



**MAYOR**  
Brian K. Grim

**CITY ADMINISTRATOR**  
Jeff Rhodes

**CITY SOLICITOR**  
Michael Scott Cohen

**COUNCIL**  
Seth D. Bernard  
David Caporale  
Richard J. Rock" Cioni  
Eugene T. Frazier

**CITY CLERK**  
Marjorie A. Woodring

## **MINUTES**

DATE: March 6, 2018

### **I. Closed Session**

1. **5:00 p.m.** - Convene in open session for the purpose of closing the meeting for an Executive Session pursuant to Sections 3-305(b) (7) and (9) of the General Provisions Article of the Annotated Code of Maryland to discuss the terms of a development agreement between the City, the Cumberland Economic Development Corporation, and Cumberland Gateway Real Estate LLC, and to discuss negotiation issues with the UFCW representing the police union

Motion to move into closed session was made by Bernard, seconded by Caporale, and approved by a vote of 5-0.

2. Executive Session

### **II. Open Session**

1. 6:15 p.m. - Reconvene into Open Session

Mayor Grim reconvened the meeting at 6:30 p.m.

### **III. Pledge of Allegiance**

### **IV. Roll Call**

PRESENT: Brian K. Grim, President; Council Members Seth Bernard, David Caporale, Richard Cioni, Eugene Frazier

ALSO PRESENT: Jeffrey D. Rhodes, City Administrator; Michael Cohen, City Solicitor; Charles Hinnant, Chief of Police; Marjorie Woodring, City Clerk

### **V. Statement of Closed Meeting**

1. Summary Statement of Closed Meeting

Mayor Grim announced that a Closed Session had been held on Tuesday, March 6, 2018, at 5:00 p.m. and read into the record a summary of that session, which is attached and made a part of these minutes as required under Section 3-306(c)(2) of the General Provisions Article of the Annotated Code of Maryland.

## **VI. Director's Reports**

### **(A) Public Works**

1. Utilities Division & Central Services Monthly Reports, January 2018

Motion to approve the report was made by Caporale, seconded by Bernard, and passed on a vote of 5-0.

## **VII. New Business**

### **(A) Orders (Consent Agenda)**

Mr. Rhodes advised that there was an error in Consent Agenda Item No. 3 and asked that it be withdrawn from the agenda. Motion to withdraw Consent Agenda Item No. 3 was made by Cioni, seconded by Bernard, and was passed on a vote of 5-0.

Mr. Rhodes reviewed all other items on the Consent Agenda and Mayor Grim called for questions or comments. Motion to approve Consent Agenda Items 1, 2, and 4-8 was made by Caporale, seconded by Cioni, and was passed on a vote of 5-0.

1. Order lifting the open container provisions of the City Code for the Hooley Pub Crawl from 12:00 p.m., March 17th through 2:00 a.m., March 18th within certain areas of the downtown, notwithstanding that open glass containers shall not be permitted in the defined area

ORDER NO. 26,254

2. Order approving Community Development Block Grant program amendments effective April 6, 2018

ORDER NO. 26,255

3. Order declaring certain City-owned properties as surplus and authorizing their transfer to the Cumberland Economic Development Corporation for use in the Maryland Avenue Redevelopment Project

This Order was withdrawn.

4. Order authorizing the City Comptroller to make payment to various community groups out of the City's hotel/motel tax fund in an amount not to exceed \$44,883

ORDER NO. 26,256

5. Order authorizing execution of a letter to the Maryland Historic Trust consenting to undertake the rehabilitation of the City Hall Council Chambers to provide greater

accessibility and remove certain 1960's and 1970's alterations, should capital grant funding be received for the project; and authorizing the execution of a perpetual preservation easement relative to the City Hall building

ORDER NO. 26,257

6. Order approving the 2018 Affirmative Action Report

ORDER NO. 26,258

7. Order declaring a 1999 Chevrolet Blazer (VIN # 1GNDDT13WXXK178566) to be surplus and authorizing it for sale, trade-in or disposal

ORDER NO. 26,259

8. Order appointing Glenn Hall and Ruth Brantner to the Parks & Recreation Board and Harold Hipsley and Chester Burgess to the Shade Tree Commission

ORDER NO. 26,260

### **VIII. Public Comments**

Mayor Grim advised that the Mayor and Council had received a petition with 123 signatures opposing plans for converting the downtown mall to accommodate traffic and parking spaces.

Robert Smith, 436 N. Centre Street, requested that the Neighborhood Advisory Commission be reestablished and discussed suggestions for granting the NAC greater authority to generate interest, requested that the City seek out grant funds to support NAC projects, and suggested that the current NAC board be replaced with representatives of neighborhood boards and commissions.

All public comments are limited to 5 minutes per person

### **IX. Adjournment**

With no further business at hand, the meeting adjourned at 6:40 p.m.

