



MAYOR

Brian K. Grim

CITY ADMINISTRATOR

Jeff Rhodes

CITY SOLICITOR

Michael Scott Cohen

COUNCIL

Nicole Alt-Myers

Seth D. Bernard

David Caporale

David Kauffman

CITY CLERK

Marjorie A. Woodring

AGENDA

**Mayor and City Council of Cumberland
City Hall Council Chambers
Room 212
6:15 P.M.**

DATE 3/17/2015

***Pledge of Allegiance**

I. ROLL CALL

II. CERTIFICATES, AWARDS AND PRESENTATIONS

- (A) Presentation of a photograph of the Thomas Beall Monument from Edward Taylor, President of the Cumberland Historic Cemetery Organization.
- (B) Presentation of Certificates of Recognition to the Fort Hill High School and Allegany High School Cheerleading Squads for their performances in the Ocean City "Reach the Beach" National Cheerleading Competition.

III. CITY ADMINISTRATOR'S REPORT

- (A) Discussion of the installation of a bike lane on Frederick Street.

IV. DIRECTOR'S REPORT

- (A) Fire
 - 1. Fire Department Monthly Report for February, 2015.
- (B) Administrative Services
 - 1. Administrative Services Monthly Report for January, 2015.
- (C) Public Works
 - 1. Utilities Division & Central Services Monthly Reports for February, 2015.

V. APPROVAL OF MINUTES

- (A) Routine

1. Approval of the Work Session Minutes of February 3, 2015.

(B) Administrative / Executive

1. Approval of the Administrative Session Minutes of January 20 and February 3, 2015.

VI. PUBLIC HEARINGS

(A) Public hearing to receive comment on an Ordinance authorizing the adoption of a Zoning District Map, dated April 7, 2015, to replace the existing official version and made part of the City's Zoning Ordinance.

(B) Public hearing to receive comment on an Ordinance to repeal and reenact with amendments Chapter 23 of the City Code entitled "Subdivision."

(C) Public Hearing to receive comment on an Ordinance to repeal and reenact with amendments a Zoning Ordinance to establish rules and regulations relating to all matters concerning planning and/or zoning and the administration thereof within the City of Cumberland.

VII. NEW BUSINESS

(A) Orders (Consent Agenda)

1. Order appointing Monna Johnson, Lt. Jim Dillingham, and John Michaels to the Human Relations Commission for 3-year terms effective 3/31/15 - 3/31/18, and John Jacobs and Aaron Hendrickson to the Planning and Zoning Commission for 5-year terms effective 3/17/15 - 3/17/20.

2. Order authorizing execution of Change Order No. 1 to City Project "Sludge Screening Study" (4-14-WWTP) with Whitman, Requardt & Associates in the estimated increased amount of \$127,600, with 18 months added to the contract.

3. Order authorizing the execution of Change Order No. 4 to current contract with Ritter & Paratore Contracting, Inc. on current City Project "Demolition of Memorial Hospital" (19-12-M) in the increased amount of \$30,766.65, with an additional 149 work days.

4. Order accepting the sole source proposal from Link Computer Corporation to provide services and hardware for a Nimble SAN disk unit in an amount not to exceed \$40,000.

VIII. PUBLIC COMMENTS

All public comments are limited to 5 minutes per person

IX. ADJOURNMENT



Regular Council Agenda
March 17, 2015

Description

Presentation of a photograph of the Thomas Beall Monument from Edward Taylor, President of the Cumberland Historic Cemetery Organization.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)



Regular Council Agenda
March 17, 2015

Description

Presentation of Certificates of Recognition to the Fort Hill High School and Allegany High School Cheerleading Squads for their performances in the Ocean City "Reach the Beach" National Cheerleading Competition.

Approval, Acceptance / Recommendation

- Budgeted

- 1st Reading
- 2nd Reading
- 3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)



Regular Council Agenda
March 17, 2015

Description

Discussion of the installation of a bike lane on Frederick Street.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)



Regular Council Agenda
March 17, 2015

Description

Fire Department Monthly Report for February, 2015.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

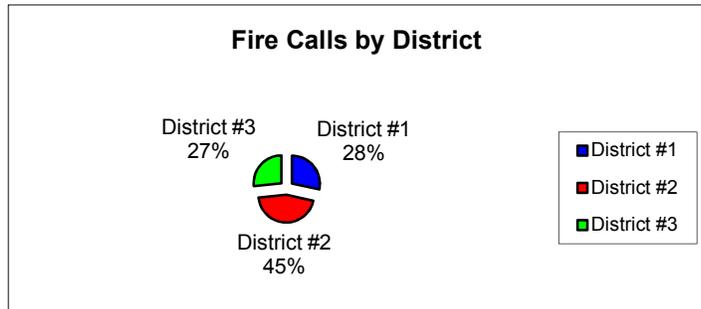
Source of Funding (if applicable)

REPORT OF THE FIRE CHIEF FOR FEBRUARY, 2015
Prepared for the Honorable Mayor and City Council and City Administrator

Cumberland Fire Department Responded to 110 Fire Alarms:

Responses by District:

District #1	31
District #2	49
District #3	29
Out of City	1
	<u>110</u>



Number of Alarms:

First Alarms Answered	107
Working Alarms Answered	3
	<u>110</u>

Calls Listed Below:

Property Use:

Public Assembly	2
Educational	0
Institutional	7
Residential	69
Industrial, Utility	0
Stores and Offices	7
Storage	2
Special Properties	23
	<u>110</u>

Type of Situation:

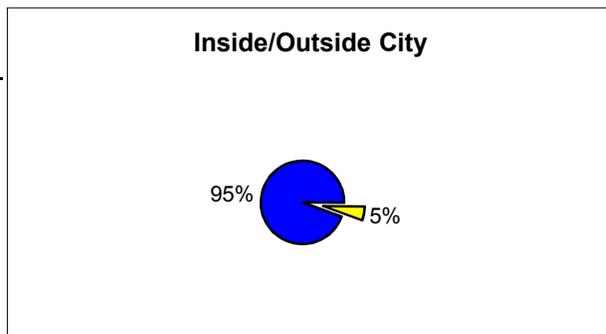
Fire or Explosion	8
Overpressure	0
Rescue Calls	52
Hazardous Conditions	9
Service Calls	17
Special Incident Type	1
Good Intent	11
False Calls	12
	<u>110</u>

Total Fire Service Fees for Fire Calls Billed by Medical Claim-Aid in February:	\$3,610.00
Total Fire Service Fees for Fire Calls Billed by MCA Fiscal Year to Date:	\$23,210.00
Fire Service Fees for Fire Calls Paid in February:	\$500.00
Total Fire Service Fees for Fire Calls Paid Fiscal Year to Date:	\$7,618.26

Fire Service Fees for Inspections and Permits Billed in February:	\$850.00
Fire Service Fees for Inspections and Permits Paid in February:	\$50.00
Total Fire Service Fees for Inspections and Permits Paid Fiscal Year to Date:	\$800.00

Cumberland Fire Department Responded to 424 Emergency Medical Calls:

In City Calls	401
Out of City Calls	23
Total	<u>424</u>



Cumberland Fire Department provided 7 Mutual Aid Calls:

7 Mutual Aid Calls within Allegany County	
0 Mutual Aid Calls outside of Allegany County	
	<u>7</u>

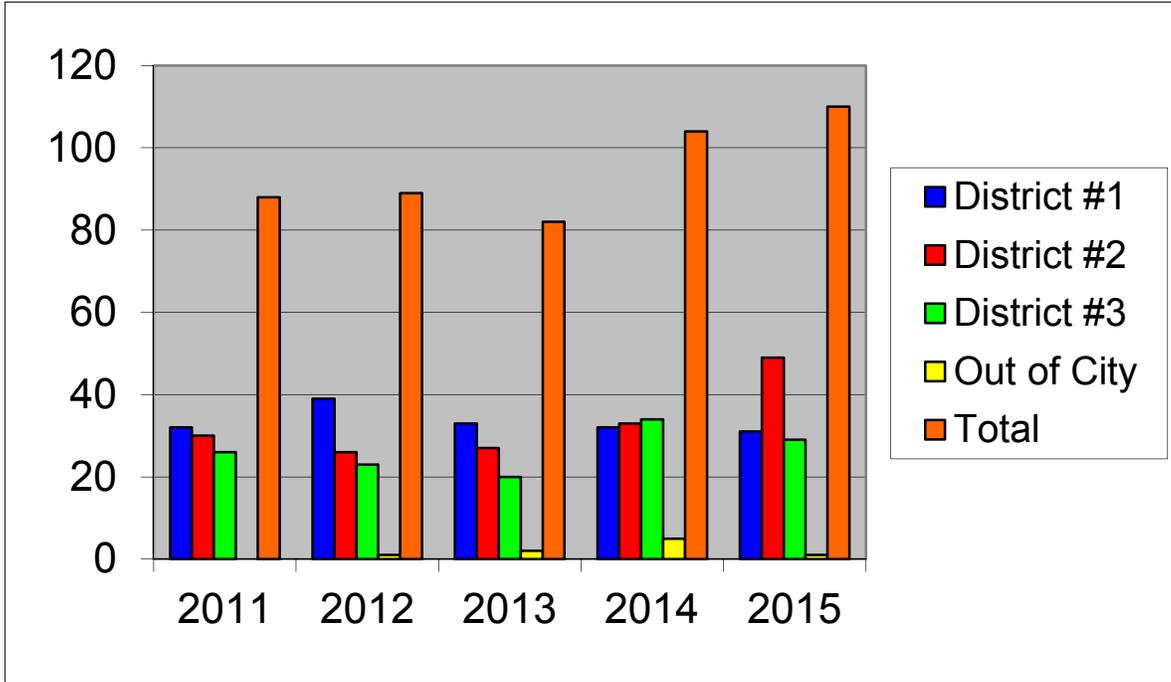
Cumberland Fire Department provided 16 Medic Assist Calls:

6 Paramedic Assist Calls within Allegany County	
10 Paramedic Assist Calls outside of Allegany County	
	<u>16</u>

Total Ambulance Fees Billed by Medical Claim-Aid for the month of February:	\$128,394.50
Ambulance Fees Billed Fiscal Year to Date:	\$1,118,175.19
Ambulance Fees Paid: Revenue Received in February	\$100,439.48
FY2015 Fees Paid in FY2015:	\$586,450.01
Total Fees Paid in FY2015: (All fees, previous and current fiscal years, paid in FY2015.)	\$714,052.64

