program with supplemental funds from the City of Cumberland's general fund. Applicants had to have property located within the Central Business District, their request could not exceed $20,000 and they were required to match their request dollar for dollar.

Following receipt of the completed applications, the review committee began to evaluate each application. In addition to me, the review committee consisted of Doug Schwab, David Cox, Shawn Hershberger, Jennifer Light, Sandi Saville and Dave Romero.

At this time, the review committee has recommended funded for all projects. The project addresses and recommended funding is as follows:

1	Jason Wolford	164-166 North Centre Street	$20,000.00
2	Ed Hedrick	18-20 South Mechanic Street	$ 1,097.38
3	Tim Mullaney	210 South Centre Street	$ 2,170.00
4	Kelli Allaway -	183 North Centre Street	$ 4,751.20
5	First Project, LLC	114 South Centre Street	$20,000.00
6	William and Barbara Humbertson	50 North Centre Street	$ 933.56
7	Embassy Theatre (Mark & Dana Baker)	49 Baltimore Street	$ 3,900.00
8	Baltimore Street Grill/M&M Joint Application		
	Jessica and Michael Holland	80 and 82 Baltimore Street	$ 5,566.50
9	Peppers, Inc. (Jeffrey Bell, contact)	215 South George Street	$ 15,331.89
10	Footer Building Development LLC	2 Howard Street	$20,000.00

Total $93,750.53 ($50,000.00 Community Legacy 114.199AF.201; $43,750.53 001 080 560)