Minutes approved on April 17, 2018

Brian K. Grim, Mayor

ATTEST: Marjorie A Woodring, City Clerk



Regular Council Agenda  
March 6, 2018

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**Description**

**5:00 p.m.** - Convene in open session for the purpose of closing the meeting for an Executive Session pursuant to Sections 3-305(b) (7) and (9) of the General Provisions Article of the Annotated Code of Maryland to discuss the terms of a development agreement between the City, the Cumberland Economic Development Corporation, and Cumberland Gateway Real Estate LLC, and to discuss negotiation issues with the UFCW representing the police union

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**



Regular Council Agenda  
March 6, 2018

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**Description**

Executive Session

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**



Regular Council Agenda  
March 6, 2018

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**Description**

6:15 p.m. - Reconvene into Open Session

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**



Regular Council Agenda  
March 6, 2018

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**Description**

Summary Statement of Closed Meeting

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**Mayor and City Council of Cumberland**

**Closed Session Summary**

Tuesday, March 6, 2018 at 5:00 p.m.

Second Floor Conference Room, City Hall

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On Tuesday, March 6, 2018, the Mayor and City Council met in closed session at 5:00 p.m. in the second floor conference room of City Hall to discuss the terms of a development agreement between the City, the Cumberland Economic Development Corporation, and Cumberland Gateway Real Estate LLC , and to discuss negotiation issues with the UFCW representing the police union. Authority to close the session was provided by the General Provisions Article of the Annotated Code of Maryland, Section 3-305 (b) (1), (7) and (9).

Persons in attendance included Mayor Brian Grim; Council Members Seth Bernard, David Caporale, Richard J. Cioni, Jr., and Eugene Frazier; City Administrator Jeff Rhodes, City Solicitor Mike Cohen, City Clerk Marjorie Woodring, Paul Kelly, Executive Director CEDC, Mike Getty.

On a motion made by Councilman Bernard and seconded by Councilman Caporale, Council voted 5-0 to close the session.

No actions were voted upon and the meeting was adjourned at 6:25 p.m.