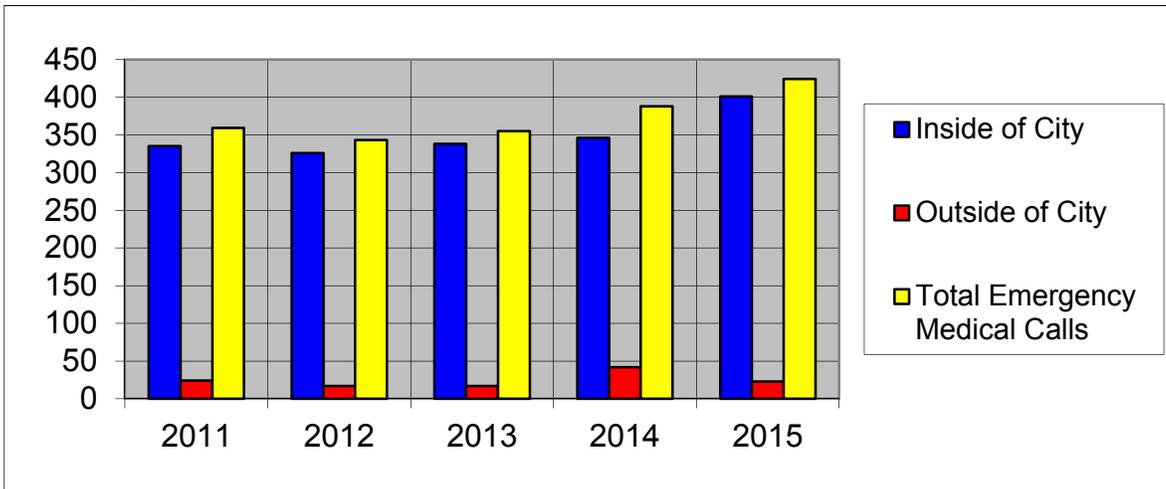
Fire Calls for the Month of February for a Five-Year Period

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
District #1	32	39	33	32	31
District #2	30	26	27	33	49
District #3	26	23	20	34	29
Out of City	<u>0</u>	<u>1</u>	<u>2</u>	<u>5</u>	<u>1</u>
Total	88	89	82	104	110



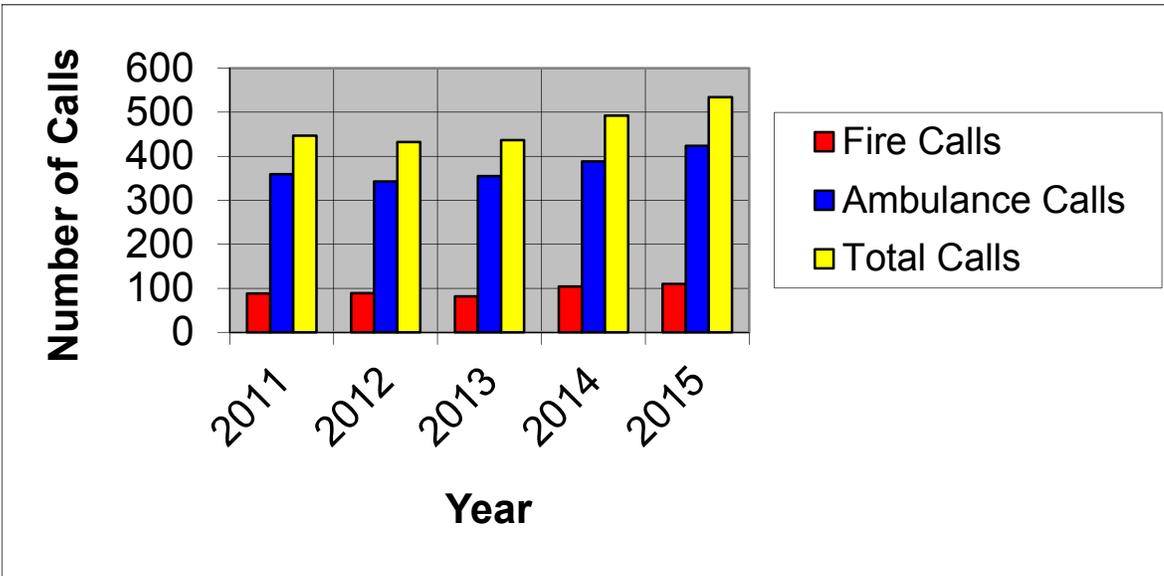
Ambulance Calls in the Month of February for a Five-Year Period

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Inside of City	335	326	338	346	401
Outside of City	<u>24</u>	<u>17</u>	<u>17</u>	<u>42</u>	<u>23</u>
Total Emergency Medical Calls	359	343	355	388	424



Fire and Ambulance Calls in the Month of February for a Five-Year Period

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Fire Calls	88	89	82	104	110
Ambulance Calls	359	343	355	388	424
Total Calls	447	432	437	492	534

**Training**

Training Man Hours: 43.50
 Training Listed Below:

Aerial Operations	7.50
SCBA Inspection and Care	12.50
Bariatric Training	10.00
Fire Behavior	4.50
Physical Fitness	9.00
	<hr/>
	43.50

Fire Prevention Bureau

Complaints Received	0
Conferences Held	43
Correspondence	3
Inspections Performed	18
Investigations Conducted	9
Plan Reviews	3
Pre-Plans by crews	6

Statistics Compiled by Julie A. Davis, Fire Administrative Officer



Regular Council Agenda
March 17, 2015

Description

Administrative Services Monthly Report for January, 2015.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

February 3, 2015

Honorable Mayor and City Council
City Hall
Cumberland, Maryland 21502

Re: Administrative Services Monthly Report for January, 2015

Dear Mayor and City Council Members:

The following report is submitted by the Department of Administrative Services for the month of January, 2015.

Management Information Systems

Management Information Systems reports the following activities for the month of January, 2015:

Statistics

111 completed help desk requests
299 open help desk requests

Activities

Major department initiatives in the past month include:

- Continued working with New World Systems on Finance/HR system replacement
- Continued to assist with CPD covert camera needs
- Assisted HR with preparation of W2's
- Assisted Finance with preparation of 1099's
- Coordinate upgrade to NovusAgenda system
- Work with New World Systems on Laserfiche integration

Parks and Recreation

Parks and Recreation reports the following information for the month of January, 2015:

Co-ed Volleyball League - 7 teams, 56 participants, games are played weekly on Wednesday nights at South Penn Elementary School. Play is under the direction of Carol Brown.
4 weeks of games – 12 matches - Attendance 192

Areas of work

- Recreation Advisory Board Meeting for January postponed and rescheduled due to weather for February 2.
- July 4th Fireworks proposals are due to P&R on Monday February 5, 2014
- Planning for pool and day camp season 2015

- Seasonal employment applications available – Lifeguards, Day camp, park watchman
- Begin contact with Leagues, groups and schools for the upcoming spring/summer ball field and facility use.
- Prepare for Pavilion reservations to begin February 2, 2015
- 2014 Season wrap up – Income and participation

Meetings

- Staff meeting
- Arts Council meeting related to Summer Concert series at Constitution Park
- Training Meetings for new Computer Programs for Financial and Payroll
- Meeting with new Council Member Seth Bernard

Upcoming

- Constitution Park Pavilion reservations to begin Monday February 2, 2015
- January/February Recreation Advisory Board Meeting – February 2 and 23, 2015, 6:30 p.m. – Conference Room, Community Development
- Continue to take summer seasonal employment applications for lifeguards, day camp counselors, park watchman and ball field supervisor
- July 4th Fireworks – Determine results of bids and confirm the company to provide this service (Working with Shannon Adams)
- Work with League and school representatives for facility spring/summer field usage
- Planning for 2015 Spring/Summer
- Work with FSU Recreation Students and Dr. Natalie Buta for the Spring Easter Egg Hunt program.
- Spring Marble tournaments in area schools
- Coordinate with the MD Cooperative Extension office for Spring and Summer programs
- Prepare for Summer Lunch Program
- Annual Budget preparation

Community Development

The Community Development Department reports the following activities for the month of January, 2015:

CDBG

CDBG staff began the annual process of soliciting needs and requests regarding the annual CDBG application process. Notices of the public hearing were provided to various agencies and service providers were solicited as to needs and project requests for the 2015 CDBG funding year. City departments were also notified related to any projects that could be requested from the city side of the process. Staff also continued work on the CDBG five year plan which is required as part of the 2015 application. Meetings were held with various existing organizations as to the annual application process and any activities or projects they may want to submit for the coming year. Technical assistance meetings were held with various groups that may be applying for projects for the next year. Staff also worked with the Human Relations Commission and Neighborhood Advisory Commission during the month.

The annual city budget process began and the Community Development department budget requests were completed and provided to finance as part of the annual process.

Code Enforcement Activity

- Newly Opened Cases
 - 20 Nuisance
 - 17 Property Maintenance
- Closed Cases
 - 40 Nuisance
 - 16 Property maintenance
- Citations Issued
 - 6 Nuisance
 - 3 Property Maintenance
- Cased Adjudicated to Court
 - 1 Nuisance
 - 4 Property Maintenance
- Cases Heard in Court
 - 5 Property maintenance
- Bi-weekly Community Development Coordination meeting were initiated and will be held regularly on Monday morning
 - staff has identified inter office processing issues and will begin implementing procedure to assist in workflow
- Bi-weekly Code Enforcement meeting were initiated and will be held regularly on Monday mornings
 - concentrating code enforcement efforts to identified areas/neighborhoods
 - developing "door hanger" program to help streamline spring nuisance/property maintenance efforts
 - identified areas of congestion and duplication with interoffice procedures
 - working on procedures that will produce results rather than paper processing
- Demolition of 216 Knox Street completed
- Loves Travel Plaza has added hotel to development
- Working with Economic Development to identify blight removal projects in target areas
- Working with Neighborhood Housing Services to identify blight removal/land bank activities
- Continuing work in the Baltimore Avenue - Goethe Street corridor
- Multiple residential and commercial project is various stages of development

Code Enforcement

Nuisance & Junk		Property Maintenance		Building Code	
<u>Vehicle Complaints</u>		<u>Complaints</u>		<u>Complaints</u>	
Received:	10	Received:	11	Received:	0
Corrected:	33	Corrected:	12	Corrected:	0

Housing CodeComplaints

Received: 00

Corrected: 12

Zoning Complaints

Received: 00

Corrected: 03

Permits, Applications, and LicensesBuilding Permits

Received: 02

Issued: 02

Residential Rental License

Received: 20

Issued: 20

Plan Reviews

Received: 0

Issued: 0

Occupancy Permit

Received: 10

Issued: 05

Housing Inspections

Conducted: 40

Passed: 37

Court ActivityMunicipal InfractionsWritten: *(See above)*

Adjudicated:

Revenue

Building Permits: \$ 495.00

Miscellaneous Permits: \$ 82.00 Item # 5

Occupancy Permits:	\$ 195.00
Utility Permits:	\$ 00.00
Reviews, Amendments, and Appeals:	\$ 00.00
Rental Licenses:	\$ 1275.00
Paid Inspections:	\$ 00.00
<u>Municipal Infractions:</u>	<u>\$ 00.00</u>
TOTAL	\$ 2047.00
Demolition Permit (Bonds)	\$ 00.00

Historic Planner/Preservation Coordinator

Historic Preservation Commission (HPC) met January 14th. One Certificate of Appropriateness was approved for Tree removal at 40 Greene Street – Riverside Park.