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Brian K. Grim, Mayor

Entered into the public record on March 6, 2018



Regular Council Agenda  
March 6, 2018

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**Description**

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**CITY OF CUMBERLAND**

**UTILITY DIVISION AND  
CENTRAL SERVICES  
MONTHLY REPORTS**

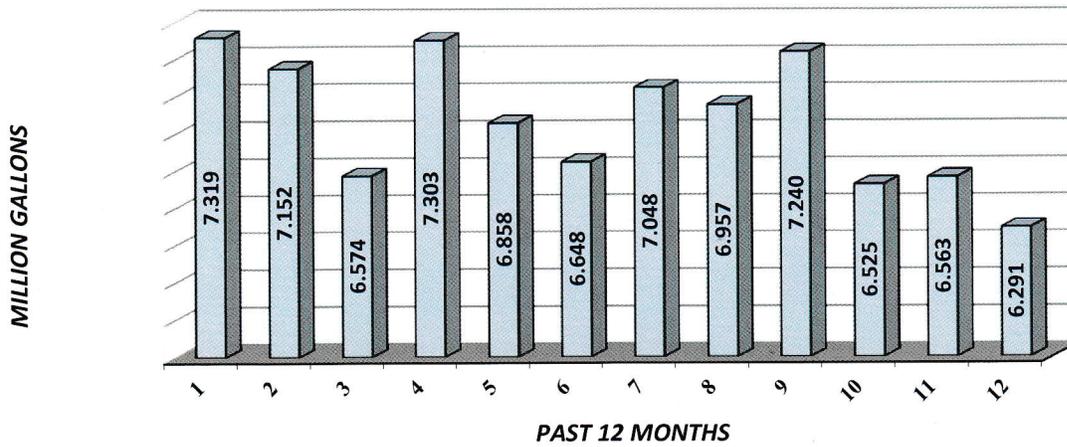
**January 2018**

# CITY OF CUMBERLAND'S WATER TREATMENT PLANT

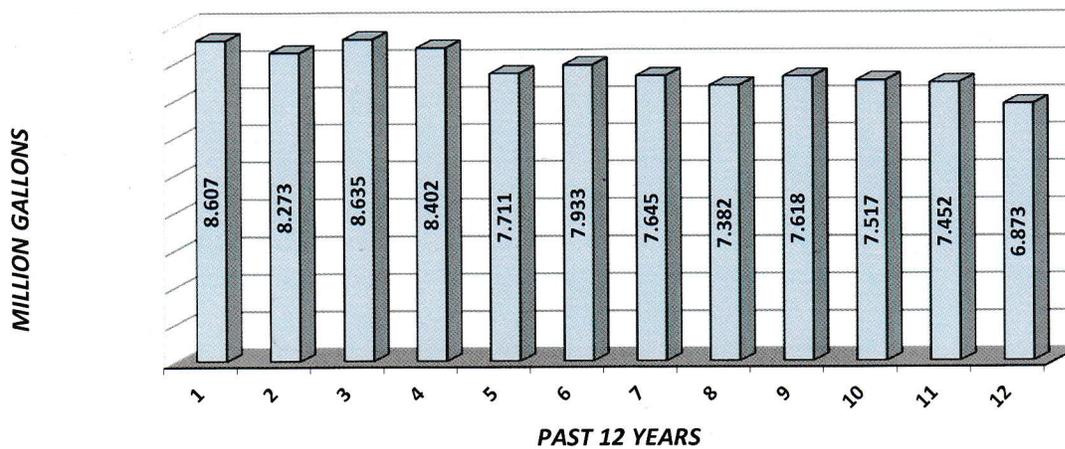
## MONTHLY UTILITY REPORT

JAN 2018

AVERAGE DAILY PRODUCTION



AVERAGE DAILY PRODUCTION



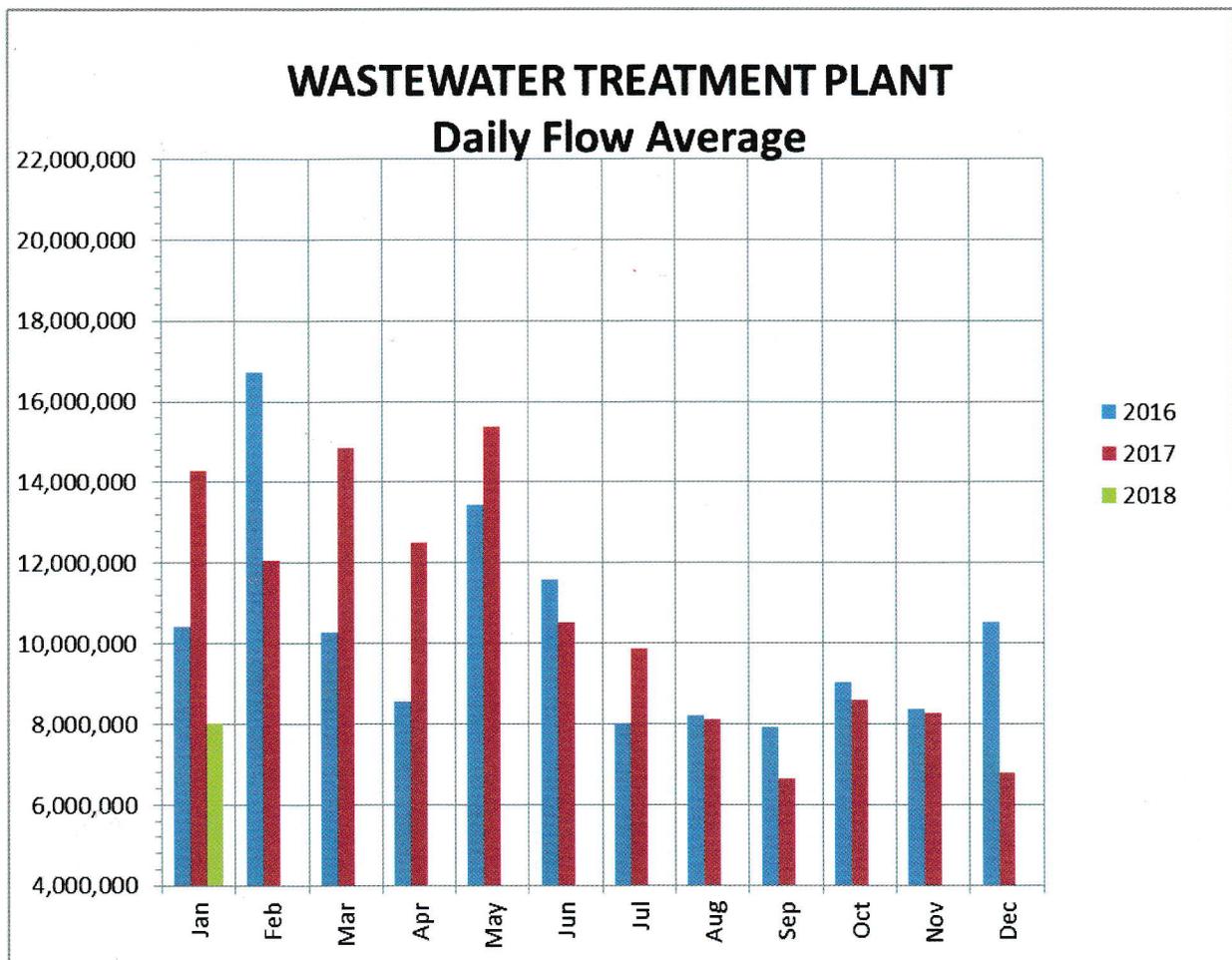
### BRIEF LISTING of EVENTS

- > 100% COMPLIANCE WITH ALL FEDERAL & STATE DRINKING WATER REGULATIONS
- > OVER 100 PREVENTIVE MAINTENANCE TASKS COMPLETED/1,300 WATER ANALYSIS PERFORMED/LAKES AT 100% CAPACITY
- > TREATMENT PLANT, PUMPING STATIONS, TANKS AND RESERVOIRS OPERATED/MAINTAINED CONTINUOUSLY 365/24/7
- > WFP STAFF ARE PERFORMING UPGRADES AND MODIFICATION TO SODIUM HYPOCHLORITE FEED SYSTEM
- > PROCESS ADJUSTMENTS AND TESTING IS BEING MADE TO ADDRESS HIGH MANGANESE LEVELS IN WFP WASTEWATER DISCHARGE
- > FIRST 15 MONTHS OF SAMPLING SOURCE WATER FROM CRYPTOSPORIDIUM HAS DETECTED ZERO OOCYSTS
- > WESTERN PA CONSERVANCY PRESENTED THE FIRST ROUND OF BASELINE MACROINVERTIBRATE SAMPLING FOR THE WATERSHED

# Wastewater Treatment Plant – January 2018

## OPERATIONS:

Treated 248,325,000 gallons @ an average of 8.010 million gallons per day. Removed 178,951 pounds of total suspended solids, 205,012 pounds of BOD, 33,640 pounds of total nitrogen, and 4,995 pounds of total phosphorous. Processed 997,996 gallons of sludge producing 83.01 Dry tons of Class “A” bio-solids. All Federal and State reporting requirements were in compliance. Monthly Flow Comparison Chart is attached.



## Sewer & Flood Monthly Report - January 2018

### SEWER

6,722 Ft. Sewer Mains Flushed

2 Service Lines Repaired: 107 Luteman Road, 518 High Bedford Street

2 Service Mains Repaired: 109 McKinley Avenue, 220 Columbia Avenue

11 Catch Basins Cleaned

Ft. of Sewer Mains Televised

3 Cleanouts installed

6,722 Ft. Sewer Mains Televised

80 Ft. Sewer Lines Televised

4 Overflows Checked

Hydro for Sewer at five (5) work sites

### FLOOD

Test Run Station Pumps

Pump Station Training

Checked holes

Brush cut Kelly Blvd/Ditch

Cleaned Blue Springs

General Maintenance to Pump Stations



## Central Services – January 2018

- **City Hall:** Repaired lights in HR office. Repaired outer doors on Liberty St side. Fixed door on Frederick St entrance. Installed new hand dryer in second floor restroom. Repaired lights in MIS dept.
- **Valley St. Bridge:** Replaced pipe on sewer pump that was broken from high water.
- **Municipal Service Center:** Replaced two garage door openers. Replaced all five toilets in mens bathroom. Installed one and a half ton over head electric hoist in garage. Continued working on Flood dept. new garage. Repaired heating in Water Dept. Repaired water leak in Water Dept. Installed range hood in break room.
- **Public Safety Building:** Removed 7500 PSI compressor for basement of fire dept. Installed card reader on basement door of police side. Painted Police chief office. Painted Julie Wilhelm office. Worked on repairing boiler #2. Built platforms for file cabinets for police station file room. Repaired door 3<sup>rd</sup> floor training room. Pulled cat 5 data cables from second floor data room to first floor squad room. Replaced faucets on both sinks in second floor mens locker room. Replaced garage door rollers on door #5 in fire dept. Replaced rollers on garage door on police side.
- **Smith Park:** Repaired lights and conduits.
- **Downtown Area & Mall:** Removed Christmas tree and decoration on mall. Repaired mall lighting. Repaired lights in parking garages.
- **Evitts Creek Pump Station:** Repaired hot water boiler.
- **Water Filtration Plant:** Wired new motor in D.A.F.T building. Replaced heater in lower garage. Repaired two heater in D.A.F.T building
- **Wastewater Treatment Plant:** Started on second sludge boiler rebuild. Replaced two toilets in sewer dept bathroom.
- **Traffic and Street Lights:** Worked on car detection at Henderson Ave. and Valley St. traffic light. Reported street lights out to the power company.