One qualified application for HPC membership (Cumberland resident) was received and will go before M&CC for approval at the February meeting.

An order for prints from the Herman and Stacia Miller photo collected was received for the ‘Power House’ for use in a book being written by Andrew Sparber and as part of an exhibit at the Allegany Museum.

Tax Credit Applications:

A tax credit application for 518 Washington Street is under review. This is a Part II application for COA #555.

A tax credit application for 222 Washington Street is under review.

Upcoming Class: ‘Working with Historical Commission for Real Estate Professional’ will be held on March 19th at ACM CE. A PowerPoint and an agenda have been prepared.

Conference Call: Staff attended ‘Enhancing Bicycle/Pedestrian Use along Main Streets’ with MD DHCD and SHA. Comments to both included: enhance pedestrian and bicycle access while preserving historic character and features; be sure the State plans to coordinate this with the TAC signage program; and Staff advocated that DHCD and SHA present a courtesy review of the plan to the local historic preservation commissions across the State.

Community Legacy:

CLG FFY15 Grant Round deadline is February 27 and request from City for matching funds will be added to budget planning for both the Children’s program (CAMP) and for National Register nominations.

CLG / Historic Context Guidelines update - of the four bids received, two qualified, and Johnson, Mirmiran & Thompson was approved by a committee and chosen for recommendation to M&CC for approval. This will then go before Maryland Historical Trust for approval, then letters will be sent to all bidders by the

City Clerk. HPC will meet with the consultants. MHT defers to our local procurement process so that will satisfy the CLG sub-grant requirements.

CL / Neighborhoods Matter Grant - City staff has reviewed seven applications with \$26,549.57 in funding requests. MHT and Codes reviews are required once final requested documentation is provided by homeowners.

Comptroller's Office

The Comptroller's office reports the following information for the month of January, 2015:

Cash Flow:

Attached for your review is a Cash Flow Summary for the month of January 2015.

On January 1, 2015 the City had a positive Cash Balance of \$2,878,339. During January 2015, there were debt payments in the amount of \$892,273. The cash balance at January 31, 2015 was \$3,311,527.

As of January 31, 2015 the significant balances are:

<u>Taxes receivable (General Fund):</u>	<u>\$2,909,075</u>
FY 2015	\$1,590,229
FY 2014	612,259
FY 2013	292,026
FY 2012	59,644
FY 2011	55,332
Prior FY's	299,585

The current year taxes of \$1,590,229 is comprised of the following major taxes:

Real property (non-owner occupied)	\$ 631,456
Non-Corp Personal Property	8,860
Corporate Personal Property	284,647
Real Property (Semiannual payments)	\$ 638,899

Accounts Payable: \$ 66,256

(This excludes upcoming debt service payments and payroll.)

Payroll expenses for the upcoming month are an estimated \$1,100,000.

The balance of restricted investments now includes the CDA 2012 bond proceeds for capital projects in the amount of \$866,352. This does not include any use of the GOB 2013 Bonds proceeds on \$1,984,126 for the demolition of the Memorial Hospital. The total of all of these funds are only available for the payment of bond-funded capital projects (CDA 2012 and GOB 2008) totals \$2,226,170. The closing for CDA 2014 was on August 28, 2014, and during the month a total draw of \$1,674,133 was made for equipment purchases made prior to the bond closing. Of the total bond issue of \$7,533,069, there is a balance of \$5,858,936 available for Capital Projects and Capital Equipment budgeted in FY's 2013, 2014 and 2015.

Cash Flow Summary		
January 2015		
	<u>Operating Cash</u>	<u>Investments</u>
Beginning Balance 1/1/2015	\$ 2,878,339	\$ 5,226,170
Plus:		
Total Cash Receipts	\$ 2,328,766	\$
Cash Transfers (to Investments)	\$	\$
Less:		
Total Cash Disbursements	\$ 1,895,578	
Ending Balance 1/31/2015	\$ 3,311,527	\$ 5,226,170

Cash Balances and Taxes Receivable status:

There has not been any need to obtain any short-term borrowing. The cash balance has improved and is expected to remain stable during FY 2015. The tax receivables of \$2,909,075 will definitely impact our cash balance. **The real property taxes of \$638,899 (non-residential) were due on 9/30/2013 and the \$631,456 (residential) taxes were due on 12/31/2014.** There are currently 449 properties that have three years of taxes outstanding, which makes them eligible for tax sale in May 2015.

Respectfully submitted,



Jeff Rhodes
City Administrator



Regular Council Agenda
March 17, 2015

Description

Utilities Division & Central Services Monthly Reports for February, 2015.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

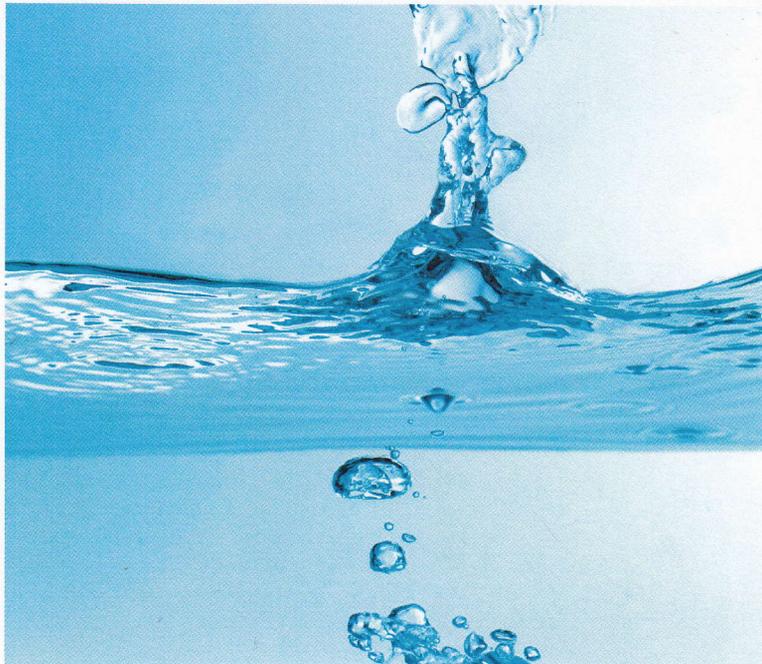
2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Utility Division and Central Services Monthly Report - February 2015

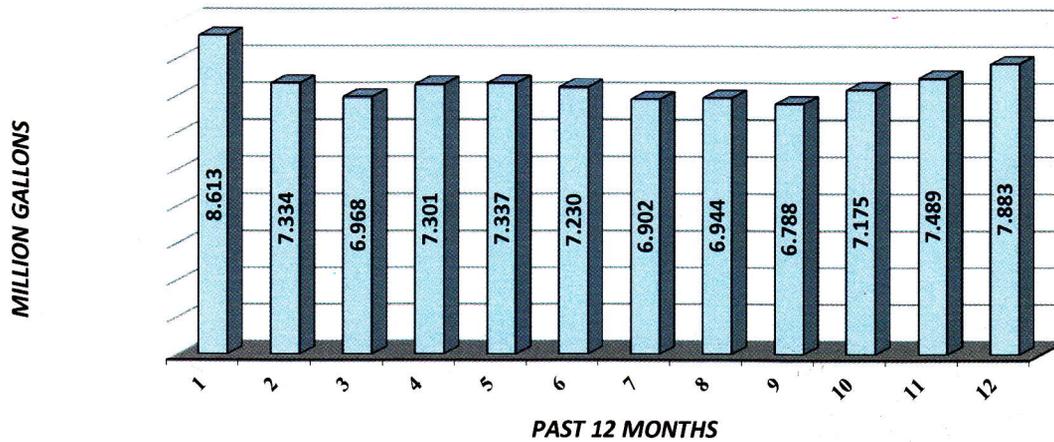


CITY OF CUMBERLAND'S WATER TREATMENT PLANT

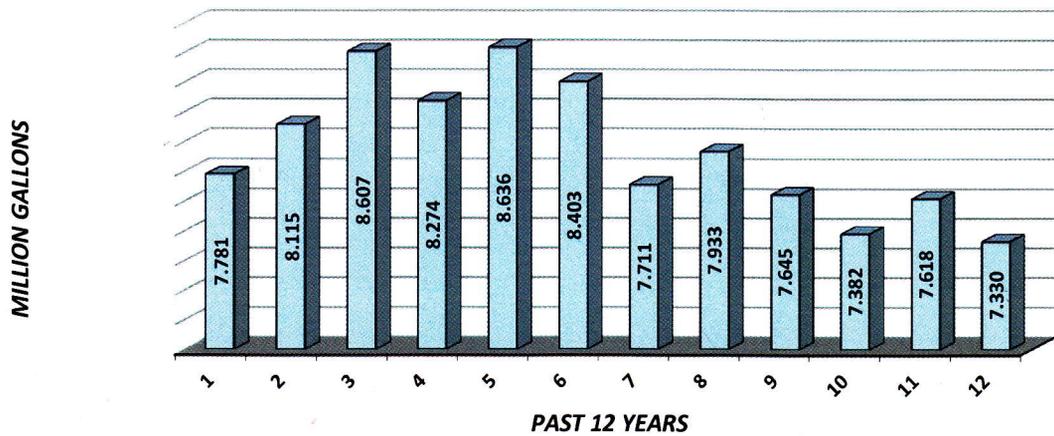
MONTHLY UTILITY REPORT

FEBRUARY 2015

AVERAGE DAILY PRODUCTION



AVERAGE DAILY PRODUCTION



EVENTS SUMMARY

- > 100% COMPLIANCE WITH ALL FEDERAL & STATE DRINKING WATER REGULATIONS
- > 125 PREVENTATIVE MAINTENANCE TASKS COMPLETED/ 1,300 WATER ANALYSIS PERFORMED/ LAKES AT 77% CAPACITY
- > TREATMENT PLANT, PUMPING STATIONS, TANKS AND RESERVOIRS OPERATED/MAINTAINED CONTINUOUSLY 672 HOURS
- > RECEIVED ANNUAL MONITORING & REPORTING REQUIREMENTS FROM MDE & PA DEP FOR 2015 CALENDAR YEAR
- > PLANT TECHNICIANS PLOWED SNOW AT WATER FILTRATION PLANT, PUMPING STATIONS, RESERVOIRS AND WATER STORAGE TANKS ACCESS ROADS AFTER/DURING EACH SNOW EVENT
- > BROWN AVENUE WATER TANK SERVICE AREA HAS A LEAK OF APPROXIMATELY 100,000 GALLONS PER DAY...CONTACTED WATER DEPARTMENT ON FEBRUARY 17th TO LOOK FOR LEAK.