Regular Council Agenda  
March 6, 2018

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**Description**

Utilities Division & Central Services Monthly Reports, January 2018

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**



Regular Council Agenda  
March 6, 2018

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**Description**

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**



Regular Council Agenda  
March 6, 2018

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**Description**

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- Order -**  
*of the*  
**Mayor and City Council of Cumberland**  
MARYLAND

ORDER NO. \_\_\_\_\_

DATE: March 06, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland,**

THAT, the provisions of Section 11-113 of the City Code, entitled "Open Containers of Alcohol," be and are hereby lifted for the Hooley Pub Crawl for the defined period of 12:00 p.m. on March 17, 2018 through 2:00 a.m. on March 18, 2018, within the confines of the following areas:

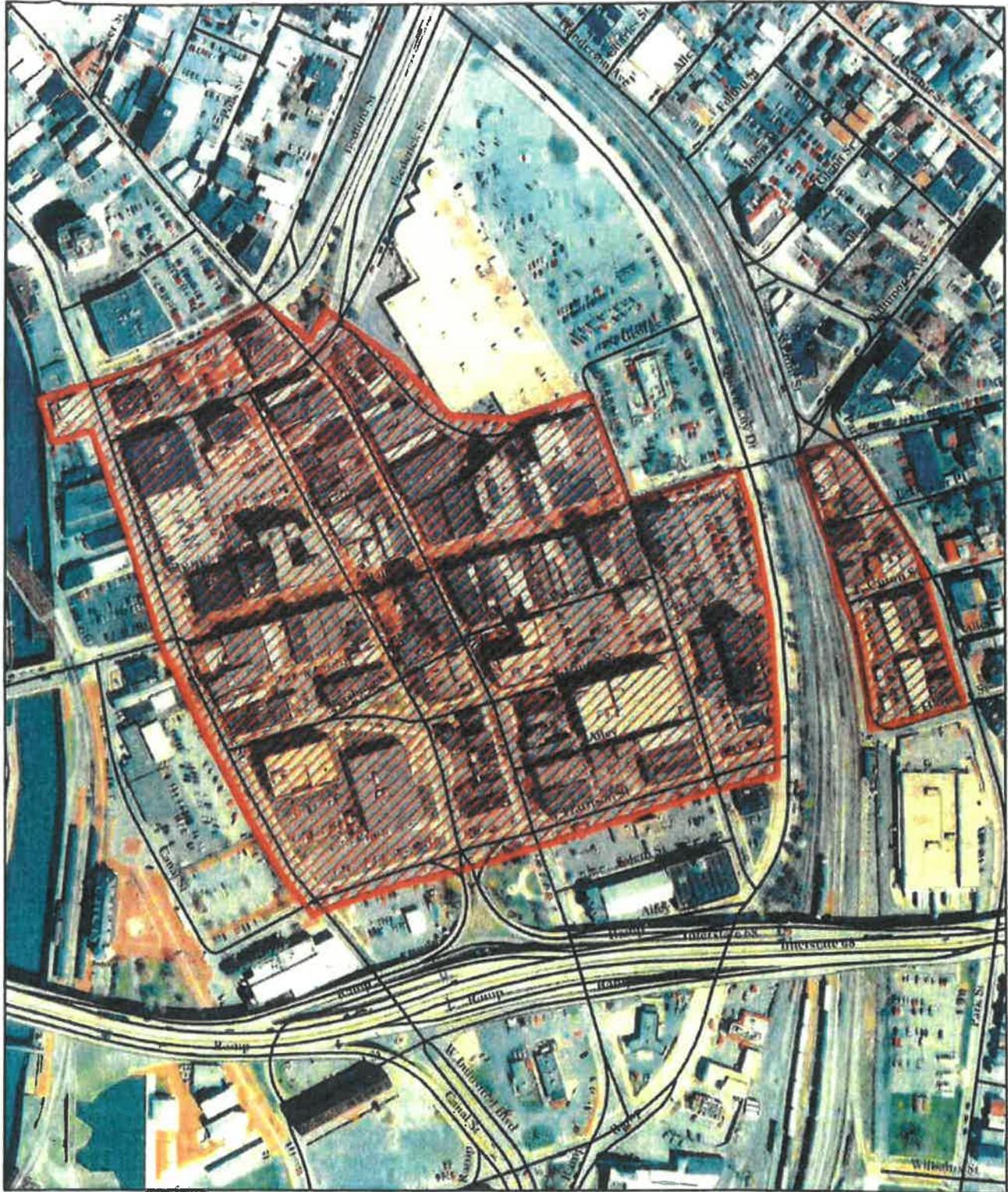
- Mechanic at Bedford Street south to Harrison Street;
- Harrison East to Queen City Drive
- Queen City Drive north to Baltimore Street;
- Baltimore Street west to George Street;
- George Street north to Butler Alley;
- Butler Alley to Frederick and Bedford Streets by way of Centre Street;
- with extensions to Queen City Pavement / Gulf Memorial Drive.

Notwithstanding the foregoing, open glass containers shall not be permitted in the area defined above and Section 11-113 (a) of the City Code shall remain in force and effect as to glass open containers of alcoholic beverages in that area.

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**Brian K. Grim, Mayor**

# Open Container Area



0 105 210 420 630 Feet

 Open Container Area



Regular Council Agenda  
March 6, 2018

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**Description**

Order lifting the open container provisions of the City Code for the Hooley Pub Crawl from 12:00 p.m., March 17th through 2:00 a.m., March 18th within certain areas of the downtown, notwithstanding that open glass containers shall not be permitted in the defined area

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- Order -**  
*of the*  
**Mayor and City Council of Cumberland**  
MARYLAND

ORDER NO. \_\_\_\_\_

DATE: March 6, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

**THAT**, the following programs amendments to the Community Development Block Grant Program be and are hereby approved effective April 6, 2018:

<b>Program</b>	<b>Current</b>	<b>Amendment</b>	<b>New Total</b>
2016 Administration/Planning (0016016)		(\$ 9,514.60)	
2016 HRDC Rental Rehab #1 (0016H001)		(\$ 4,667.00)	
2016 HRDC 16-18 Arch Street Transitional Shelter Rehab (0016A001)		(\$ 6,000.00)	
2017 Friends Aware, Inc. Phase 3 (PP17004)		\$ 9,514.60	\$ 80,003.81
2013 Baltimore Ave./ Amtrak (LL13009)		\$ 4,667.00	
2016 HRDC Rental Rehab #3 (0016H003)		\$ 6,000.00	\$ 15,950.00

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**Brian K. Grim, Mayor**

## **PUBLIC NOTICE**

### **City of Cumberland Community Development Block Grant Program**

#### **Proposed Program Amendments as of March 6, 2018**

The following activities will be amended to decrease funding for re-allocation:

2016 Administration/Planning (OO16016) - \$9,514.60 is being re-allocated as the result of remaining funds set aside for administration

2016 HRDC Rental Rehab #1 (OO16H001) - \$4,667 is being re-allocated as the result of this activity's cancellation

2016 HRDC 16-18 Arch Street Transitional Shelter Rehabilitation (OO16A001) - \$6,000 is being re-allocated at the request of the sub-recipient as a result of the activity completion coming in under budget.

The following activities will be amended to increase funding:

2017 Friend's Aware, Inc. Phase 3 (PP17004) - adding \$9,514.60 for the existing phase 3 renovations activity resulting in a total \$80,003.81 of Community Development Block Grant Funding

2013 Baltimore Avenue/Amtrak (LL13009) - adding \$4,667 for continuation of existing activity for improvements to downtown amenities

2016 HRDC Rental Rehab #3 (OO16H003) - adding \$6,000 at the request of the sub-recipient because the activity came in over-budget. Total funds \$15,950

Comments concerning these changes must be submitted in writing and will be accepted beginning Thursday, March 6, 2018 through 4PM on Monday, April 6, 2018. Written comments may be submitted to Lee Borrer, Community Development Specialist, 57 North Liberty Street, Cumberland, Maryland 21502 or through email at: [lee.borrer@cumberlandmd.gov](mailto:lee.borrer@cumberlandmd.gov)

ADV: March 5



Regular Council Agenda  
March 6, 2018

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**Description**

Order approving Community Development Block Grant program amendments effective April 6, 2018

**Approval, Acceptance / Recommendation**

Notice of the proposed changes is being advertised in the Times-News and posted to the website. Comments concerning these changes must be submitted in writing and will be accepted beginning Thursday, March 6, 2018 through 4PM on Monday, April 6, 2018. Written comments may be submitted to Lee Borrer in Community Development.

A copy of the Public Notice is attached.

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- ORDER -**  
*of the*  
**Mayor and City Council of Cumberland**  
**MARYLAND**

ORDER NO. \_\_\_\_\_

DATE: March 06, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

WHEREAS, the Mayor and City Council of Cumberland are the record owner of certain parcels of real property that have been determined to be of no further value to the City of Cumberland (hereinafter referred to as the "Properties"); and

WHEREAS, the Mayor and City Council of Cumberland wish to donate said Properties to the Cumberland Economic Development Corporation be used in the Maryland Avenue Redevelopment Project; and

WHEREAS, the Properties are more particularly described as follows:

<i>Address</i>	<i>Tax ID No.</i>	<i>Deed Reference / Allegany County Land Records</i>
513 Maryland Avenue	22-015516	Book 02162 / Page 00223
521/523 Maryland Avenue	22-014730	Book 02158 / Page 00351
529 Maryland Avenue	22-010735	Book 02145 / Page 00256
404 Park Street	22-011022	Book 02172 / Page 00515
406 Park Street	22-012290	Book 02137 / Page 00138
414 Park Street	22-009923	Book 02178 / Page 00369
224 Cecelia Street	22-015346	Book 02145 / Page 00261
226 Cecelia Street	22-015338	Book 02145 / Page 00261
229 Cecelia Street	22-003976	Book 02214 / Page 00416
257-259 Williams Street	04-022009	Book 02168 / Page 00011

**IT IS, THEREFORE, ORDERED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND THAT:**

1. The Properties are hereby declared to be surplus in accordance with the provisions of Section 1 of the Charter of the City of Cumberland.