Sewer & Flood Monthly Report - February 2015

Sewer

2	Sewer lines repaired (613 N Centre St., Plum Alley @ Fayette St.)
1	Sewer main repair (Fayette ST. @ Chase St.)
278	Ft. sewer lines televised
217	Ft. sewer mains televised
595	Ft. Sewer mains flushed
3	Overflows checked

Assisted Water Distribution at six (6) work sites, Hydro excavating

Gallons of water used:

Flush Truck 605 - 6,000 gallons of water used

Flush Truck 608 - 2,000 gallons of water used

Flood

Test run station pumps

Repaired water line inside CSO

Cleared snow from Pump Stations

Checked Floats and Gates

Painted Mill Race Pump Station

Cleaned pump station

WATER DISTRIBUTION

Utilities Activity Report for February 15					
REQUEST	W/E 2/6/15	W/E 2/13/15	W/E 2/20/15	W/E 2/27/15	MONTHLY TOTALS
Service Technicians					
NON READS/MDM go backs	7	41	29	24	101
VACANT Accounts report					0
FINAL READS/TURN ONS/SHUT OFFS	2			2	4
CURB/METER BOX MAINTENANCE					0
LEAK INVESTIGATIONS/turn off-on	9	3	26	28	66
STOP LOCATES/MAINTENANCE					0
METER/STOP INVESTIGATIONS	7	16	8	29	60
REPAIR WIRING/GET READING				1	1
ORANGE TAG FOR REPAIRS	5			4	9
YELLOW TAG FOR H/L USAGE/APPT	2				2
RED TAG FOR SHUT OFF					0
TURN WATER ON	59	41	11	13	124
TURN WATER OFF			1		1
NONPMT/BAD CK/AGREE SHUT OFFS	58	39		3	100
SHUT OFF RECHECKS	38	77			115
PULL METERS - READS/SPAC/WR OFF					0
PUT METERS BACK ON LINE/READS					0
REPLACE/REPAIR METER/LID/VALVE		1	1		2
DIRTY WATER/ODOR	1				1
SVC SEPARATIONS/INVESTIGATIONS		1			1
INSTALL COUPLERS/PLUGS/LOCK					0
NEW METER/DIAL	2	3	3		8
METER TESTS-Residential	2				2
METER TESTS - Industrial					0
Ind - Register/Chamber Chg Out					0
Industrial - Chamber Cleaning					0
Industrial - Strainer Cleaning					0
HYDRANTS FLUSHED	1	1			2
PRESSURE CHECK/NO WATER		1			1
MOVE METERS OUTSIDE/READINGS	3	1		1	5
Smartpoint change outs/New installs	4	4		1	9
Replace smartpoint antenna	1			1	2
REPAIR/REACTIVATE/MOVE SPs	1	3		3	7
INSULATE METER BOXES	147				147
FREEZE UPS/METERS & LINES	3		108	55	166
CCP - BACKFLOW/RETRO	3	3		1	7
HYDRANT/IRRIGATION METER					0
Pipe Technicians					
LINE LOCATOR	31	44	17	32	124
TAPS SERVICED	3	4		1	8
LEAKS REPAIRED		1	1	3	5
REPLACED STOP-TORE OUT/318 RESERVOIR	3				3
611 OLDTOWN-INSULATE & FROST RING	4				4
CHECKED HYDRANTS NOT WASTING	4				4
INVESTIGATE LEAK - RIDGE TERR			4		4
CHECK BROKEN HYD #920			4		4
182 SUNRISE CIR - FROZE PROP SIDE			4		4
HYD #298 - OUT OF SERVICE/FROZEN			4		4
747 WASH ST/BLEW OUT BX/OFF FOR LEAK				5	5
HYD #333 LEAKING - REPAIRED				4	4
					0
					0
					0
Watershed					
Went to Kauffman Metal for quote on pole building					
Took calls due to leaks and freeze ups caused by cold temperatures					
Performed maintenance on equipment					
Breakfast meeting with Gas Company					
Cleaned trucks					
Assisted with leak on IndependenceSt					
Worked with welder thawing lines city wide					
Turned 2-16" valves back in from Henderson Ave leak					
Had to bring tool truck in to shop due to losing pressure and power					
Added fuel treatment to excavator and backhoe					
Emptied trash in garage					
Projects					
Projects -					0
WEEKLY TOTALS & GRAND TOTAL					1117

Central Services – February 2015

- **City Hall**: Snow removal for Ground Hog Day celebration; checked lights on roof; changed ballasts in basement.
- **Municipal Service Center**: Stated installation of new genset; installed flame sensor in ceiling unit; disconnected, mounted and pulled feeder to AHU2; Installed new pump for brine solution at Street Department; check heat system; Ran new wiring for heat pump in the Water Department.
- **Public Safety Building**: Installed ballast in stair-well light. Changed freezstat on AHU1. Repaired lights in third floor and door closers. Repaired sink on third floor. Repaired A/H #1.

Fire: Checked heat in fire garage; started painted inside of south side of Fire Station.

Police: Moved light in Police garage; Check heat in Captain Kevin Ogle's Office and put larger valve in to bleed.
- **Downtown/mall area**: Wired and plumbed new sump pumps at Queen City Underpass.
- **Frederick Street Parking Garage**: Installed shelf and receptacle. Assisted in getting elevator and electrical rooms re-keyed. Ran conduit and pulled camera feeds. Installed cameras and re-lamped lights.
- **Mill Race Pump Station**: Replaced 24-volt fuse on PLC.
- **Seneca Pump Station**: Built forms and poured concrete for genset pad; assisted Water Filtration employees on repairing an Auma valve.
- **Ridgeley Pump Station**: Checked motors for MCC size.
- **Sewer Department**: Pulled light feeder.

- **Water Filtration Plant:** Repaired #8 bench board and flow meter; repaired water PID regulating pumps and VFD's; repaired camera at the lower garage area; replaced HMI on MCC; replaced new Endress Hauser display.
- **Wastewater Treatment Plant:** Replaced relay on boiler in Dewatering Building and repaired recirculating pump display meter; Repaired RAS 2A VFD; checked PLC on polymer mixer in GBT building; bled hot water lines in Dewatering building.
- **Traffic and Street Lights:** Repaired Mechanic St. & Harrison St. crosswalk lights.
- Load-tested generators.
- Monthly Safety Meeting – February 27, 2015.



Regular Council Agenda
March 17, 2015

Description

Approval of the Work Session Minutes of February 3, 2015.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Mayor and City Council of Cumberland

Work Session Minutes

2nd Floor Conference Room

City Hall

57 N. Liberty Street

Cumberland, MD 21502

Tuesday, February 3, 2015

5:15 p.m.

PRESENT: Mayor Brian Grim; Council Members Nicole Alt-Myers, David Caporale, David Kauffman

ABSENT: Seth Bernard, City Councilman

ALSO PRESENT: Jeffrey D. Rhodes, City Administrator; Shawn Hershberger, Economic Development Coordinator; Cady Kirkwood, Economic Development Assistant; Marjorie Woodring, City Clerk; Media

I. ECONOMIC DEVELOPMENT UPDATE

Shawn Hershberger, Economic Development Coordinator, reviewed the economic development goals and principals that had been laid out in the strategic planning process. He provided updates on the following strategies that were planned to be implemented from the date of adoption of the plan through the first 9 months of the plan:

1. Organize and formalize a 501(c)(3) entity
 - Draft documents have been distributed for review and educational purposes.
 - Verbal commitments of 3-years' time and money have been obtained from private sector leaders with positive reactions for the plan
 - Cities currently using 501c3 EDO's include Rockville, Baltimore, Aberdeen, Ocean City
 - Counties currently using 501c3 EDO's include Anne Arundel, Caroline, Somerset, Prince George's and Howard
2. Create and convene industry roundtables
 - The Department is continuing to participate in existing roundtables and working with Allegany College of MD to replicate their successful model
3. Perform an incubation program feasibility study
 - A feasibility study had begun last week and was expected to wrap up in April
4. Clarify, advertise, and expand fiber service availability
 - The Department was working with Exclamation Labs on a webpage to highlight fiber availability
 - Partnering opportunities were being explored with the City's MIS Department and the Board of Education on the expansion of commercially available fiber in downtown and south Cumberland.

5. Implement an online business climate and workforce survey
6. Lay out initial marketing materials
 - A contract has been signed with Platinum PR and initial material is being constructed
7. Implement community outreach and education initiatives
 - The Department is working with Allegany College of Maryland to create an ED 101 video, followed by ED 101 video directed towards kids
 - PACE outreach to MD Department of Business and Economic Development (DBED) included delivery of 39 gift bags to DBED staff and lunch with their recruitment team.
 - Meeting would be held this week with site selectors in Atlanta to discuss Cumberland's assets
 - Meeting would be planned with site selectors in Chicago next month
8. Provide outreach to area property owners
 - A database of property information is being created
9. Perform a financial analysis on upper story rehabilitation of downtown buildings
 - A draft RFP has been prepared
 - Initial partnership discussion has taken place with the Downtown Development Commission (DDC)
10. Pursue the creation of a Housing Market Analysis
 - The Department is partnering with the City's Department of Community Development to undertake this analysis.
11. Complete a detailed retail opportunity analysis for the Cumberland

Mr. Hershberger reviewed the following activities:

1. Potential for a microbrewery / brewpub to be located in the Footers building
2. The startup company Allegany Steel Building began operations in the Lila Building
3. 123 Baltimore Street and 130 Mechanic Street have been purchased with renovation planned
4. Azad's Rug and Fine Arts Emporium will be opening in the spring
5. Small entrepreneur activity and new commercial activity has increased over the past several months

Councilman Kauffman questioned whether the Economic Development Department was able to handle implementation of the plan with current staffing. Mr. Hershberger advised that the plan wisely suggested ramping up to a third staff person, but as the department was currently moving from planning to implementation stages, the workload was hectic but good. Councilman Kauffman emphasized that the Mayor and City Council had adopted a plan to advance the community, and if there were additional resources needed to advance that plan, the Mayor and Council needed to know to be able to make it happen.

II. YMCA WATER / SEWER CREDIT

Mr. Rhodes advised that since it first opened, the Riverside YMCA has been provided a utility credit by the City to assist with their overhead costs. The City had been involved with new construction of the YMCA facility, has helped to underwrite the bond, and has been supportive of its services since

its inception. In exchange for the utility credit, the City was provided benefits from the YMCA, such as yearly memberships for public safety employees, recertification of lifeguards, and a seat on the Parks and Recreation Board. The credit has always been dollars-based and at the end of the last authorization period, the City made them aware that they were approaching the end of their credit faster than usual. Mr. Rhodes provided a breakdown of their usage number of the past several years to show that the City's increase in sewer rates probably impacted this situation more than an increase in usage.

The YMCA has submitted a letter asking to revisit their credit and suggesting that they be provided a credit of up to 222,000 cu. ft. of usage each year rather than a dollar credit. They also indicated that they would be updating their toilets and showers to water saving facilities. Mr. Rhodes stated that 222,000 cu. ft. amounted to \$25,578.79 at current rates; 20 memberships for public safety employees amounted to \$12,270 per year; and lifeguard recertification saved the City about \$1,000 per year.

The Mayor and Council discussed modifications to the current credit and questioned whether additional benefits could be provided to offset the modification.

Mayor Grim questioned whether additional memberships could be offered to families who were not able to afford them. Mr. Rhodes said he would inquire.