2. **BE IT FURTHER ORDERED**, that the Mayor and City Council of Cumberland intend to convey to the Cumberland Economic Development Commission, all interest in the Properties existing in any manner; and

3. **BE IT FURTHER ORDERED**, that after passage of twenty (20) days from the date of this Order and the passage of an Ordinance authorizing the execution of the Deed effecting the conveyance of the Property, formal transfer of the Properties to Cumberland Economic Development Corporation may proceed.

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**Mayor Brian K. Grim**



Regular Council Agenda  
March 6, 2018

---

**Description**

Order declaring certain City-owned properties as surplus and authorizing their transfer to the Cumberland Economic Development Corporation for use in the Maryland Avenue Redevelopment Project

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- Order -**  
*of the*  
**Mayor and City Council of Cumberland**  
 MARYLAND

ORDER NO. \_\_\_\_\_

DATE: \_\_\_\_\_

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

THAT the City Comptroller be and is hereby authorized to make payment to the following community groups in an amount not to exceed Forty-Four Thousand, Eight Hundred Eighty-Three Dollars and No Cents (\$ 44,883.00):

ACIT .....	\$ 2,850.00
Allegany Allied Arts .....	608.00
Allegany Arts Council .....	2,640.00
Allegany County Historical Society .....	1,260.00
Allegany County Museum .....	3,875.00
BW Invitational Tournament .....	1,780.00
Canal Place (CPPDA) .....	4,750.00
Cumberland Historic Cemetery Organization .....	900.00
Cumberland Theatre .....	4,740.00
Embassy Theatre.....	1,440.00
Friends Aware .....	1,820.00
Mountain Maryland Trails .....	5,040.00
Mountainside Baroque .....	2,180.00
Tri-Valley Region LCCI .....	1,100.00
Tri-State Concert Association .....	2,660.00
Western MD Jaycees, Junior Chamber .....	3,840.00
Western MD Scenic RR .....	2,500.00
Women's Civic Club of Cumberland.....	900.00
<b>TOTAL .....</b>	<b><u>\$ 44,883.00</u></b>

**And, Be it Further Ordered, that** said contributions are to be funded from the hotel/motel tax receipts.

\_\_\_\_\_  
**Mayor Brian K. Grim**



Regular Council Agenda  
March 6, 2018

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**Description**

Order authorizing the City Comptroller to make payment to various community groups out of the City's hotel/motel tax fund in an amount not to exceed \$44,883

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- Order -**  
*of the*  
**Mayor and City Council of Cumberland**  
MARYLAND

ORDER NO. \_\_\_\_\_

DATE: March 06, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

**THAT**, the Mayor be and is hereby authorized to execute a letter of confirmation to the Maryland Historic Trust consenting to undertake the rehabilitation of the City Hall Council Chambers to provide greater accessibility and remove certain 1960 and 1970 alterations, should capital grant funding be received for this project;

**BE IT FURTHER ORDERED**, that, should capital grant funding be received for this project, the Mayor is hereby authorized to execute a perpetual preservation easement with the Maryland Historic Trust relative to the City Hall building

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**Brian K. Grim, Mayor**



# CITY OF CUMBERLAND MARYLAND

March 7, 2018

Ms. Courtney Hotchkiss  
MHT Capital Grants Administrator  
Maryland Historical Trust  
100 Community Place  
Crownsville, MD 21502

Re: 57 North Liberty Street Capital Grant Application

Dear Ms. Hotchkiss:

Please accept this letter as confirmation that the Mayor and City Council of Cumberland consent to the undertaking of rehabilitating the City Hall Council Chambers to provide greater accessibility as well as to remove alterations within the room that were likely constructed in the 1960s or 1970s if funding is successfully obtained for this project through the Maryland Historical Trust capital grant program.

Additionally, should this funding be received, the Mayor and City Council are willing to donate a perpetual preservation easement to the Maryland Historical Trust in order to protect this National Register-listed building for future generations.

We hope that you will favorably considering awarding Capital Grant Funds to this project.