Councilman Kauffman stated that if additional benefits could be in some way provided to the citizens, he would be comfortable with the 222,000 cu. ft. credit.

The remainder of Council provided no objections.

III. FY16 BUDGET CYCLE PREPARATIONS

Mr. Rhodes stated that although the budget cycle was very yearly in its process, he wanted to update Council on a few things.

1. Tax collection and revenues are stable, with a couple possible exceptions.
2. Highway User Revenues were still out there. Governor Hogan was supportive of increasing the HUR's but it was difficult to know where they would end up. The City has worked to develop a plan to allow it to withstand changes in funding from outside sources.
3. A determination of the Constant Yield was still two weeks out, but early indications show that the City's assessments may have gone down slightly.
4. Department budgets are due by February 12.
5. No significant employee swings were expected.
6. A review of the City's financial policies would be undertaken.
7. A recommendation would be made to establish line items to develop a 5-year capital improvement and equipment planning.
8. The departments have been asked to continue to hold the line on spending.

Mr. Rhodes asked Council to consider several issues and provide him feedback:

1. What should be done with the Memorial Campus site? Demolition is in its final stages and the land will become available this year. Some interest has been shown in the site, but nothing of significance.
2. What should be done with the East Side School site once demolition is complete? Some casual interest has been shown for this site.
3. Are there any additional projects or programs that Council would like to see?
4. Should a surcharge be established to address the CSO storage project?

Councilwoman Alt-Myers stated the following:

1. A trend has risen in the last couple years with regard to gang activity and she would like to see a CPD gang unit reestablished.
2. Based on comments from the Parks and Rec Board, some funding needed to be invested in the facilities at the park pool.
3. With regard to rental inspections, she suggested dividing the City up in sections to address a phase at a time and to use outside inspection services to relieve some of the burden from City staff.
4. She was agreeable to looking at wage increases but also would like to consider ways to reward employees with water/sewer or tax credit in order to entice them to live within the city.

Councilman Kauffman stated the following:

1. He was opposed to a tax increase to offset the Constant Yield.
2. Although the City's financials have been challenging, employee wages needed to be looked at across the board. Although he did not want to put the City in a bad position financially, the City at least needed to prepare at some point to provide wage increases.
3. He would like to see a continuation of the road surfacing approach the City undertook last year in which more patchwork was done and increased the volume of street that could be attended to. Mr. Rhodes stated there was significant money set aside to continue this program in the spring.
4. He would like to pursue consolidation of services as aggressively as possible, including permitting, code enforcement, and EMS services.

Mayor Grim stated the following:

1. He was opposed to tax increases.
2. The Enterprise Funds needed to pay for themselves.
3. More needs to be done with blight removal and funding for needs to be increased each year to allow the City to be aggressive in their response to this issue. He suggested looking at which neighborhoods were prime for significant redevelopment and consider taking a block

by block approach, with the possibility of clearing out an entire block if need be. Mr. Rhodes suggested that if that approach was adopted, the Economic Development Office should possibly be staffed with a redevelopment function in order to address the post-use of these areas.

IV. PUBLIC COMMENT

Mayor Grim stated that a local media outlet has brought to light a story that the City of Cumberland is not supporting the funding of State initiatives in certain areas. He stated for the record that the City of Cumberland supports the Washington Street Lighting project, the Allegany Museum project, and the Footer Dye Works project, and that it is absolutely untrue that the City has asked the State to move State funding from one budget to another. He stated that the City, in fact, has no ability to do so. He stated the City supports all three project, has not requested change, will not be requesting changes, and hopes that all three projects will be funded.

V. ADJOURNMENT

With no further business at hand, the meeting adjourned at 1:20 p.m.

Respectfully submitted,

Marjorie A. Woodring
City Clerk

Approved: _____



Regular Council Agenda
March 17, 2015

Description

Approval of the Administrative Session Minutes of January 20 and February 3, 2015.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

Mayor and City Council of Cumberland

Administrative Session Minutes

City Hall Conference Room
Tuesday, January 20, 2015
5:00 p.m.

PRESENT: Mayor Brian Grim; Council Members Nicole Alt-Myers, Seth Bernard, David Caporale, David Kauffman

ALSO PRESENT: Jeff Rhodes, City Administrator; Michael S. Cohen, City Solicitor; Charles Hinnant, Chief of Police; Jeff Barclay, Allegany County Economic Development; Marjorie Woodring, City Clerk

NOTICE: Notice of intent to hold an Administrative Session on Tuesday, January 20, 2015, at 5:00 p.m. was provided to the media via email notification and posted to the City's website on January 16, 2015.

MOTION: Motion to enter into closed Administrative Session to discuss board and commission appointment, plans regarding a business proposal, and union negotiation was made by Councilman Kauffman, seconded by Councilwoman Alt-Myers and passed on a vote of 5-0.

AUTHORITY TO CLOSE SESSION:

Annotated Code of Maryland, State Government:

- Section 10-508 (a) (1): to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to conduct collective bargaining negotiations or consider matters that relate to the negotiations
- Section 10-508 (a) (4): to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- Section 10-508 (a) (7): to consult with counsel to obtain legal advice on a legal matter.

TOPICS: Board and commission appointments; plans regarding a business proposal; union negotiations

Minutes approved on _____

Brian K. Grim, Mayor _____

ATTEST: _____

Marjorie A. Woodring, City Clerk

Mayor and City Council of Cumberland

Administrative Session Minutes

City Hall Conference Room
Tuesday, February 03, 2015
5:00 p.m.

PRESENT: Mayor Brian Grim; Council Members Nicole Alt-Myers, David Caporale, David Kauffman

ABSENT: Seth Bernard, City Councilman

ALSO PRESENT: Jeff Rhodes, City Administrator; Marjorie Woodring, City Clerk

NOTICE: Notice of intent to hold an Administrative Session on Tuesday, February 3, 2015, at 5:00 p.m. was provided to the media via email notification and posted to the City's website on January 30, 2015.

MOTION: Motion to enter into closed Administrative Session to discuss union negotiations was made by Councilman Kauffman, seconded by Councilman Caporale and passed on a vote of 4-0.

AUTHORITY TO CLOSE SESSION:

Annotated Code of Maryland, State Government:

- Section 10-508 (a) (9): to conduct collective bargaining negotiations or consider matters that relate to the negotiations

TOPICS: Union negotiations

Minutes approved on _____

Brian K. Grim, Mayor _____

ATTEST: _____
Marjorie A. Woodring, City Clerk



Regular Council Agenda
March 17, 2015

Description

Public hearing to receive comment on an Ordinance authorizing the adoption of a Zoning District Map, dated April 7, 2015, to replace the existing official version and made part of the City's Zoning Ordinance.

Approval, Acceptance / Recommendation

The 2nd and 3rd readings of this Ordinance are scheduled for the April 7, 2015 public meeting.

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

ORDINANCE NO. _____

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND, MARYLAND, ENTITLED "AN ORDINANCE TO ADOPT A ZONING DISTRICT MAP, ENTITLED 'OFFICIAL ZONING MAP, CITY OF CUMBERLAND,' DATED APRIL 7, 2015, WHICH SHALL BE A PART OF THE ZONING ORDINANCE, PURSUANT TO THE COMPREHENSIVE REZONING CONDUCTED PURSUANT TO THE 2013 COMPREHENSIVE PLAN, WHICH OFFICIAL ZONING MAP SHALL REPLACE THE EXISTING OFFICIAL ZONING MAP, IN ACCORDANCE WITH THE PROVISIONS OF THE LAND USE ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED FROM TIME TO TIME."

WHEREAS, Title 4, Subtitle 2 of the Land Use Article of the Annotated Code of Maryland grants the Mayor and City Council the power to enact a zoning ordinance, to amend it from time to time, and to provide for its administration and enforcement.

WHEREAS, the Mayor and City Council deem it necessary for the purpose of promoting the health, safety, morals, and/or general welfare of the City to amend the City of Cumberland Zoning Ordinance from time to time.

WHEREAS, the Mayor and City Council have adopted the 2013 Comprehensive Plan, which includes provisions necessitating that amendments be made to the City's Official Zoning Map.

WHEREAS, following the adoption of the 2013 Comprehensive Plan, City staff began a comprehensive review of the Official Zoning Map to identify changes that would be needed in order to implement the recommendations set forth in the Comprehensive Plan.

WHEREAS, in connection with the foregoing, Staff made revisions to the Official Zoning Map and requested that the City of Cumberland Municipal Planning and Zoning Commission take the matter under consideration and recommend that the Mayor and City Council approve those revisions. Those revisions are set forth in the document titled ZMA 14-01 - Comprehensive Rezoning Staff Report Comprehensive Zoning Map Amendments, October 23, 2014 (the "Staff Report").

WHEREAS, the Municipal Planning and Zoning Commission held a public hearing on the subject matter of this Ordinance on December 8, 2014 and, at its January 12, 2015 meeting, voted unanimously to recommend the approval of the amendments to the Official Zoning Map proposed in the Staff Report. Notice of the time and place of the hearing was published in the Cumberland Times-News, a newspaper of general circulation in the City of

Cumberland, once each week for two successive weeks (on November 24, 2014 and December 1, 2014), the first such notice having been published at least 14 days prior to the hearing, as required by Section 15.04.02 of the Zoning Ordinance

WHEREAS, the Mayor and City Council held a public hearing regarding the subject matter of this Ordinance on March 17, 2015, having published notice of the time and place of the hearing together with a summary this Ordinance in the Cumberland Times-News, a newspaper of general circulation in the City of Cumberland, once each week for two successive weeks (on March 3, 2015 and March 10, 2015), the first such notice having been published at least 14 days prior to the hearing, as required by Section 4-203(b) of the Land Use Article of the Annotated Code of Maryland.

WHEREAS, consistent with the recommendation of the Municipal Planning and Zoning Commission, the Mayor and City Council have determined that they should approve the proposed amendments to the Official Zoning Map as set forth in the Staff Report.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND, that the zoning district map entitled 'Official Zoning Map, City Of Cumberland,' dated April 7, 2015, shall be a part of the City of Cumberland Zoning Ordinance and shall constitute the Official Zoning Map for the City of Cumberland.

SECTION 2: AND BE IT FURTHER ORDAINED, not less than three (3) copies of the said Official Zoning Map shall be filed in the office of the City Clerk.

SECTION 3: AND BE IT FURTHER ORDAINED, that this Ordinance shall take effect ten (10) days from the date of its passage.

Passed this 7th day of April, 2015.

Brian K. Grim, Mayor

ATTEST:

Marjorie A. Woodring, City Clerk

REMINDERS :

ATTACH COPY OF THE MAP



Regular Council Agenda
March 17, 2015

Description

Public hearing to receive comment on an Ordinance to repeal and reenact with amendments Chapter 23 of the City Code entitled "Subdivision."

Approval, Acceptance / Recommendation

The 2nd and 3rd readings of this Ordinance are scheduled for the April 7, 2015 public meeting.

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

ORDINANCE NO. _____

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND, ENTITLED "AN ORDINANCE TO REPEAL AND REENACT WITH AMENDMENTS CHAPTER 23 OF THE CODE OF THE CITY OF CUMBERLAND TITLED 'SUBDIVISIONS', TO-WIT: THE SUBDIVISION REGULATIONS OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND."

WHEREAS, Title 5 of the Land Use Article of the Annotated Code of Maryland empowers municipalities with the authority to enact and amend subdivision regulations.

WHEREAS, in accordance with the foregoing, the Mayor and City Council deem it necessary for the purpose of promoting the health, safety, morals, or general welfare of the City of Cumberland to occasionally amend its Subdivision Regulations, as local needs and changes in State or Federal laws may warrant.

WHEREAS, following the adoption of the 2013 Comprehensive Plan, City staff began a comprehensive review of the existing Subdivision Regulations for the purpose of ascertaining the changes that would be needed in order to implement the recommendations set forth in the Comprehensive Plan. The review also included an assessment of grammatical and internal consistency changes, legal wording changes and administrative interpretations of the existing Subdivision Regulations.

WHEREAS, in connection with the foregoing, Staff made revisions to the Subdivision Regulations and requested that the City of Cumberland Municipal Planning and Zoning Commission take the matter under consideration and recommend that the Mayor and City Council approve those revisions. Those revisions are set forth in the document titled SRA 14-01 - Comprehensive Rezoning Staff Report Comprehensive Subdivision Regulation Amendments, October 23, 2014 (the "Staff Report").

WHEREAS, the Municipal Planning and Zoning Commission held a public hearing on the subject matter of this Ordinance on the December 8, 2014 and, at its January 12, 2015 meeting, voted unanimously to recommend the approval of the amendments to the Subdivision Regulations set forth in the Staff Report.

WHEREAS, the Mayor and City Council held a public hearing regarding the subject matter of this Ordinance on March 17, 2015, having published notice of the time and place of the hearing together with a summary this Ordinance in the Cumberland Times-News, a newspaper of general circulation in the City of

Cumberland, on March 3, 2015 and March 10, 2015, as required by Section 5-103 of the Land Use Article of the Annotated Code of Maryland.

WHEREAS, consistent with the recommendation of the Municipal Planning and Zoning Commission, the Mayor and City Council have determined that they should approve the amendments to the Subdivision Regulations as set forth in the Staff Report.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND, that Chapter 23 of the Code of the City of Cumberland, the Subdivision Regulations, is repealed in its entirety and reenacted with amendments, the reenacted version of Chapter 23 being attached hereto.

SECTION 2: AND BE IT FURTHER ORDAINED, that the City Clerk shall send a certified copy of the reenacted subdivision regulations to the Clerk of the Circuit Court for Allegany County, Maryland.

SECTION 3: AND BE IT FURTHER ORDAINED, that this Ordinance shall take effect ten (10) days from the date of its passage.

Passed this 7th day of April, 2015.

Brian K. Grim, Mayor

ATTEST:

Marjorie A. Woodring, City Clerk

REMINDER:

ATTACH COPY OF SUBDIVISION REGULATIONS DOCUMENT - DAVE UMLING WILL
NEED TO SUPPLY.



Regular Council Agenda
March 17, 2015

Description

Public Hearing to receive comment on an Ordinance to repeal and reenact with amendments a Zoning Ordinance to establish rules and regulations relating to all matters concerning planning and/or zoning and the administration thereof within the City of Cumberland.

Approval, Acceptance / Recommendation

The 2nd and 3rd readings of this Ordinance are scheduled for the April 7, 2015 public meeting.

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

ORDINANCE NO. _____

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF CUMBERLAND, MARYLAND, ENTITLED "AN ORDINANCE TO REPEAL AND REENACT, WITH AMENDMENTS, A ZONING ORDINANCE OF THE CITY OF CUMBERLAND, MARYLAND, TO PROMOTE THE HEALTH, SAFETY, MORALS, AND GENERAL WELFARE OF THE COMMUNITY BY REGULATING AND RESTRICTING THE HEIGHT, NUMBER OF STORIES AND SIZE OF BUILDINGS AND OTHER STRUCTURES, THE PERCENTAGE OF LOT THAT MAY BE OCCUPIED, THE SIZE OF YARDS, COURTS, AND OTHER SPACES, THE DENSITY OF POPULATION, AND THE LOCATION AND USE OF BUILDINGS, SIGNS, STRUCTURES, AND LAND FOR TRADE, INDUSTRY, RESIDENCES, OR OTHER PURPOSES, IN ACCORDANCE WITH A COMPREHENSIVE PLAN; TO PROVIDE FOR THE ADMINISTRATION AND ENFORCEMENT OF THE REGULATIONS AND RESTRICTIONS; TO IMPOSE CERTAIN DUTIES AND CONFER POWERS UPON THE BUILDING ENGINEER AND THE BOARD OF APPEALS, WHICH SAID BOARD IS CREATED BY THE PROVISIONS OF THIS ORDINANCE; TO PROVIDE FOR APPEALS; TO PROVIDE PENALTIES FOR THE VIOLATION OF THE PROVISIONS OF THIS ORDINANCE; TO PROVIDE FOR AMENDMENTS TO THIS ORDINANCE AND TO PROVIDE FOR THE REPEAL OF ALL OTHER LAWS IN CONFLICT WITH THIS ORDINANCE; IN ACCORDANCE WITH THE PROVISIONS OF THE LAND USE ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED FROM TIME TO TIME."

WHEREAS, Title 4, Subtitle 2 of the Land Use Article of the Annotated Code of Maryland grants the Mayor and City Council the power to enact a zoning ordinance, to amend it from time to time, and to provide for its administration and enforcement.

WHEREAS, the Mayor and City Council deem it necessary for the purpose of promoting the health, safety, morals, and/or general welfare of the City to amend the City of Cumberland Zoning Ordinance from time to time.

WHEREAS, the Mayor and City Council have adopted the 2013 Comprehensive Plan, which includes provisions necessitating that amendments be made to the City's Zoning Ordinance.

WHEREAS, following the adoption of the 2013 Comprehensive Plan, City staff began a comprehensive review of the existing Zoning Ordinance for the purpose of ascertaining the changes that would be needed in order to implement the recommendations set forth in the Comprehensive Plan. The review also included an assessment of grammatical and internal consistency changes, legal wording changes and administrative interpretations since the last comprehensive rezoning in 2008.

WHEREAS, in connection with the foregoing, Staff made revisions to the Zoning Ordinance and requested that the City of Cumberland Municipal Planning and Zoning Commission take the matter under consideration and recommend that the Mayor and City Council approve those revisions. Those revisions are set forth in the document titled ZTA 14-01 - Comprehensive Rezoning Staff Report Comprehensive Zoning Text Amendments, October 23, 2014 (the "Staff Report").

WHEREAS, the Municipal Planning and Zoning Commission held a public hearing on the subject matter of this Ordinance on the December 8, 2014 and, at its January 12, 2015 meeting, voted unanimously to recommend the approval of the amendments to the Zoning Ordinance set forth in the Staff Report subject to the revision of the definition of "Auto Impoundment Area" as set forth in Section 2.03(15) and the rejection of the proposed amendments to the minimum parking space requirements for Medical and Dental Clinics in Section 12.02.03 (11). Notice of the time and place of the hearing was published in the Cumberland Times-News, a newspaper of general circulation in the City of Cumberland, once each week for two successive weeks (on November 24, 2014 and December 1, 2014), the first such notice having been published at least 14 days prior to the hearing, as required by Section 15.04.02 of the Zoning Ordinance

WHEREAS, the Mayor and City Council held a public hearing regarding the subject matter of this Ordinance on March 17, 2015, having published notice of the time and place of the hearing together with a summary this Ordinance in the Cumberland Times-News, a newspaper of general circulation in the City of Cumberland, once each week for two successive weeks (on March 3, 2015 and March 10, 2015), the first such notice having been published at least 14 days prior to the hearing, as required by Section 4-203(b) of the Land Use Article of the Annotated Code of Maryland.

WHEREAS, consistent with the recommendation of the Municipal Planning and Zoning Commission, the Mayor and City Council have determined that they should approve the proposed amendments to the Zoning Ordinance as set forth in the Staff Report, subject to the two exceptions previously noted herein.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND, that Chapter 25 of the Code of the City of Cumberland, as enacted by Ordinance No. 3607, passed on March 18, 2008, and as amended from time to time, be and is hereby repealed.

SECTION 2: AND BE IT FURTHER ORDAINED, that there is hereby adopted by the Mayor and City Council of Cumberland, for the purpose of establishing rules and regulations relating to all matters concerning planning and/or zoning, that certain Ordinance recommended by the Municipal Planning and Zoning Commission, and all amendments thereto, of which not less than three (3) copies are filed in the office of the City Clerk, including all official zoning maps and appendices thereto, and unless specifically deleted from this Chapter, such Ordinance is hereby adopted and incorporated as fully as if set out at length in this Ordinance, and the provisions thereof shall be controlling in connection with all matters regarding planning or zoning, and the administration thereof within the City of Cumberland.

SECTION 3: AND BE IT FURTHER ORDAINED, that the text of Section 25-1 of the City Code shall remain unaffected by the passage of this Ordinance, as the intent of this Ordinance is to repeal the existing Zoning Ordinance and replace it with the amended and reenacted version of the document attached hereto.

SECTION 4: AND BE IT FURTHER ORDAINED, that this Ordinance shall take effect ten (10) days from the date of its passage.

Passed this 7th day of April, 2015.

Brian K. Grim, Mayor

ATTEST:

Marjorie A. Woodring, City Clerk

REMINDERS:

ATTACH COPY OF ZONING ORDINANCE DOCUMENT - DAVE UMLING WILL NEED TO
SUPPLY.



Regular Council Agenda
March 17, 2015

Description

Order appointing Monna Johnson, Lt. Jim Dillingham, and John Michaels to the Human Relations Commission for 3-year terms effective 3/31/15 - 3/31/18, and John Jacobs and Aaron Hendrickson to the Planning and Zoning Commission for 5-year terms effective 3/17/15 - 3/17/20.

Approval, Acceptance / Recommendation

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Source of Funding (if applicable)

- Order -
of the
Mayor and City Council of Cumberland
 MARYLAND

ORDER NO. _____

DATE: March 17, 2015

ORDERED, By the Mayor and City Council of Cumberland, Maryland,

THAT, the following board and commission appointments be and are hereby approved:

COMMISSION	NAME	SEAT	TERM
Human Relations Commission	Monna Johnson	Seat 1	3/31/15 – 3/31/18
	Lt. Jim Dillingham	Seat 3	3/31/15 – 3/31/18
	John Michaels	Seat 4	3/31/15 – 3/31/18
Planning & Zoning Commission	John Jacobs	Seat 1	3/17/15 – 3/17/20
	Aaron Hendrickson	Seat 3	3/17/15 – 3/17/20

Brian K. Grim, Mayor



Regular Council Agenda
March 17, 2015

Description

Order authorizing execution of Change Order No. 1 to City Project "Sludge Screening Study" (4-14-WWTP) with Whitman, Requardt & Associates in the estimated increased amount of \$127,600, with 18 months added to the contract.