Sincerely,

Brian K. Grim  
Mayor

**MAYOR**

BRIAN K. GRIM

**COUNCIL**

SETH D. BERNARD  
DAVID J. CAPORALE  
RICHARD J. CIONI, JR.  
EUGENE T. FRAZIER

**CITY ADMINISTRATOR**

JEFFREY D. RHODES

**CITY SOLICITOR**

MICHAEL SCOTT COHEN

**CITY CLERK**

MARJORIE A. WOODRING



MEMBER MARYLAND  
MUNICIPAL LEAGUE (MML)

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 [www.cumberlandmd.gov](http://www.cumberlandmd.gov)  
VOICE (301)722-2000 • FAX (301)759-6438 • TDD (800)735-2258



Regular Council Agenda  
March 6, 2018

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**Description**

Order authorizing execution of a letter to the Maryland Historic Trust consenting to undertake the rehabilitation of the City Hall Council Chambers to provide greater accessibility and remove certain 1960's and 1970's alterations, should capital grant funding be received for the project; and authorizing the execution of a perpetual preservation easement relative to the City Hall building

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- Order -**  
*of the*  
**Mayor and City Council of Cumberland**  
MARYLAND

ORDER NO. \_\_\_\_\_

DATE: March 06, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

**THAT,** the attached 2018 Annual Report of the Affirmative Action Committee  
be and is hereby approved.

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**Brian K. Grim, Mayor**

Attached: 2018 Report



# City of Cumberland

## Affirmative Action Committee

### Annual Report – 2018

**Committee Members:**

Michael Scott Cohen, City Solicitor  
Eugene Frazier, City Councilman  
April Howser, Human Resources Officer

TO: Mayor and City Council  
FROM: April Howser, Human Resources Officer  
RE: Affirmative Action Committee  
DATE: February 6, 2018

The Affirmative Action Committee met on January 31, 2018 to discuss the recruiting and hiring policies and procedures for employees of the City of Cumberland.

The Human Resources Officer advised of new hires in the following departments:

**Calendar Year 2016:**

Public Works – 7 (Seven Males – Caucasian)  
Police – 7 (Five Males and Two Females – Caucasian)  
Finance – 2 (One Male and One Female – Caucasian)

**Calendar Year 2017:**

Public Works – 9 (Nine Males – Eight Caucasian and One African American)  
Police – 7 (Six Males and One Female – Caucasian)  
Fire – 1 (One Male – Caucasian)  
Economic Development – 1 (One Male – Caucasian)  
Community Development – 1 (One Male – Caucasian)  
Engineering – 1 (One Male – Caucasian)

Although concern was expressed regarding the lack of minority applicants and hires, the City's outreach efforts to prospective applicants extends into area places of worship, neighboring counties and area educational institutions and is directed to prospective job applicants without regard to minority status.



Regular Council Agenda  
March 6, 2018

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**Description**

Order approving the 2018 Affirmative Action Report

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- ORDER -**  
*of the*  
**Mayor and City Council of Cumberland**  
**MARYLAND**

ORDER NO. \_\_\_\_\_

DATE: March 6, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

**THAT,** the Mayor and City Council of Cumberland is the record owner of a certain vehicle and that has been determined to be of no further value to the City; and

**WHEREAS,** the Mayor and City Council desire to dispose of said vehicle;

**IT IS THEREFORE ORDERED BY THE MAYOR AND CITY COUNCIL OF CUMBERLAND, THAT** the following vehicle is hereby declared to be surplus property and authorized for sale, trade-in, or disposal:

1999 Chevrolet Blazer / VIN #1GNDDT13WXXK178566

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**Mayor Brian K. Grim**



Regular Council Agenda  
March 6, 2018

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**Description**

Order declaring a 1999 Chevrolet Blazer (VIN # 1GNDDT13WXXK178566) to be surplus and authorizing it for sale, trade-in or disposal

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**

**- Order -**  
*of the*  
**Mayor and City Council of Cumberland**  
MARYLAND

ORDER NO. \_\_\_\_\_

DATE: March 06, 2018

**ORDERED, By the Mayor and City Council of Cumberland, Maryland**

**THAT,** the following board and commission appointments be and are hereby approved:

<b>Board</b>	<b>Member</b>	<b>Seat</b>	<b>Term</b>
Parks & Recreation Board	Glenn Hall	Seat 7	3/6/18 – 10/6/20
	Ruth Brantner	Seat 9	3/6/18 – 10/12/19
Shade Tree Commission	Harold Hipsley	Seat 2	3/6/18 – 3/6/22
	Chester Dale Burgess	Seat 7	3/6/18 – 3/6/22

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**Brian K. Grim, Mayor**



Regular Council Agenda  
March 6, 2018

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**Description**

Order appointing Glenn Hall and Ruth Brantner to the Parks & Recreation Board and Harold Hipsley and Chester Burgess to the Shade Tree Commission

**Approval, Acceptance / Recommendation**

Budgeted

1st Reading

2nd Reading

3rd Reading

**Value of Award (if applicable)**

**Source of Funding (if applicable)**