Approval, Acceptance / Recommendation

It is the Engineering Department's recommendation to execute Change Order No. 1 with WR&A for the "Sludge Screening Study" (4-14-WWTP) project in the estimated increased amount of \$127,600.00. This Change Order will be for Engineering Service for the design and construction bidding phase for the installation of 2 Sludge Screens at the WWTP. This Change Order will add 18 months to the current contract.

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

\$127,600.00

Source of Funding (if applicable)

003.399XI.63000 CDA

- Order -
of the
Mayor and City Council of Cumberland
 MARYLAND

ORDER NO. _____

DATE: March 17, 2015**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

THAT the City Administrator be and is hereby authorized to execute Change Order No. 1 to the existing contract with Whitman, Requardt & Associates, LLP, 801 South Caroline Street, Baltimore, MD 21231, for the "Sludge Screening Project" (04-14-WWTP) in the estimated increased amount of One Hundred Twenty-seven Thousand, Six Hundred Dollars and No Cents (\$127,600.00), bringing the total cost of the contract to One Hundred Seventy-seven Thousand, Six Hundred Dollars and No Cents (\$177,600.00); and

BE IT FURTHER ORDERED, that Eighteen (18) additional months shall be added to the contract.

Brian K. Grim, Mayor

Whitman, Requardt & Associates, LLP (4-14-WWTP)	Amounts
Original Contract Amount	\$ 50,000.00
Change Order No. 1	\$127,600.00
New Contract Amount	\$177,600.00

Funding: 003.399XI.63000 CDA



February 2, 2015

Mr. John J. DiFonzo, P.E.
City of Cumberland
20 Bedford Street
3rd Floor, Ste. 343
Cumberland, MD 21501-1702

Re: Sludge Screening Design Proposal

Dear Mr. DiFonzo:

In accordance with the City's request, Whitman, Requardt & Associates, LLP (WR&A) is pleased to submit our proposal for engineering services for a primary sludge screening facility at the City of Cumberland wastewater treatment plant (Cumberland WWTP). As detailed in the WR&A *Screening Study Report* dated December 2014, the presence of larger and stringy debris, commonly referred to as 'rags', has many deleterious effects on the treatment process. Removing the rags is the only way to decrease the impact of these issues. The recommendation of the report is to remove the rags directly from the primary sludge with sludge screens.

The required improvements for the Cumberland WWTP are as follows:

- Install two (2) new sludge screens in the existing Solids Dewatering Building adjacent to the existing sludge grit hydrocyclones.
- Upgrade primary sludge transfer pumps.
- Modify piping to have two primary sludge treatment trains each with a sludge hydrocyclone and screen in series.
- Overhead monorail with hoist to maintain the sludge screens.
- Rag collection system.

Our Scope of Services will include the following tasks:

PART I – DESIGN

- A. Attend a kick-off meeting with the City to review project objectives.
- B. Review plans, specifications, operating data, and other data pertaining to the associated facilities.

- C. Visit wastewater treatment plant to take dimensions and verify existing equipment data.
- D. Verify pumping hydraulics to determine new pumping head.
- E. Conceptual Design
 - 1. Prepare 30% level design drawings.
 - 2. Prepare and submit five (5) sets of documents for review by the City.
 - 3. Perform QA/QC review.
- F. Pre-Final Design
 - 1. Prepare 75% level design drawings.
 - 2. Prepare technical specifications.
 - 3. Prepare construction cost estimate.
 - 4. Prepare and submit five (5) sets of documents for review by the City.
 - 5. Meet with the City to receive comments.
 - 6. Perform QA/QC review.
- G. Final Design
 - 1. Prepare final design drawings including City comments from the 75% submittal.
 - 2. Prepare complete specification packages including bidding documents and agreement form.
 - 3. Prepare final construction cost estimate update.
 - 4. Prepare five (5) sets of final documents for use by the City.
 - 5. Perform final QA/QC review.
- H. Prepare final bid-ready documents.
- I. A list of anticipated drawings is shown on Attachment A.

PART II – ADVERTISE AND BIDDING

- A. Provide electronic scans of contract documents for prospective bidders.
- B. Conduct the pre-bid meeting, prepare meeting minutes, and distribute to all attendees.
- C. Prepare up to two (2) addenda in response to questions received by prospective bidders.
- D. Evaluate bids, prepare bid tabulation, and make a recommendation to The City for the award of the contract.

PART III – SERVICES DURING CONSTRUCTION

A separate proposal will be developed for services during construction after the design is completed.

SCHEDULE

We are prepared to begin work immediately. We anticipate that all the services referenced herein will be completed by December 2016.

Milestone / Activities	Estimated Time to Complete
Part I - Design	6 months
Part II – Advertise and Bidding	2 months
Part III – Construction	8 months

COMPENSATION

We will perform this work for a fee based on 2.33 times the actual technical payroll plus out-of-pocket expenses. The factor of 2.33 is applicable to the actual payroll rates of technical personnel working on this project. The factor includes payroll burden overhead costs and profit. Out-of-pocket expenses include travel to and from the project site at 57.5 cents per mile, subsistence costs associated with travel, reproduction, and the actual costs for any other expenses necessary for this project. The budgeted fee for engineering services will not be exceeded without approval.

The estimated fee for this work is as follows:

Part I – Design	\$ 118,000
Part II – Advertise and Bidding	\$ 9,600
Total	\$127,600

Item # 13

Details of this fee are shown in Attachment B. Invoices will be submitted every four weeks for work performed during the previous four-week period, and are due within 30 days following receipt.

ACCEPTANCE

If this proposal is acceptable to you, please return one signed copy of this contract that will serve as your acceptance of the scope and contract terms.

We thank you for the opportunity to be of continued service to the City of Cumberland.

Very truly yours,

Whitman, Requardt & Associates, LLP

Dennis J. Hasson, P.E., BCEE
Partner

ACCEPTED BY:

Authorized Signature

Date

Enclosures

Attachment A – Anticipated List of Drawings

Attachment B – Technical Fee Estimate

cc: Raquel Ketterman – City of Cumberland
Mick Daum – City of Cumberland
David Nixson – WR&A
Dale Emerson – WR&A
Proposals

Item # 13

Attachment A**LIST OF ANTICIPATED DRAWINGS**

Based on the project scope we have prepared a list of anticipated drawings by design discipline.

- G-1 Title Sheet and Drawing Index
- C-1 Site Plan
- S-1 Legend Abbreviations & General Notes
- S-2 Screen Platform Plans and Sections
- S-3 Screen Platform and Monorail Details

- M-1 Legend, Abbreviations & General Notes
- M-2 Process Flow Diagram
- M-3 Schematics and Typical Details
- M-4 Primary Sludge Pumping Station – Plan and Section
- M-5 Primary Sludge Pumping Station – Pump Curve and Details
- M-6 Primary Sludge Room – Plan
- M-7 Primary Sludge Room – System Characteristics and Details

- E-1 Legend, Abbreviations, & General Notes
- E-2 Primary Sludge Pumping Station - Power
- E-3 Primary Sludge Room Plan - Power
- E-4 Single Line Diagram – Power Distribution System
- E-5 MCC – Single Line Diagram & Elevation
- E-6 Panel Schedules
- E-7 Electrical Details

- I-1 Legend, Abbreviations & General Notes
- I-2 Plant Control System & Instrumentation Details
- I-3 Primary Sludge Room P&ID
- I-4 Primary Sludge Pumping Station – Controls Diagram and Control Panel Elevation
- I-5 Primary Sludge Pumping Station – Misc. Control Diagrams
- I-6 Primary Sludge Room – Plan

Attachment B Technical Fee Estimate

MANHOUR ESTIMATE AND PROPOSAL														REVISION 0						
CLIENT: City of Cumberland														DATE 2/3/2015 BY DRN						
TASK	PROJECT DESCRIPTION: Sludge Screening Facilities	Project Manager	Struct. Assoc. / Proj. Engr.	Struct. Engineer	Struct. Designer / CADD	Mech. Assoc. / Proj. Engr.	Mech. Engineer	Elect. Assoc. / Proj. Engr.	Elect. Engineer	Elect. Designer / CADD	SCADA Assoc. / Engineer	SCADA Designer / CADD	WR&A TOTALS	WR&A EXPENSES	Subcontractor hours	Subcontractor Payroll	Subcontractor Expenses	Line Totals		
															T, R, E (See S, or L Legend)	T, R, E (See S, or L Legend)				
Use Labor Cost Rates for year: 2015		\$80	\$65	\$43	\$31	\$58	\$52	\$50	\$35	\$28	\$49	\$39								
Phase 1	Design and Bid Ready Documents																			
1	Project Meetings	24	16			24	8	8			8	8	96	R, T	\$200		\$0	-	\$0	\$13,696
2	Conceptual / Pre-Final Design	16	12	90	50	24	240	72		56	16	40	616	R, T	\$500		\$0	-	\$0	\$67,267
3	Final Bid Ready Contract Documents	16	8	36	20	16	80	50		52	16	40	334	R, T	\$500		\$0	-	\$0	\$35,789
SUBTOTALS =		56	36	126	70	64	328	130	0	108	40	88	1046		\$1,200	Subcontractor Total		\$0		
SUB-TOTAL DOLLARS =		\$10,438	\$5,452	\$12,624	\$5,056	\$8,686	\$39,740	\$15,145	\$0	\$7,046	\$4,567	\$7,997	\$116,752			Profit on Sub		0.0%		
				232	Structural	\$23,132	392	Mech.	238	Electrical	\$22,191	128	\$7,997			WR&A Total		\$117,952		
Use Labor Cost Rates for year: 2015		\$80	\$65	\$43	\$31	\$58	\$52	\$50	\$35	\$28	\$49	\$39								
Phase 2	Assistance During Bidding																			
1	Pre-Bid Meeting					8							8	T	\$100			-	\$0	\$1,086
2	Prepare Addenda	4	2	4	8	8	16	2	4	8	2	8	66	R	\$200			R, T	\$0	\$7,088
3	Bid Evaluation	2				2	4						8					-	\$0	\$1,129
SUBTOTALS =		6	2	4	8	18	20	2	4	8	2	8	74		\$300	Subcontractor Total		\$0		
SUB-TOTAL DOLLARS =		\$1,118	\$303	\$401	\$578	\$2,443	\$2,423	\$233	\$326	\$522	\$228	\$727	\$9,303			Profit on Sub		0.0%		
				14	Structural	\$1,282	38	Mech.	14	Electrical	\$1,081	10	\$727			WR&A Total		\$9,603		

Bare Labor Cost rates for year	2015	\$80.00	\$65.00	\$43.00	\$31.00	\$58.25	\$52.00	\$50.00	\$35.00	\$28.00	\$49.00	\$39.00
Contract Rates - LOADED LABOR AT A FACTOR OF:	2.33	\$186.40	\$151.45	\$100.19	\$72.23	\$135.72	\$121.16	\$116.50	\$81.55	\$65.24	\$114.17	\$90.87

S = Subcontractor
L = laboratory Cost
R = Reproduction
T = Travel

TOTAL \$127,554



Regular Council Agenda
March 17, 2015

Description

Order authorizing the execution of Change Order No. 4 to current contract with Ritter & Paratore Contracting, Inc. on current City Project "Demolition of Memorial Hospital" (19-12-M) in the increased amount of \$30,766.65, with an additional 149 work days.

Approval, Acceptance / Recommendation

It is the Engineering Department's recommendation to execute Change Order No. 4 to the current contract with Ritter & Paratore Contracting, Inc. on the "Demolition of Memorial Hospital" (19-12-M) project in the increased amount of \$30,766.65, for the removal and legal disposal of an additional 380 LF of ACM pipe insulation. This change order will add an additional 149 days.

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

Original Contract Value : \$1,474,900.00

Previous Change Orders 1-3 : \$541,777.98

Current Change Order: \$30,766.65

New Contract Amount : \$2,047,444.63

Source of Funding (if applicable)

021.096A.57900

- ORDER -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. _____

DATE: March 17, 2015**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

THAT the City Administrator be and is hereby authorized to execute Change Order No. 4 to the existing contract with Ritter & Paratore Contracting, Inc., 2435 State Route 5, Utica, New York 13502, for the "Memorial Hospital Demolition Project" (19-12-M) in the increased amount of Thirty Thousand, Seven Hundred Sixty-six Dollars and Sixty-five Cents (\$30,766.65), bringing the total cost of the contract to an amount not to exceed Two Million, Forty-seven Thousand, Four Hundred Forty-four Dollars and Sixty-three Cents (\$2,047,444.63); and

BE IT FURTHER ORDERED, that One Hundred Forty-nine (149) additional work days shall be added to the contract.

Mayor Brian K. Grim

Ritter and Paratore Contracting, Inc. (19-12-M)	Change Orders
Original Contract Amount	\$ 1,474,900.00
Change Order No. 1	\$ 76,726.16
Change Order No. 2	\$ 400,058.18
Change Order No. 3	\$ 64,993.64
Change Order No. 4	\$30,766.65
New Contract Amount	\$2,047,444.63

Funding: 021.096A.57900

Item # 14



AIA® Document G701™ – 2001



Change Order

PROJECT (Name and address): Demolition of Memorial Hospital Cumberland Memorial Hospital 600 Memorial Avenue Cumberland, MD 21502	CHANGE ORDER NUMBER: 004 DATE: February 19, 2015	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Ritter & Paratore Contracting, Inc. 2435 State Route 5 Utica, NY 13502	ARCHITECT'S PROJECT NUMBER: 0541-13-255 CONTRACT DATE: September 24, 2013 CONTRACT FOR: Demolition of Memorial Hospital	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. Removal and legal disposal of an additional 380 lineal feet of ACM pipe insulation
Total Labor and Materials \$30,766.65
See attached proposal.

The original Contract Sum was	\$	1,474,900.00
The net change by previously authorized Change Orders	\$	541,777.98
The Contract Sum prior to this Change Order was	\$	2,016,677.98
The Contract Sum will be increased by this Change Order in the amount of	\$	30,766.65
The new Contract Sum including this Change Order will be	\$	2,047,444.63

The Contract Time will be increased by one hundred forty nine (149) days.
The date of Substantial Completion as of the date of this Change Order therefore is June 15, 2015.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>EADS Architects, Inc.</u> ARCHITECT (Firm name)	<u>Ritter & Paratore Contracting, Inc.</u> CONTRACTOR (Firm name)	<u>Mayor and City Council of Cumberland</u> OWNER (Firm name)
<u>450 Aberdeen Drive</u> <u>Somerset, PA 15501-1749</u> ADDRESS	<u>2435 State Route 5</u> <u>Utica, NY 13502-7717</u> ADDRESS	<u>57 N. Liberty Street</u> <u>Cumberland, MD 21502</u> ADDRESS
<u><i>Timothy B. Hoffman</i></u> BY (Signature)	<u><i>Alan Wandle</i></u> BY (Signature)	<u><i>Jeffrey Rhodes</i></u> BY (Signature)
<u>Timothy B. Hoffman, AIA</u> (Typed name)	<u>ALAN WANDLEY</u> (Typed name)	<u>Jeffrey Rhodes</u> (Typed name)
<u>February 19, 2015</u> DATE	<u>02-23-2015</u> DATE	<u></u> DATE

RPCI *Since 1982*

Demolition & Site Remediation Contractor

Nationwide Demolition
Asbestos, Lead, & PCB Abatement
Investment & Asset Recovery
Recycling
Site Acquisition
Brownfield Development

Ritter & Paratore Contracting Inc
2435 State Route 5
Utica, NY 13502
(Website) www.rpci.biz
Tel 866.970.DEMO
Fax 316.738.0181

January 23, 2015

Tim Hoffman
EADS Architects
450 Aberdeen Drive
Somerset, Pennsylvania 15501

RE: Memorial Hospital – Additional ACM Pipe Insulation (**CHANGE ORDER**)

Dear Mr. Hoffman:

Asbestos containing pipe insulation wrapped in terra cotta has been excavated, abated, transported and disposed. See below for a breakdown of the extra work for your review and approval.

CCAPS (Daily Rate) proposal price attached:	\$ 1,419.34
RPCI mark-up Overhead 10%	141.93
Subtotal	\$ 1,561.27
RPCI mark-up Profit 5%	78.06

TOTAL ASBESTOS DAILY RATE AMOUNT:	\$ 1,639.33
RPCI EQUIPMENT / OPERATOR DAILY RATE AMOUNT:	\$ 1,550.00

<u>TOTAL COMBINED DAILY RATE:</u>	\$ 3,189.33 /DAY
<u>ACM PIPING UNIT PRICE:</u>	\$ 39.00 /LF

5 Days	\$3,189.33 / day	\$15,946.65
380 Linear Feet	\$39.00 / lf	\$14,820.00
TOTAL CHANGE ORDER AMOUNT		\$30,766.65

If you have any questions or need additional information, please contact me at 315.738.0136 ext 225.

Sincerely,

Alan Wandley

Alan Wandley

Acceptance of Change Order: _____ Date: _____



Regular Council Agenda
March 17, 2015

Description

Order accepting the sole source proposal from Link Computer Corporation to provide services and hardware for a Nimble SAN disk unit in an amount not to exceed \$40,000.

Approval, Acceptance / Recommendation

Attached.

Budgeted

1st Reading

2nd Reading

3rd Reading

Value of Award (if applicable)

\$40,000

Source of Funding (if applicable)

General Fund - MIS Department

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. _____

DATE: March 17, 2015

ORDERED, By the Mayor and City Council of Cumberland, Maryland,

THAT, the sole source proposal from Link Computer Corporation to provide services and hardware for a second Nimble SAN disk unit be and is hereby accepted in an amount not to exceed Forty Thousand Dollars (\$40,000).

Brian K. Grim, Mayor

Budgeted:
General Fund – MIS Department



We Have Prepared a Quote For You

2nd Nimble SAN-CS215

Quote #003918 | v2

prepared for
CITY OF CUMBERLAND

Item # 15



2nd Nimble SAN-CS215

Quote ID: 003918

Expires: 03/06/2015

Prepared For:

CITY OF CUMBERLAND
Jon Daddysman
57 NORTH LIBERTY STREET
CUMBERLAND, MD 21501
JDaddysman@allconet.org

Link Computer Corporation Representative:

Dan Servello
Phone: 814-742-7700
Email: dservello@linkcorp.com



Hardware

Description		Price	Qty	Ext. Price
CS215-4G-12T-640F	CS215, 2x1 DUAL 1GbE, (QTY 2 pair),12x1TB HDD,4x160GB SSDs	\$34,000.00	1	\$34,000.00
Hardware Subtotal				\$34,000.00

Services

Description		Price	Qty	Ext. Price
SLA 4HR	4 HR Part Del, SW Supt & Infosight, NextGen Arrays - 12 Mth	\$4,000.00	1	\$4,000.00
Link Install Estimate	Installation of Nimble SAN for DR Purposes. Standard Rates and Travel will apply.	\$2,000.00	1	\$2,000.00
Services Subtotal				\$6,000.00

Quote Summary

Description	Amount
Hardware	\$34,000.00
Services	\$6,000.00
Total	\$40,000.00

PA or MD SALES TAX MAY BE APPLICABLE AND WILL BE SHOWN ON INVOICE(S)

Note: This is Not an Invoice! Please do not pay from this Quote.

Signature _____

Date _____

PO Number _____

Item # 15



Margie Woodring <margie.woodring@cumberlandmd.gov>

Fwd: Sole source request

1 message

Jon Daddysman <jon.daddysman@cumberlandmd.gov>

Wed, Mar 4, 2015 at 11:29 AM

To: Margie Woodring <margie.woodring@cumberlandmd.gov>, Jon Daddysman <jon.daddysman@cumberlandmd.gov>

Hello Margie

As requested I am sending you the approval email that was approved by Jeff Rhodes along with the Quote Documentation from Link Corp

**Thank you
Jon**

Jon Paul R. Daddysman Jr.

IT Specialist for the City of Cumberland, MD

Desk: 301-759-6401

Cell: 240-580-0497

Email: Jon.Daddysman@cumberlandmd.gov

Web: www.cumberlandmd.gov

----- Forwarded message -----

From: **Johnna Byers** <johnna.byers@cumberlandmd.gov>

Date: Mon, Feb 23, 2015 at 6:41 PM

Subject: Fwd: Sole source request

To: Jon Daddysman <jon.daddysman@cumberlandmd.gov>

Begin forwarded message:

From: Jeff Rhodes <jeff.rhodes@cumberlandmd.gov>

Date: February 23, 2015 at 3:19:12 PM EST

To: Johnna Byers <johnna.byers@cumberlandmd.gov>

Subject: Re: Sole source request

Approved

On Mon, Feb 23, 2015 at 12:10 PM, Johnna Byers <johnna.byers@cumberlandmd.gov> wrote:

Good morning Jeff,

MIS would like to request a sole source purchase of services and hardware from Link Computer for a second Nimble SAN disk unit.

We are hosting over 25 virtual servers, including the New World .NET Windows servers, **item # 15** current Nimble SAN. The second one would provide additional disk space and redundancy if a

failure occurs. Link Computer is the only regional distributor and installer of these products. They installed the first Nimble here approximately one year ago and are very familiar with our network.

We have money budgeted this fiscal year (FY2015) for this purchase. Their price of \$39,500 came in under that budgeted amount. Their price quote is attached.

Please let me know how to proceed.

Thanks,
Johnna

 **Link_Compu.003918.v2.8-CS215 - 1 Yr Maint - ACTUAL.pdf**
523K